

Application Pack

for the position of

Teacher of History
(maternity cover)

Part-time (approx 0.59 FTE)

For January 2020

About St George's

St George's is an independent boarding and day school with approximately 270 pupils aged from 11-18 years about 45% of whom are boarders (both full and tailored) and with a Sixth Form of approximately 80 pupils. The school operates as an Educational Trust administered by a Board of Governors, is a member of the Girls' Schools Association (GSA), Boarding Schools Association (BSA), and is ISC accredited.

We are a welcoming school with a warm sense of community and visitors often comment on the perceptible supportive and cheerful atmosphere. We believe that a happy and successful school is one where all pupils have the opportunities to develop their strengths. The richness of opportunities within and outside the classroom are fundamental elements of the St George's experience and this allows the girls to foster the confidence, independence and academic curiosity that lead to success. Our academic results are impressive, with the 'value-added' in public examinations a real strength. We understand how girls learn effectively and we regularly add at least one grade higher at GCSE and A Level than baseline testing would suggest.

In 2018 at GCSE St George's was placed in the top 4.5% of Schools nationally for value added.



#SGACapable
#SGAConfident
#SGAConnected

  
@stgeorgesascot

Our location

The School is approximately 25 miles west of central London, on a beautiful, leafy 30 acre site, within walking distance of Ascot High Street. We are close to Windsor, Eton and Bracknell and equidistant from the M3 and M4 motorways. Ascot High Street can be reached on foot in five minutes while Ascot Railway Station is less than a mile away.

All facilities are on site and include, amongst others, a state-of-the-art 350 seat theatre, three boarding houses, a sports hall, squash courts and gym, spacious library, Science centre, photographic, textiles and art studios, 6 floodlit netball/tennis courts, extensive sports pitches and a new 25m 6 lane indoor swimming pool.



Academic Results

We aim to get the very best from each girl and Georgians are encouraged to work conscientiously and to the best of their ability as well as get involved in the wider school community and all the activities that are on offer in the busy co-curricular programme. This, combined with committed and inspirational teaching, delivers excellent GCSE and A Level results. Our pupils achieved the following results in 2019:

GCSE: 23% 9/8 or A*, 44% 9-7 or A*-A, 96% 9-4 or A*-C

A Level: 34% A*-A, 99% pass rate

The History Department

The Head of Department and three other specialist members of staff teach in the History Department, which has enjoyed both academic success and very happy working relationships. The Department has two well-equipped classrooms dedicated to the teaching of History, as well as a well-stocked departmental library and a storage room. The department also offers Pearson Edexcel Politics as an A Level subject. This role does not require the successful candidate to teach Politics.

The objective of the History Department is to create an atmosphere in which both pupils and staff can achieve their own maximum potential in such a way that encourages learning, stimulates a love for History, and achieves success in examinations. We seek to deliver a lively and challenging syllabus to all of our pupils.

The Department runs trips for all year groups to provide an opportunity to visit different sites and develop their understanding of the historical context. First year pupils visit Chepstow Castle. Second year pupils visit Hampton Court. Third year pupils go on a residential trip to Normandy where they not only find out about the D-Day landings but also meet some of the veterans. Pupils in the Fourth and Fifth years visit Berlin which complements their studies on Nazi Germany and the Cold War. Finally those in the Sixth Form have the unique opportunity of studying at William and Mary College in Williamsburg for a week during the October half term holiday.

In addition, the History Department is responsible for Debating both within school and in competitions with other schools, as well as taking part in Model United Nations conferences.

Our specific aims are as follows:

- To foster a love of History through providing a stimulating learning environment, and to pursue that love through further reading and investigation as well as further study at higher levels
- To deliver high quality, creative and stimulating teaching, influenced by modern methods, which ensure a high level of engagement and help to develop independent and effective learners
- To teach pupils an excellent range of History throughout their time at the school as well as the skills of oral and written communication, and an ability to analyse and to evaluate written sources
- To encourage pupils to take responsibility for their own learning
- To offer (working in liaison with the SEN, EAL and AGT staff) support and help where necessary to pupils in all years who experience difficulties, or require greater stretch
- To maximise the potential of all pupils to achieve the highest standards through their being offered stimulating schemes of work which ensure differentiated learning (where necessary), continuity and progress

Curriculum

The following examination specifications are followed:

Pearson (Edexcel) IGCSE History
Pearson (Edexcel) A Level History
Pearson (Edexcel) A Level Politics

Responsibilities

The following are the key duties and responsibilities:

The role is to provide inspirational teaching of History in the curriculum and as part of the co-curricular provision.

Given the nature of the role, and the need to be flexible and adaptable, this is not an exhaustive list and all the School's job descriptions include the following "Other duties from time to time as directed by the Headmistress".

The teacher of History will be line managed by the Head of History on a day to day basis.

Teaching staff responsibilities

- Teach History in the curriculum for iGCSE and A Level examinations.
- Teach History in the curriculum at Key Stage 3.
- Encourage pupils' learning and engender enthusiasm for the subject.
- Set and mark class work, prep work, in-year assessments, end-of-year examinations and entrance examinations.
- Keep records of work covered and pupils' progress.
- Attend parents' evenings for all classes taught.
- Prepare pupil reports in line with the school's protocol
- Attend Continuing Professional Development courses
- Attend all Staff and Department meetings including INSET at the start of each term
- Attend Open mornings and Education Days on occasional Saturdays if required
- Act in the capacity of Form Tutor
- Run a weekly co-curricular activity after school
- Take prep duty after school, approximately five evenings per term
- Carry out a weekly break or lunch time duty
- Maintain a positive and professional approach with parents and colleagues
- Actively promote good behaviour amongst pupils
- Organise and participate in educational visits
- Cover for absent colleagues
- Be a member of one of the school's Houses, attend House meetings, House events and the annual House Party

- Positively promote the school in the community including outreach work with local maintained schools and other organisations
- Support departmental colleagues in the consistent use of pupil rewards and sanctions
- Attend some occasions such as concerts, plays, matches and other parent/staff social events as required

Person specification

The successful candidate should be passionate about History, forward thinking and show a real desire to motivate pupils of all abilities.

Hold an undergraduate degree in History or a closely-related discipline

- Be a qualified teacher (holding QTS or its equivalent) or have equivalent experience
- Have a record of outstanding classroom teaching at Key Stage 3, GCSE and A Level
- Be able to demonstrate excellent subject knowledge
- Be able to demonstrate excellent leadership and teamwork skills with the ability to motivate others
- Be an excellent oral and written communicator
- Ability to maintain a positive and professional approach when dealing with parents and colleagues
- Promote high standards of education, care and behaviour
- Be able to use ICT for a range of administrative and teaching purposes
- Display strong interpersonal skills
- Demonstrate sound judgement and discretion
- Be well-organised and have the ability to plan effectively, clearly and well ahead, whilst being able to juggle successfully multiple tasks of varying size and importance
- Be flexible and adaptable when going about his/her work
- Have energy, commitment and stamina
- Have a good sense of humour and be able to work effectively as part of a team
- Be sympathetic towards the ethos of a busy boarding and day school

Salary and Benefits

- a. **Start date:** 1 January 2020 (expected to be for two terms ie until July 2020)
- b. **Salary:** St George's operates its own generous salary scheme.
- c. **Pension:** All teaching staff are currently included as members of the Teachers' Pension Scheme unless they elect to opt out.
- d. **Hours of work:** This is a part-time teaching post (0.59 FTE) during school terms. There will be a requirement to attend routine teaching events such as parents' evenings, staff training days preceding each term and Open Days and Educational Days (as notified).
- e. **Notice Periods:** This is a fixed term contract which is expected to end July 2020. During this time the notice period required by either side to terminate the employment will be two months.
- f. **Facilities:** Lunch is provided free of charge during term time. Members of staff can use the School's sports facilities at allocated times. There is free on-site parking. The post holder's children may, upon passing the entrance assessments, be eligible at the discretion of the Governors for a reduction on the basic tuition fees.

The Process

Letters of application should be no more than two sides of A4 and, together with the completed application form, should be sent to the address below or emailed to headmistress@stgeorges-ascot.org.uk and reach the School by **4pm on Wednesday 25 September 2019**.

Mrs E M Hewer
Headmistress
St George's School
Wells Lane
Ascot, SL5 7DZ

Interviews will be held on Thursday 3 October 2019.

St George's School is committed to safeguarding the welfare of children at the School. Therefore, this appointment will be subject to a successful disclosure check from the Disclosure and Barring Service. This will give details of all spent and unspent convictions and other recordable matters. A policy on the recruitment of ex-offenders is available, if required, from the School Office. The supplied references will be taken up and the School may approach previous employers for information to verify particular experience or qualifications. A medical questionnaire will be required to be completed by the successful candidate.

