



Application Pack

Community and Sports Development Coach

Start date on completion of employment checks (this is not a term time only role)

Closing date for applications:
09:00 on 19th June 2024

Interviews week commencing 24th June 2024



Dear Prospective Applicant,

Thank you for your interest in applying for the post of Community and Sports Development Coach.

Magna Learning Partnership is a Multi Academy Trust serving Salisbury and the surrounding area. Currently there are six primary schools, three secondary schools and one sixth form college in the partnership, with other schools likely to join in the near future. There are over 4700 young people educated in the Trust and approximately 500 employees.

Working Pattern and Salary

Salary Range:	£24,094 – £26,702 FTE (pro rata based on hours worked) Salary will be dependent on qualifications and experience.
Working Pattern:	52 weeks a year (fixed during term time)
Contract Type:	Permanent
Core Hours:	Variable hours to include some evening and weekend work as required
Locations:	Multiple across MLP sites (you will be allocated a primary work location)

About these roles

We are looking to appoint two Community and Sports Development Coaches for up to 30 hours per week to work as part of the Central Team. These positions are varied, however there are two distinct elements to the role, working within the schools and development of Community and Commercial activities.

During term time you will work in both Primary and Secondary Schools across the trust to a fixed timetable against a set of objectives. Both roles are mobile, however you will be allocated a primary work location from which subsistence will be paid as you move around the schools.

The elements of the role can be broken down as follows:

Primary Schools:

- PE Lessons - Physical Education, School Sport, and Physical Activity (PESSPA)
- Mentoring and coaching (small groups/one on one pupil support)
- Afterschool enrichment/clubs
- PPA Cover and provide appropriate activities as required



Secondary Schools:

- Coordinate, develop and run enrichment activities to support the growth and sustainability of the Opening School Facilities (OSF) grants
- Support activity provision using OSF equipment for specific groups of students ie those with Special Education Needs (SEN)

Outside the academic year your role will be to support the Commercial Department. You will be instrumental in developing and supporting growth in both the Community aspects and Commercial activities to increase revenue in support of a future growth development plan. Some elements of this work will include evening and weekend delivery to meet the needs of our customers as detailed below:

Community:


- Holiday, Activities and Food (HAF) also known locally as FUEL. This is a provision available to children across Wiltshire during the main school holidays (Christmas, Easter and Summer). The aim is to provide engaging activities and hot meals for those meeting the eligibility criteria.
- Utilisation of the OSF equipment to develop Community based activity programmes
- Working with local partner organisations to support community based projects

Commercial Activity:

- Working with the Lettings Manager you will support the growth of activities as part of the commercial offer, this may include:
 - Delivering specific sporting birthday parties and events
 - Working with external sporting organisations e.g. Football Foundation (FF) in support of growth development
 - Engaging with corporate companies to deliver team building sessions using some of the OSF equipment, ie Bubble Footballs, Tag Archery or Inflatable Assault Course.

This is an exciting opportunity for the right applicant, and a chance to be part of a thriving and growing Education Trust dedicated to improving the lives of young people across Salisbury.

If you are a qualified sports coach who is enthusiastic about working with children and the wider community, we want to hear from you. To be successful in this role you will have exceptional communication skills, be proficient at delivering to a set of clear objectives, but also dynamic enough to adapt to your current surroundings.



Being able to build positive relationships with a broad spectrum of both adults and children is paramount. You will be forward-thinking and be able to innovate bringing new ideas to our organisation, this is especially important as nonstandard activities become more popular and widely available.

Why work for MLP

We are committed to a staff culture where people feel well-supported, professionally engaged, challenged and valued. We value honest feedback from all our staff as part of a process of constant improvement.

Staff wellbeing is at the heart of our vision and all staff, who we consider our most important resource are supported and encouraged to develop both personally and professionally within a vibrant, empathetic and caring community.

MLP will offer you a continuous package of development and training to support your growth. We offer a comprehensive benefits package and a defined benefits pension under the Local Government Pension Scheme (LGPS). You will be entitled to 26 days paid holiday (rising to 31 days after 5 years' service) plus 8 days bank holidays. We also offer additional perks such as:

- Private healthcare
- Reduced corporate gym membership (Parkwood Leisure)
- Free car parking
- Cycle to work scheme
- Wiltshire rewards scheme


Magna Learning Partnership

Magna Learning Partnership is a Trust of ten academies. They are:

Sarum Academy, The Trafalgar School, Salisbury Sixth Form College and Wyvern St Edmund's Academy.

Amesbury CE Primary School, Amesbury Archer Primary School, Bemerton St John Primary School, Old Sarum Primary School, Pembroke Park Primary School and Nursery and The New Forest Primary School.

We are a mixed Trust of Church and community academies based within a ten mile radius of Salisbury. We are committed to inclusion and to enhancing the life chances of our (almost 4000) children and young people.



New staff joining the Trust can be assured of a warm, supportive environment along with robust professional challenge and a strong sense of shared vision and ethos: our aim is that every student fulfils their potential and that, through an excellent education in one of our schools, their life chances are significantly enhanced.

Magna Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. The successful applicants will be subject to enhanced DBS checks. References may be sought on shortlisted candidates before interview.

[Safer Recruitment Checks](#)

MLP are relentlessly focussed on safeguarding and promoting the welfare of its children and young people and expects all staff and volunteers to share this commitment.

Due to the nature of the position for which you are applying, and to ensure your suitability for this type of work, you will be required to apply for clearance from the Disclosure and Barring Service if you are successful in your application.

This will take place before your appointment is confirmed. The clearance process will disclose details of formal cautions, reprimands and final warnings, as well as convictions. Having a criminal conviction will not automatically exclude you from employment – this will depend on the nature of the position, and the circumstances and background of the offences committed.

Online searches with regards to information that is publicly available online will also be carried out for all shortlisted candidates.

[Equality](#)

MLP will not discriminate in any area of employment and confirms its commitment to equality of opportunity in all areas. Applicants will be treated in a fair and equal manner and in accordance with the law regardless of gender, marital status, race, religion, colour, age, disability or sexual orientation.

Due to the nature of the role a full flexible working pattern will not be an option, however we are committed to working with our staff to ensure a good work life balance and can discuss your individual needs to accommodate some flexibility.



How to Apply

Please take time to look at the information about our schools via links on the Magna Learning Partnership website. Should you have any specific queries that are not answered by the information we have provided, or wish to visit us prior to making an application, please contact Tom Gailey, Community Lettings Manager tgailey@magnalearningpartnership.org.uk

Applications should be submitted via the TES Portal including a supporting statement detailing any relevant experience, skills or other information which you think makes you suitable for this particular role.

Please try to include information that helps us get to know you as well as your professional skills.

Community and Sport Development Coaches

Main Duties

- Plan and deliver sports sessions working towards the school curriculum
- Provide mentoring and coaching support to small groups and individual pupils as required
- Plan activities for after school activities programmes
- Develop secondary enrichment programmes using OSF equipment
- Plan and deliver at the HAF Programmes over the holiday periods
- Support development of community engagement programmes
- Carry out risk assessments based on the activities you provide
- Investigate opportunities to support commercial revenue growth using OSF equipment outside of normal school activities
- Support the school with additional as required
- Train in additional activities to support both personal and professional development

This list is not exhaustive, as the role develops and grows additional responsibilities will be added in at the discretion of MLP and the Head of Commercial Operations.

Person Specification

	Essential	Desirable	Assessed by
Qualifications	Sports/Coaching qualifications at a minimum Level 2 in a specific sport or a L2 Multi skills qualification.	PESSPA L2 or working towards	Application Form
	Valid driving licence and car to move around the trust		Application Form
	First Aid Certificate		Application Form
Experience	Working in schools and the community delivering sports coaching		Application Form