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| Academies Enterprise Trust  **Job Description**  **Job Title:** **Classroom Teacher**  **Location: Shafton Primary Academy**    **Hours of work: Full Time**  **Reports to: Headteacher** |
| **Purpose of the Role:**   * To teach a class of pupils to ensure they are engaged and enthused by learning * To ensure all pupils in class achieve the highest possible standards of achievement, personal development and well-being * To lead and support pupils to ‘find their remarkable’ * To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support designated curriculum areas as appropriate * To monitor and support the overall progress and development of pupils * To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential * To contribute to raising standards of pupil attainment * To share and support the school’s responsibility to provide and monitor opportunities for personal and academic growth * To promote and adhere to the Trust’s values to be unusually brave, discover what’s possible, push the limits and be big hearted * To promote and adhere to the Trust’s values to be unusually brave, discover what’s possible, push the limits and be big hearted. |
| **Responsibilities:**   * Consistently and effectively plan lessons in line with the national curriculum and sequences of lessons to meet pupils’ differentiated needs by- * Identifying clear learning challenges and specifying how they will be taught and assessed * Planning learning activities that challenge pupils and ensure high levels of interest * Setting appropriate and demanding expectations for achievement, learning and attitudes to learning * Setting clear progress targets, building on prior attainment * Providing clear structures for lessons maintaining pace, motivation and challenge * Ensure effective teaching and best use of available time * Monitor and intervene to ensure a positive climate for learning * Follow school policy on cycle of learning in lessons * Consistently and effectively use a range of appropriate strategies for teaching, learning and classroom management. * To continually assess pupil’s learning to provide challenging targets and coherent teaching, reporting regularly to parents and SLT. * Evaluate own teaching critically to improve effectiveness * To maintain a learning environment that encourages independence. * Encourage pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere and listen attentively * Use a variety of teaching strategies which involve planned adult intervention, first-hand experience, talk, problem solving as a vehicle for learning * To take responsibility for leadership & development of curriculum areas where applicable. * To promote positive behaviour in line with school policy. * Mark and monitor pupils’ work and set targets for progress * Assess and record pupils’ progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which a pupil is achieving * Prepare and present informative information and reports to parents * Have a clear understanding of the EYFS and National Curriculum to plan, develop and deliver the curriculum as relevant to the age and ability group/subject/s that you teach * Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate * Be accountable for the attainment, progress and outcomes of pupils’ you teach * Be aware of pupils’ capabilities, their prior knowledge and plan teaching and differentiate appropriately to build on these demonstrating knowledge and understanding of how pupils learn * Have a clear understanding of the needs of all pupils, including those with special educational needs; gifted and talented; EAL; disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them * Demonstrate an understanding of and take responsibility for, promoting high standards of literacy including the correct use of spoken English * Have a clear understanding of Letters and Sound to ensure teaching of early reading, demonstrates a clear understanding of appropriate teaching strategies e.g. systematic synthetic phonics * Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners’ progress and levels of attainment * Make accurate and productive use of assessment to secure pupils’ progress * Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback, reflect on progress, their emerging needs and to take a responsible and conscientious attitude to their own work and study * Use relevant data to monitor progress, set targets, and plan subsequent lessons * To work with the support and guidance of the Early Years and Key Stage 1 Lead within an agreed system of supervision, to be responsible for the learning and achievement of pupils, ensuring equality of opportunity for all. * Be responsible and accountable for achieving the highest possible standards in work and conduct * Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to your professional position * Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils * Take responsibility for promoting and safeguarding the welfare of children and young people within the academy   **Behaviour and Safety**   * Establish and sustain a safe, purposeful and stimulating environment for pupils, rooted in mutual respect and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly in line with academy policy * Manage classes effectively, using approaches which are appropriate to pupils’ needs in order to inspire, motivate and challenge pupils * Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary * Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils * Have high expectations of behaviour, promoting self control and independence of all learners * Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns following school protocol/procedures   **Team working and collaboration**   * Participate in the relevant meetings/professional development opportunities within the academy, which relate to the learners. * Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them * Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil * Take part as required in the review, development and management of the activities relating to the curriculum, organisation of the school and classroom environment |
| **Other professional responsibilities**   * Have a working knowledge of teachers’ professional duties and legal responsibilities * Operate at all times within the stated policies and practices of the school * Contribute to the life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school * Establish effective working relationships and set a good example through their presentation and professional conduct. * Any additional responsibilities in line with Teachers’ Pay and Conditions as negotiated with the Headteacher. |
| **Employee value proposition:**  We passionately believe that every child can discover their own remarkable life. It’s what motivates us around here. We know this vision requires something extra. Which is why at AET, you’ll find more. More opportunities, so you can forge your own path. More care and support, so you can prioritise what matters most. More purpose, for you and for the children we’re inspiring. Come inspire their remarkable with us.  **Our values:**  The post holder will be expected to operate in line with our values which are:   * Be unusually brave * Discover what’s possible * Push the limits * Be big hearted   **Other clauses:**  1. The above responsibilities are subject to the general duties and responsibilities contained in the Teachers’ Pay and Conditions.  2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.  3. The job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.  4. This job description may be varied to meet the changing demands of the academy at the reasonable discretion of the Principal/Group/Chief Executive  5. This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing.  6. Postholder may deal with sensitive material and should maintain confidentiality in all academy related matters.    **Safeguarding**    We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for all posts. This post will be subject to enhanced checks as part of our Prevent Duty. |

**Person Specification**

**Job Title: Classroom Teacher**

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| **General heading** | **Detail** | **Essential requirements:** | **Desirable requirements:** |
| **Qualifications** | Qualifications required for the role | * QTS * Thorough knowledge of teaching, learning and curriculum in primary schools * Commitment to continued professional development * Evidence of recent & relevant training |  |
| **Knowledge/Experience** | Specific knowledge/  experience required for the role | * Considerable experience of teaching in primary schools * Able to evidence excellent pupil progress * Experience of working positively and closely with staff, parents and guardians * Effective experience in creating a positive climate and environment to secure accelerated learning * Recent OFSTED experience * Knowledge of National and EYFS curriculum |  |
| **Skills** | Abilities | * An excellent classroom practitioner * Effective use of assessment data to plan sequence of learning that secures accelerated progress * Work effectively as part of a team, relating well to colleagues, pupils and parents * Excellent use of ICT to support learning * High expectations of all pupils * Detailed knowledge of the National Curriculum and its planning and delivery * Implications of the Code of Practice for Special Educational Needs for teaching and learning * Evidence of ability to maintain high standards of behaviour and develop attitudes of care, control and cooperation * Experience of curriculum planning as part of a team * Ability to self-motivate and lead a team of support staff * High level of oral and written communication skills and ability to * Ability to relate to and empathise with pupils and to build trusting relationships with them |  |
| **Special Requirements** |  | * Successful candidate will be subject to an enhanced Disclosure and Barring Service Check * Right to work in the UK * Evidence of a commitment to promoting the welfare and safeguarding of children and young people |  |

