

TEACHER OF IT & COMPUTING

Starting your Salesian journey

Salesian

*Enlightening minds, uplifting hearts*



Celebrating 100 years of Salesian Education 1919-2019

**Teacher of IT & Computing Appointment**

To commence: 1st January 2020

Salary: Main Scale / Upper Pay Spine (+TLR for those seeking additional responsibility)

Closing date for applications: 21st November 2019

Salesian School is seeking to appoint an exceptional individual to teach IT & Computing. We welcome applications from trainee teachers and experienced colleagues alike, including those looking for positions with additional responsibility. If you are energetic, enthusiastic and love teaching children then we’d be delighted to hear from you. We are always happy to meet potential applicants prior to interview; please don’t hesitate to contact us ([pcarr@salesian.surrey.sch.uk](mailto:pcarr@salesian.surrey.sch.uk)) if you would like any further information or to visit the school.

**The IT & Computing Department at Salesian**

The IT and Computing Department at Salesian are a forward thinking, enthusiastic, supportive and ambitious team consisting of three full-time teachers. Mr Barker and Mr Bathgate teach Key Stage 3, 4 and 5. Mr Hamshar teaches Key Stage 3 and 4. Classes are supported by our dedicated HLTA, Mrs Rose. As you would expect, all our classrooms are fully resourced with new PC’s, AV equipment and projectors. The department makes use of three IT suites at our main Guildford Road site and two further suites for college teaching at Highfield Road. The latest variants of mainstream software are installed such as Adobe Creative Cloud and there is an excellent IT support team on site.

IT and Computing is taught in discrete lessons to all year groups at Key Stage 3. Students have a choice of two different qualifications offered at Key Stage 4, Cambridge Nationals Level 2 and Computer Science GCSE (OCR). At Key Stage 5 we offer a choice of either A level Computer Science (OCR), Cambridge Technicals in IT or T Levels in Digital Production, Design and Development. Ideally therefore we are looking for someone with the skills and experience to teach Computing both at KS4 and KS5.

We offer a lunchtime Computer Club four days a week where students have the opportunity to use the IT suite for their own needs.

We achieve good results. At Key Stage 4 in 2019 89% of students achieved an A\* to C grade in the GCSE and 84% A\* to C in the Cambridge Nationals. We are certainly not complacent, there is still a lot to do and we are excited about appointing the right person to move the department onto new challenges.

We are determined to make the IT and Computing Department at Salesian the best in Surrey, if not the country! We look forward to meeting you and discussing your ideas to help us in achieving this end. Please do visit us and come and look around.

Terry Barker

Head of IT and Computing

[tbarker@salesian.surrey.sch.uk](mailto:tbarker@salesian.surrey.sch.uk)



*Salesian School is committed to safeguarding and promoting the welfare of children. Enhanced CRB checks will be sought prior to appointment*

**Appointments at Salesian**

**Information for Candidates**

Thank you for your interest in the positions currently being advertised at Salesian School. I would like to take this opportunity to share some thoughts with you.

Salesian is a co-educational 11-18 Catholic comprehensive school and part of the Xavier Catholic Education Trust. The school ethos is based on the work of Don Bosco, a Salesian priest. Community and great relations are central to our work. As a consequence, both students and staff are happy, positive and enjoy their time at school.

Standards at the school are outstanding and students achieve exceptionally well. In last year’s GCSE examinations 90% of students gained five or more standard passes including English & Maths and our Progress 8 was +0.95. The pass rate at A’ level was 100% with 66% A\*-B grades.

The school has 1650 students and is situated on two sites approximately one mile apart, near to the centre of Chertsey. The main school is situated at Guildford Road and our Sixth Form College has 350 students on its own site at Highfield Road.

A great deal of emphasis is placed on extra-curricular life at Salesian and outside the formal curriculum there are numerous opportunities for students to take part in a wide range of activities - drama, sport, music, exchanges, away days, Duke of Edinburgh, retreats and trips.

We work hard to ensure that staff and students are well looked after but we also set exceedingly high expectations of everyone at the school and underperformance is always challenged. When you get the balance right between challenge and support you get great teaching, when you have great teaching the school becomes heavily-oversubscribed and when this is the case parents believe in what you are trying to do and support you in doing it. All of this results in us having the privilege of working with children who are, on the whole, an absolute delight!

Our last Ofsted Inspection was in September of 2013 when we were judged to be “outstanding” in all categories. We were obviously delighted with this recognition and are all very proud of our achievements which are a great tribute to the staff and students who have worked so hard to enable us to reach this point.

Salesian was designated as a Teaching School in September 2014 in recognition of our track record of success in training teachers and supporting schools in difficulty. The Teaching School offers a range of exciting opportunities for staff to engage in professional development and school-to-school support activities and from 2015 we have been accrediting our own trainee teachers as part of the Teach South East SCITT partnership.

Regardless of all this, we don’t think we’ve got it cracked; the challenge now is to keep improving on what we do. Are you the person to help us continue on this journey?

Candidates are welcome to contact the school to find out more information about specific departments or pay us a visit. We take recruitment very seriously and want to do all we can to find the best staff for our students.

The ideal candidates will be energetic, enthusiastic, ambitious and excellent practitioners. We would expect at least two years’ hard work and good service. In exchange we will prepare you for the next step in your career.

I believe Salesian is a fantastic place to work and I am excited about the prospect of appointing colleagues with whom we can work closely in order to drive the school forward. There are great opportunities here for the right candidates to provide a high quality service for our community and make a real difference to children’s futures. I very much look forward to meeting you.

**James Kibble**

Executive Headteacher



**Job Profile: Teacher**

**Salary:** Main Scale or Upper Pay Spine

**Responsible to:** Head of Department

**Person Specification**

* Commitment to supporting the distinctive nature of a Catholic school
* Qualified Teacher status
* Recent and relevant professional development
* Willingness to further develop professional skill
* Ability to enthuse, inspire and develop students under the Catholic ethos
* Ability to challenge, motivate and empower students
* Ability to recognise the needs of students and raise standards
* Ability to manage resources efficiently
* Commitment to promoting the educational principles of St. John Bosco
* Genuine enjoyment of working with young people
* Commitment to inclusion for all
* Commitment to excellence in terms of teaching and learning
* Knowledge and understanding of recent developments in learning and teaching
* Excellent grasp of new technology and its potential to support learning
* Excellent communication, interpersonal and organisational skills
* Commitment to working as a team player
* Ability to be an effective Form Tutor
* Commitment to supporting and promoting the extra-curricular life of the school
* Boundless enthusiasm and a positive outlook
* Capacity to work very hard under pressure
* Personal integrity and the drive to do what is best for the students
* Ambition and potential for promotion
* Sense of humour
* Commitment to ensuring that Salesian becomes the best school in the country

**Responsibilities**

In short, love the children and teach great lessons but see below for the detailed version:

The responsibilities outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document.

**Professional Values & Practice**

Teachers should:

* Have high expectations and commit to raising the students’ educational achievement
* Be committed to safeguarding and promoting the welfare of students
* Seek and use opportunities to work collaboratively with colleagues to raise standards by sharing effective practice
* Liaise effectively with parents or carers on students’ progress and achievements
* Show a commitment to professional development by identifying areas in which they need to improve their professional knowledge, understanding and practice in order to teach more effectively in their current post, and, with support, take steps to address these needs
* Attend staff, departmental and other meetings as required
* Participate in the arrangements for performance management within the school
* Undertake a due share of duties according to the published rota
* Be aware of the School Health and Safety Policy

**Teaching**

Teachers should:

* Have a secure knowledge and understanding of the subjects they are trained to teach
* Set challenging teaching and learning objectives which are relevant to all students in their classes
* Plan effectively to meet the needs of students in their classes
* Plan effectively for special educational needs in consultation with the Head of Learning Support
* Work effectively as part of a team and liaise with, deploy, and guide the work of other adults who support students’ learning
* Use a variety of teaching methods and styles appropriate to the range of ability of the students being taught
* Ensure a standard of behaviour that enables students to learn
* Undertake the teaching of those classes assigned under the school timetable
* Plan and prepare lessons in accordance with the Schemes of Work of the department

**Monitoring and Assessment**

* Make appropriate use of a range of monitoring and assessment strategies to evaluate students' progress towards planned learning objectives, and use this information to improve their own planning and teaching
* Mark and assess students' work on a regular basis in accordance with the school's marking and assessment policy
* Set and mark homework in accordance with school policy and departmental guidelines
* Record and report on student development, progress and attainment as required

**Form Tutor**

* Take the register each morning session and lead the daily act of worship
* Provide support and guidance to students and monitor performance in accordance with the schools policies
* Monitor students’ attendance and conduct and liaise with appropriate staff
* Liaise with parents and carers regarding issues as they arise
* Complete student reports in accordance with the school policy on Assessment, Recording and Reporting

**Extra-curricular**

* Make an effective and consistent contribution to the extra-curricular life of the school

**Other**

* Carry out any other duties at the direction of the Headteacher or as laid out in Salesian School documentation