

Job description

Agency	Department of Education	Work unit	Jilkminggan School
Job title	Families as First Teachers Family Liaison Officer	Designation	Administrative Officer 4 92%
Job type	Part Time	Duration	Fixed from 10/04/2021 to 30/06/2022
Salary	\$65,404 - \$75,082	Location	Djembrie-Duck Ck
Position number	37598 RTF 203628	Closing	07/03/2021
Contact	Lyndie Watson, Jilkminggan School on 08 8975 4896 or lyndie.watson@ntschoools.net		
About the agency	www.education.nt.gov.au		
Apply online	https://jobs.nt.gov.au/Home/JobDetails?rtfld=203628		

Information for applicants

Applications must be limited to a one-page summary sheet and detailed resume-.

The NTPS values diversity and aims for a workforce that represents the community. The NTPS encourages people from all diversity groups to apply for vacancies. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Under the agency's Special Measures Recruitment Plan eligible Aboriginal and Torres Strait Islander (Aboriginal) applicants will be granted priority consideration for this vacancy. For more information on Special Measures, go to the [OCPE website](#).

Primary objective

The Families as First Teachers (FaFT) Family Liaison Officer is part of the school's birth to 3-engagement work and will prepare children for learning by supporting the Family Educator to develop and deliver a range of culturally appropriate early learning place based programs for remote Aboriginal families (birth to 3 years) in the community.

Context statement

The FaFT program is an early learning and family support program for vulnerable and disadvantaged Aboriginal families with children prior to school entry (birth-3 years). The FaFT Family Educators work as part of the school with local Aboriginal staff and community to develop and deliver a range of place based programs for remote Aboriginal families and support their successful transition to preschool. FaFT programs work across agencies to promote optimal child development, family engagement in early learning and family support that is respectful of Aboriginal parenting and cultural issues

Key duties and responsibilities

1. Assist in the delivery of responsive and appropriate early learning and family support programs that meet the needs of remote children and their families, build on families' strength and add value to a range of Aboriginal child and family services within the community.
2. Support the delivery of the Abecedarian Approach Australia (3a) which is an evidence-based program to enhance adult child interaction and improve the educational outcomes for children in low socio economic communities.
3. Assist to establish and maintain close working relationships and networks with local community stakeholders.
4. Maintain a leadership role within the community in aspects of information and advice on early learning and parenting.
5. Assist the Family Educator with administrative tasks to foster positive and inclusive learning environments.
6. Work as part of a team with the principal, family educator and regional program advisor regarding place based programs and requirements to effectively support families and communities.
7. Participate in continuous professional development and accredited training, including Abecedarian Approach Australia (3a)

Selection criteria

Essential

1. Thorough understanding and appreciation of Aboriginal child rearing practices and demonstrated knowledge of early childhood development of families in remote communities.
2. Demonstrated ability to use relevant local language(s) and communicate clearly in English both orally and in writing; and a clear understanding of local and cultural issues in early childhood services provision.
3. Experience working as part of an effective team in remote Aboriginal communities, with the capacity to work unsupervised, and to exercise sound judgement.
4. An ability to interact effectively with people from diverse cultures, with strong negotiating and liaison skills.
5. Current NT Working with Children Notice (Ochre Card) and current NT drivers licence.

Further information

1. Relevant experience in the development and delivery of adult capacity within the local community.
2. Possess Certificate IV in Training and Assessment.

Approved: July 2020

Agnes McGrath General Manager Early Childhood Education and Care