

## JOB DESCRIPTION

<b>Agency</b>	Department of Education	<b>Work Unit</b>	Numbulwar School
<b>Job Title</b>	Principal	<b>Designation</b>	Executive Contract Principal Level 2
<b>Job Type</b>	Full time	<b>Duration</b>	Fixed from 23/07/2019 to 12/12/2019
<b>Salary</b>	\$192,399	<b>Location</b>	Numbulwar
<b>Position Number</b>	7008 <b>RTF</b> 165081	<b>Closing</b>	26/05/2019
<b>Contact</b>	Kerry Hudson, Senior Director School Improvement and Leadership Palmerston, Rural and Arnhem on 08 8944 9260 or <a href="mailto:kerry.hudson@nt.gov.au">kerry.hudson@nt.gov.au</a>		
<b>Agency Information</b>	<a href="http://www.education.nt.gov.au">www.education.nt.gov.au</a>		
<b>Information for Applicants</b>	<b>Applications must be limited to a one-page summary sheet and an attached resume/cv</b> For further information for applicants and example applications: <a href="#">click here</a>		
<b>Information about Selected Applicant's Merit</b>	If you are selected and accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: <a href="#">click here</a>		
<b>Inclusion &amp; Diversity</b>	The NTPS values diversity and aims for a workforce which is representative of the community we serve. We strongly welcome and encourage people from all diversity groups to apply and strive to accommodate people with disability by making reasonable workplace adjustments when required. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer.		
<b>Special Measures</b>	Under an approved <b>Special Measures</b> recruitment plan, Aboriginal and Torres Strait Islander applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level.		
<b>Apply Online Link</b>	<a href="https://jobs.nt.gov.au/Home/JobDetails?rtfld=165081">https://jobs.nt.gov.au/Home/JobDetails?rtfld=165081</a>		

### **Primary Objective:**

The Teaching Principal is responsible to the Senior Director School Improvement and Leadership for leading a team of staff in the planning, development and delivery of programs to ensure educational outcomes are achieved in a safe and supportive learning environment which reflects community values.

### **Context Statement:**

Numbulwar is situated in East Arnhem land and has a population of approximately 1000. The community is administered by the Numbulwar Numburindi Government Council. Numbulwar School caters for students from Preschool to Year 12 ensuring young people have choices for employment and further training both locally and in the wider community. This involves a strong partnership with the community in supporting the learning of Indigenous languages and culture while at the same time prioritising the learning of English and numeracy skills.

### **Key Duties and Responsibilities:**

1. Lead the development of the school's vision with a focus on a shared respectful culture that challenges and sets high expectations of both teachers and students to drive student outcomes, and effective teaching that promotes capable and independent learners.
2. Deliver strategic leadership and operational management with the school council and school community, to produce and implement clear evidence-based improvement plans and policies.
3. Establish the expectation for all staff to achieve high standards and builds the staff's capacity through professional development and performance management.
4. Develop relationships with families and community groups to enrich the school and its value to the wider community.
5. Work with other principals and the Department to drive the development of education services at a regional and system level.

### **Selection Criteria:**

#### **Essential:**

1. Demonstrated leadership in the development of teaching and learning in a school environment.
2. Proven ability to build the capacity of self, others and high performing teams.
3. Demonstrated strategic leadership in partnership with the school council to drive innovation and change to achieve school improvement.
4. Demonstrated ability to lead the management of the school's physical, financial and human resources.
5. Demonstrated ability to build a shared culture of high expectations, while developing and maintaining effective interpersonal and cross cultural relationships within and beyond the school community.
6. Registration with the Teacher Registration Board of the Northern Territory and a Working with Children Ochre Card or the ability to obtain.

### **Further Information:**

Smoking is not permitted on any Department of Education premises including school grounds, except in exempted areas. The preferred or recommended applicant will be required to undergo a criminal history check. A criminal history check will not exclude an application from this position unless it is a relevant criminal history.