



Huxlow

Science College

Huxlow Science College is committed to safeguarding & promoting the welfare of children & young people and expects all staff and volunteers to share this commitment.

DBS, Reference, Identity, Criminal Record and Medical Checks are essential for all posts at the college

POST TITLE:	HEAD OF CHEMISTRY
REPORTS TO:	LEARNING LEADER OF SCIENCE
PURPOSE OF POST:	To deliver outstanding leadership, teaching and learning of Chemistry and therefore help students achieve excellent results and be a role model/impact the College more widely.

PRINCIPAL RESPONSIBILITIES

- Build on the current Chemistry curriculum
- Model a nurturing and structured classroom and school environment that helps pupils to develop as learners
- Model excellent pupil discipline and culture inside their classroom and across the whole College
- Contribute to the effective working of the College
- Be held accountable for all curriculum direction, teaching quality, and pupil attainment in their subject area
- Provide a nurturing classroom and College environment that helps students to develop as learners
- Help to maintain/establish discipline across the whole College
- Contribute to the effective working of the College
- To create and develop challenging and innovative curriculum
- Use regular, measurable and significant assessments to monitor progress and set targets
- Produce periodic assessments with marks schemes
- Ensure assessments are moderated internally
- Ensure end of year assessments reflect each pupil's overall level which is both externally valid and provides an accurate baseline for the next academic year
- Analyse progress and attainment data to make data-driven changes to curriculum design, and pupil interventions
- Work in collaboration with classroom teachers and SENCO to ensure pupils receive high quality interventions
- Through observation and feedback, coach subject teachers to ensure excellent teaching and learning in all lessons, ensuring that classroom teachers are utilising best pedagogical practice
- Develop an exciting and motivating extra-curricular and enrichment offer
- Teach engaging and effective lessons that motivate, inspire and improve pupil attainment

- Use regular assessments to set targets for students, monitor student progress and respond accordingly to the results of such monitoring
- Produce/contribute to oral and written assessments, reports and references relating to individual and groups of pupils
- Develop plans and processes for the classroom with measurable results and evaluate those results to make improvements in student achievement
- Ensure that all students achieve at least expected progress
- Maintain regular and productive communication with pupils, parents and carers, to report on progress, sanctions and rewards and all other communications
- Provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils

It is the post holder's responsibility for promoting and safeguarding the welfare of children and young people for whom s/he comes into contact with and adhering to and ensuring compliance with the College's Safeguarding and Child Protection Policy at all times. If, in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the College s/he must report any concerns to his/her line manager or the College's Designated Safeguarding Lead.

This job description will be reviewed and updated periodically in order to ensure that it relates to the job performed, or to incorporate any proposed changes. This procedure will be conducted by the Manager in consultation with the post holder. In these circumstances it will be the aim to reach agreement on reasonable changes, but if agreement is not possible management reserves the right to make changes to the job description following consultation.

As a term of your employment you may reasonably be expected to perform duties of a similar or related nature to those outlined in the job description