



Secondary Teacher 7-12

Role Statement:

The Secondary teacher will:

- Teach the NSW curriculum and/or the International Baccalaureate Diploma curriculum, as required.
- Work in collaboration with staff teams to ensure optimum student learning.
- Participate actively in the school's extracurricular program.
- Demonstrate a commitment to consistent professional learning.
- Make a positive contribution to the culture and ethos of the school.

Essential Criteria:

- Qualified practising teacher with high-level qualifications in the subject area(s).
- Ability to plan and deliver programs which are inclusive of second language learners. A willingness to support EAL students by requiring recognised qualifications is required.
- Ability to teach students from diverse backgrounds.
- Highly developed ICT skills and an ability to use technology as an integral part of teaching and learning.
- Understanding of, and expertise in, delivery of an outcomes-based curriculum.
- Effective communication skills with a wide range of groups and individuals – including colleagues, parents, students and members of the wider community.
- Ability to work effectively as a member of small and large teams.
- Strong organisational and interpersonal skills.
- Behave ethically, reflect positivity, demonstrate a growth mindset, commitment to continuous professional development and contribute to the school's ethos and community life.
- Be a passionate, knowledgeable and proactive teacher with a commitment to wellbeing practices and positive psychology in education (i.e., PROSPER).

General Teaching Responsibilities:

The Secondary teacher 7-12 will be responsible for, but not limited to, the following:

- Developing and documenting effective teaching and learning programs.
- Maintaining complete and accurate class records, rolls, and data recording.
- Conducting regular and appropriate assessment.
- Provide regular and effective feedback to students.
- Fostering the academic, social-emotional and physical development of students.
- Engaging in and contributing to in the school's Wellbeing programs for students and staff.
- Catering effectively for the range of abilities across each class group.
- Striving to achieve and maintain a high level of student morale and school spirit.
- Participating in the co-curricular life of the school which includes:
 - extra-curricular/after-school activities/sport
 - school camps
 - performance events/public events
 - outreach, service and community programs
 - parent functions
 - school publications.
- Liaison with parents regarding student progress, including parent/teacher interviews.
- Maintaining classroom and public display areas for educative and aesthetic value.
- Completing rostered duties as required.
- Liaison with Head of Secondary, Deputy Heads of Secondary, Heads of Department, Directors and school administration regarding all aspects of teaching and administration.
- Actively supporting and enforcing all school policies, in particular, the uniform and behaviour codes.
- Participating in the collegial association of staff.
- Any other duties as required by the Head of School.