



# SALESIAN COLLEGE FARNBOROUGH

## Job Description

### HEAD OF HISTORY & POLITICS

**Job Title:** Head of History & Politics

**Allowance:** The College has its own pay scale in line with MPS/UPS +TLR 2.2

**Line Management:** Reports to Senior Deputy Headteacher

Applications are invited from experienced, well-qualified teachers to lead a strong and successful History & Politics Department.

#### Employment Duties:

As set out in the current School Teachers' Pay and Conditions document and College Contract of Employment, having due regard to any policies of the Governing Body and the College.

The College and all its personnel are committed to safeguarding and promoting the welfare of children and young persons. All appointments are subject to Safer Recruitment guidelines, CRB and Health checks.

#### Details of the Position:

**There will be a vacancy for a full-time Head of History & Politics from September 2024. The successful candidate will have a particular responsibility to develop the subject and should be a well-qualified graduate, capable of teaching both subjects to A-level.** The History & Politics department at Salesian College is popular and successful. They are noted for their imaginative approach to the teaching of the subjects. There are currently three full-time and one part-time teachers in the Department. At Key Stage 3 students receive an hour of teaching per week which increases to two hours per week at GCSE. The sixth form cohort start with four hours per week, progressing to five during the spring term in the first year. Both departments are popular and highly successful with a significant proportion of our sixth form students pursuing their interest at university with History or Politics based courses. CPD is actively encouraged, and you will have the opportunity to join specialist groups alongside external provision.

The Department has two modern, dedicated specialist teaching rooms in the Sutherland Wing with C-Touch boards and are well resourced with a specialist library, online subscriptions to the Historical Association, History Today and Active History. We are actively involved in the

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development of the use of iPads to support teaching and learning. Developing a love of the subject is at the heart of everything we do. Lessons are well resourced, with a bespoke online textbook written by the department available on the VLE and department members use the centralised resources as a basis for their lessons but are encouraged to continually review and develop these to suit the needs of their specific classes. In History we use debates, quizzes, decision making exercises, seminars, dramatic activities such as creating news broadcasts from two different perspectives or hot seating candidates for roles in government, to create a love of learning and natural engagement in the subject.

In Years 7 and 8 we cover medieval to modern history examining power, revolution and conflict. In Year 9 we teach a conflict depth study of the First World War and then after Christmas start the Edexcel GCSE course focussing on Crime and punishment.

Enrichment is very important to us and in Year 8 we take students on a day visit to the Imperial War Museum, Year 9 have a whole year group two-day visit to the Belgian and French Battlefields, and we have a retreat day focusing upon the Holocaust. Optional visits to Berlin, the British Experience of Warfare or an Eastern European country are run in alternate years for key stage 4 and 5 students, whilst all Year 11 students attend a 'Whitechapel Revision Tour' around London. We also are involved in the Young Historian of the Year competition at all key stage levels.

At GCSE we have two or three teaching groups in each year with a strong uptake and pleasing results. Students follow the Pearson specification and study:

Paper one: Crime and Punishment

Paper two: Richard and John and the Crusades and Superpower relations in the Cold War.

Paper three: Russia, the fall of Tsardom to Stalin.

At A-level, History follows the Pearson specification, Route E. Students study:

Paper one: Russia from Lenin to Yeltsin

Paper two: GDR

Paper three: the British Experience of warfare.

Coursework: Students have a choice of questions regarding Communist Russia. Exceptional candidates may be allowed to formulate a different enquiry.

Politics is a popular subject at A-level. Students follow the Pearson specification with the USA being the optional study for component three. We provide as many enrichment opportunities as possible for our students, culminating in a visit to New York in conjunction with the Business & Economics department.

The College provides an enjoyable environment in which to work. The pupils are well disciplined, keen to learn and respectfully friendly. Teaching staff foster a caring relationship with the pupils, and through academic study, sporting and cultural activities, and the scope to develop in posts of responsibility, the students emerge as rounded, well-educated, polite young people. There are numerous opportunities for staff to contribute to the wider extra-curricular life of the College and new initiatives are encouraged.

## **Particular Responsibilities:**

The duties of Head of History & Politics at Salesian College include, but are not limited to:

- Providing clear and effective leadership within the department
- Representing the interests of the department to the Headmaster and members of the SLT
- Maintaining a strong personal interest in the subject and promoting its importance to students and parents as part of a broad and balanced curriculum
- Reflecting on the work of the department by completing an annual Department Development Plan, providing an analysis of all public examination results and maintaining open channels of communication to the SLT, the Senior Deputy Headteacher and the Headmaster.
- Monitoring student performance and providing relevant feedback to the Senior Deputy Headteacher, Headmaster, SENCO, year heads, form tutors, parents and students. Where student performance is unacceptable, ensuring that appropriate additional support is available.
- Setting standards for the conduct and behaviour of students within the department and helping teachers to maintain these standards and achieve constructive working relationships with students.
- Completing annual professional reviews in line with College policy
- Conducting work scrutiny and ensuring that standards of work, assessment and feedback are consistently high.
- Providing such support and guidance to teachers within the department as is necessary to enable them to develop their skills and deliver effective teaching and learning.
- Creating positive, supportive and inclusive working relationships with other teachers within the department and with support staff.
- Enabling all teachers and support staff within the department to contribute creatively and enthusiastically to its work and development.
- Ensuring that members of the department have the opportunity to attend relevant CPD. Professional development should be actively promoted for all members of the department.
- Inducting new staff, ECTs and trainee teachers into the department.
- Organising and leading visits to places of educational interest related to the subjects.
- Producing and reviewing internal examinations
- Developing, reviewing and updating resources, writing schemes of work, monitoring performance and providing feedback. At all stages it is believed that these tasks are best achieved through close and mutually supportive professional discussions and meetings, both formal and informal.
- Establishing short, medium and long term plans for the development and resourcing of the department, which contribute to whole school aims, policies and practices.
- Monitoring developments in GCSE and A-Level courses; attending relevant CPD concerning public examinations; overseeing the introduction, delivery and assessment of all courses at GCSE and A-level.
- Fulfilling any tasks as directed by the Headmaster.

In addition to these responsibilities, the Head of Department should also undertake those duties normally expected of all teachers at Salesian College. These include:

- To teach a timetable as allocated
- To set and mark homework as designated
- To give written reports on the progress of students at mid-year, end of year or at any other time requested by the Headmaster.
- To attend parents' evenings and any other occasion sanctioned by the College, e.g. Options Evenings, New Parents' Evening, Open Days, Prize Night, etc.
- To promote the development of each pupil's spiritual, moral, social and cultural welfare.
- To uphold the Salesian Ethos of the College and to support the application of the Preventive System of education.
- To pay due regard to the Staff Handbook and to support College policies as approved.
- To support the daily life of Salesian College.