



PRE PREP – KS2 CLASS TEACHER JOB DESCRIPTION

Job Title :	Pre Prep – KS2 Class teacher
Line Manager:	Head of Pre Prep
Purpose:	
To ensure all of our learners are provided the opportunities, environment and interactions necessary to perform highly and achieve their full potential in all regards. To assist all students to develop emotional security, self-belief and mature social skills. To foster a love of learning and an excitement about coming to school each day. For all children to develop and thrive as curious, problem-solving, independent and resilient learners, within the ethos and policies of the School.	
Personal and professional requirements:	
Experience and qualifications:	
<ol style="list-style-type: none">1. Appropriate degree, with UK PGCE, or other teaching qualification giving QTS2. Minimum three years' teaching experience3. Acceptable police checks (or equivalent) from the country of origin and from all other countries in which the applicant has worked and no question regarding suitability to work with children and appropriate references from current and previous employer, corroborated by personal phone calls made to each referee	
Skills and personal attributes:	
<ol style="list-style-type: none">1. Passion for teaching2. Commitment to educating the whole child and their wellbeing3. Professionalism and respect for all4. Positive and solution-focused5. Energetic and enthusiastic6. Innovative and creative7. Kind and caring	
The role:	
Subject and Curriculum Knowledge	
<ol style="list-style-type: none">1. demonstrate a critical understanding of recent developments in pedagogy and best practice in all areas of Primary education2. promote the value of high performance and model this through a proactive approach to continued professional development3. model and take responsibility for, promoting high standards of communication4. demonstrate a clear understanding of the development of reading, writing and maths in a Primary setting	
Planning Learning	
<ol style="list-style-type: none">1. Plan and create exciting and engaging learning opportunities in all areas of the curriculum - accounting for those who need support or challenge by making sure that lessons are tailored to the needs of all pupils2. Identifying explicit opportunities within the school day for the use of and engagement with thinking skills and learning behaviours3. Work as part of a team to ensure that planning and resourcing of lessons is rigorous and challenges all pupils at all attainment levels4. Select and make good use of ICT and other learning resources which optimise learning	

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All employees are expected to comply with our School Child Protection and Safeguarding Policy.*

Teaching and Classroom Management

1. Establish and maintain a **purposeful** and **positive** learning atmosphere, with high expectations of all
2. Model good **social skills** to children, active listening, turn taking, compromise and conflict resolution.
3. Promote a **love of learning** and children's **intellectual curiosity**
4. Contribute to the design and provision of an engaging curriculum within the relevant subject area(s)
 - a. **Assessment, Reporting and Accountability**
5. Perform effective and purposeful **formative assessments** and record regularly on school tracking systems
6. Regularly **reflect** on and **critically evaluate** your own teaching and the effectiveness of lessons and approaches to teaching
7. Maintain well **organised** and **accurate** assessments of pupil progress
8. Effective written and verbal reporting to parents
9. Be accountable for students' attainment, progress and outcomes

Fulfil Wider Professional Responsibilities

1. Make a positive contribution to the wider life and ethos of the School including contributing to Leadership in Action Activities and residential opportunities
2. Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
3. Be responsible for the management of teaching assistants.
4. Participate in administrative and organisational tasks related to the responsibilities described above.
5. Foster close relationships with parents/carers and the wider community. Assist them to support their child's learning at home and communicate effectively with parents with regard to students' achievements and well-being
6. The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment
7. Take responsibility for improving teaching through professional development and responding to advice & feedback from colleagues and taking part in school professional development reviews and appraisals

Personal and Professional Conduct

1. Treat students with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position
2. Have regard for the need to safeguard students' well-being, in accordance with School policy and School safeguarding code of conduct
3. Show tolerance of and respect for the rights of others
4. Support and encouraging fundamental values such as democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs
5. Ensure that personal beliefs are not expressed in ways which exploit students' vulnerability or might lead them to break the law
6. Have proper and professional regard for the ethos, policies and practices of the School and maintain high standards in their own attendance and punctuality and present a positive image of the school to all other stakeholders

Education is an ever-changing service and all staff are expected to participate constructively in school activities and to adopt a flexible approach to their work. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The post holder will be expected to comply with any reasonable request from the line manager to undertake work of a similar level that is not specified in this job description. This job description may be amended at any time following discussion between the line manager and member of staff, and will be reviewed annually during the appraisal process, and will be varied in the light of the business needs of the school.

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