

## JOB DESCRIPTION

<b>Agency</b>	Department of Education		<b>Work Unit</b>	Student Engagement
<b>Job Title</b>	Director Sprint Schools		<b>Designation</b>	Senior Administrative Officer 2
<b>Job Type</b>	Full Time		<b>Duration</b>	Fixed to 30/06/2022
<b>Salary</b>	\$139,066 - \$151,573		<b>Location</b>	Darwin
<b>Position Number</b>	CO190070	<b>RTF</b>	179701	<b>Closing</b> 12/12/2019
<b>Contact</b>	Wayne Avar, Director Student Engagement on 08 8944 9369 or <a href="mailto:wayne.avard1@nt.gov.au">wayne.avard1@nt.gov.au</a>			
<b>Agency Information</b>	<a href="https://education.nt.gov.au">https://education.nt.gov.au</a>			
<b>Information for Applicants</b>	<b>Applications must be limited to a one-page summary sheet and an attached resume/cv</b> For further information for applicants and example applications: <a href="#">click here</a>			
<b>Information about Selected Applicant's Merit</b>	If you are selected and accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: <a href="#">click here</a>			
<b>Inclusion &amp; Diversity</b>	The NTPS values diversity and aims for a workforce which is representative of the community we serve. We strongly welcome and encourage people from all diversity groups to apply and strive to accommodate people with disability by making reasonable workplace adjustments when required. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer.			
<b>Special Measures</b>	Under an approved <b>Special Measures</b> recruitment plan, Aboriginal and Torres Strait Islander applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level.			
<b>Apply Online Link</b>	<a href="https://jobs.nt.gov.au/Home/JobDetails?rtfid=179701">https://jobs.nt.gov.au/Home/JobDetails?rtfid=179701</a>			

**Primary Objective:** The Director provides leadership of the Joint NT Government and Australian Government taskforce sprint school program, through the delivery of a high level school improvement program, hands on, active principal coaching and community engagement in collaboration with Senior Directors, School Improvement and Leadership.

**Context Statement:** The Sprint School program was developed through agreement between the Northern Territory Chief Minister and the Federal Minister for Indigenous Affairs. Participating schools receive funding support from the Department to enable school improvement activities. Principals meet four times per year to review progress, undertake professional development and peer learning and set performance improvement goals.

### **Key Duties and Responsibilities:**

1. Develop and lead the sprint school program to provide principals' professional learning aligned with the five pillars of school improvement and the National School Improvement Tool.
2. Provide strategic leadership to principals in the development of school improvement activities aligned to schools' specific needs set out in the Annual School Improvement Plan and school review.
3. Build partnerships with key stakeholders, marshal expertise to achieve outcomes and manage strategic solutions to deliver on schools' sprint initiatives.
4. Develop and lead a robust assessment and reporting system to measure school improvement to collaborate with the Senior Director School Improvement and Leadership on school improvement activities.

### **Selection Criteria**

#### **Essential:**

1. Demonstrated senior school leadership experience and understanding of policies, frameworks, issues and processes relevant to school operations.
2. Demonstrated ability to be progressive and innovative in a changing environment with the ability to resolve issues of potential conflict and to effectively negotiate issues of service delivery and performance.
3. Ability to build a shared culture and the capacity of self, others and high performing teams to effectively develop new ideas to achieve system, school and student outcomes.
4. Demonstrated high level negotiation, communication, interpersonal skills and a contemporary knowledge of current political and legislative issues.
5. High level community engagement and ability to build strong cross culture relationships and consultancy experience with a focus on achieving school improvement in complex, remote environments.
6. Willingness and ability to travel on remote NT roads and light aircraft as required and a valid Working with Children Clearance Notice (Ochre Card).

**Approved: August 2019**

**Wayne Avar, Director Student Engagement**