

Higher Level Teaching Assistant Person Specification

Qualifications	<ul style="list-style-type: none"> • A good standard of educational achievement. • GCSE Grade 4 (or equivalent) in both GCSE English and GCSE Mathematics • Evidence of relevant HLTA training (and associated certificate) <p>Desirable:</p> <ul style="list-style-type: none"> • Level 3 Teaching Assistant Qualification (or equivalent).
Experience	<ul style="list-style-type: none"> • Experience of supporting students' learning in an educational environment. • Experience of establishing positive relationships with young people. <p>Desirable:</p> <ul style="list-style-type: none"> • Experience of planning and delivering learning activities to small groups • At least 3 years' experience as a Teaching Assistant
Skills and Abilities	<ul style="list-style-type: none"> • Full working knowledge of relevant policies/codes of practice. • An understanding of curriculum matters to enable an effective contribution to curriculum development, planning, evaluation and implementation. • Understanding of principles of child development and learning processes. • Ability to plan effective actions for students at risk of underachieving. • Effective use of IT to support learning. • Excellent accuracy and attention to detail. • Ability to communicate effectively and accurately both verbally and in writing. • Ability to maintain confidentiality. • Excellent interpersonal skills. Excellent organisational and time management skills. • The ability to be flexible and positive, demonstrating a "can-do" attitude. • Ability to work with autonomy and to act on own initiative but also work constructively as part of a team. • The ability to liaise positively with staff, students and parents/carers and be customer focussed with a friendly and professional manner. • The ability and motivation to develop systems and procedures and to constantly improve own practice and identify continuous service improvement. • Commitment to promoting the overall ethos and values of the Academy. <p>Desirable:</p>

	<ul style="list-style-type: none">• A good understanding of effective teaching methods• Knowledge of how to successfully lead learning activities for a group or a class of students• Knowledge of how statutory and non-statutory frameworks for the school curriculum relate to the age and abilities of a range of learners, particularly those who access Curriculum Support
Professional Development	<ul style="list-style-type: none">• An interest in own personal development and willing to develop through appropriate CPD opportunities.