



# Guilsborough Academy

*Guilsborough Multi Academy Trust*

## **Person Specification – Learning Mentor Level 4 – Outreach and SEND**

<b>Attributes</b>	<b>Essential Criteria</b>	<b>Desirable Criteria</b>
Ability, Skills and Personal Qualities	<ul style="list-style-type: none"> <li>• Able to use own initiative</li> <li>• Approachable</li> <li>• Flexible attitude</li> <li>• Good inter-personal skills</li> <li>• Well organised with the ability to work under pressure and meet deadlines</li> <li>• Able to work as part of a team</li> <li>• Have a good sense of humour</li> <li>• Able to maintain confidentiality</li> <li>• Effective communication skills, written and verbal</li> <li>• Willingness to undertake professional development in the context of the role</li> <li>• A commitment to inclusive education.</li> </ul>	
Knowledge and Experience	<ul style="list-style-type: none"> <li>• Experience of dealing with people/providing customer service</li> <li>• Experience of successful working with children</li> <li>• Experience of working in a school.</li> <li>• Working as a Learning Mentor or Teaching Assistant in school</li> </ul>	<ul style="list-style-type: none"> <li>• Up to date knowledge of SEMH</li> </ul>
Education, Qualifications and Training	<ul style="list-style-type: none"> <li>• Good standard of education with high level of literacy and numeracy</li> <li>• Able to use ICT effectively and willing to undertake further training as required</li> <li>• Level 3 or equivalent qualifications</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of using Sims</li> </ul>