



**St Ralph  
Sherwin**  
Catholic Multi Academy Trust



# Saint John Houghton

## Catholic Voluntary Academy

*Part of the St Ralph Sherwin Catholic Multi Academy Trust*



**Teacher of MFL (Spanish and French)**

**Start Date: September 2021**

**Salary: MPS**

**Line-manager: Curriculum Leader of MFL**



# Headteacher's Welcome



The vision for our school is a simple one, to deliver 'World Class Catholic Education' to each and every student we have the privilege of caring for. If you are not fazed by this challenge and it excites you, then joining our school community could be the right challenge for you.

Our school is 'striving for excellence' in all things because at the heart of what we do, is the belief that our students deserve the very best that education has to offer. With a newly established Senior Leadership Team, our school continues to go from strength to strength and we were rated 'Good' in all areas of our most recent Ofsted inspection (May 2019). This improvement has also been reflected in improved academic outcomes as we improved from a Progress 8 score of  $-0.4$  in 2017 to  $+0.04$  in 2019.

Saint John Houghton is a slightly smaller than average Catholic Secondary school, located just on the edge of Ilkeston in Derbyshire. The school was built in 1965 and has many great traditions that are still important to us in 2021. Anyone who visits our school comments that we are a 'family' and that positive relationships between all members of our community are at the heart of all that we do. It is usually what people comment on, as they leave following a visit to our school. It is one of our greatest strengths.

The successful applicant for this position will be joining a school where we care about our students and we care about our staff. Staff workload is regularly considered when decisions are made and the happiness and care of all who work with us are crucial. The school has undergone significant change in recent years and four of the five members of the Senior Leadership Team of the school have been in post for less than 18 months.

You will be joining a small, but stable, experienced, dedicated and hardworking Modern Foreign Languages department, who are supportive to new colleagues. The department is also led by a passionate and forward-thinking Curriculum Leader, who is committed to increasing the percentage of students studying Spanish and French at GCSE. This is an incredibly important appointment for our school, as we look to appoint 'the best' to ensure that our students receive the teaching they deserve to. If you are excited by this, I would welcome the opportunity to discuss the post with you, if you feel you want to be a part of our journey to excellence.

Garde ta Foi! Defend your faith!

Mr. Steve Brogan  
Headteacher



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## About this post



An inspirational, passionate and committed MFL Teacher (French and Spanish) is required from September 2021 at Saint John Houghton Catholic Voluntary Academy. This is an exciting opportunity to join a dynamic and successful department at a time when the teaching profession and success in Modern Foreign Languages could not be of greater importance. A rare opportunity has arisen to join our dedicated and experienced department. You will also have the opportunity to work with a committed and passionate Curriculum Leader, who really cares about those she works with.

The newly formed Senior Leadership Team are ambitious for all students and are committed to securing the very best outcomes for all students. The successful candidate will bring energy, enthusiasm and a love of Modern Foreign Languages to the pupils of our school and will be or will have the potential an excellent teacher, who is willing to learn and develop.

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# Person Specification

	Essential Criteria	Desirable Criteria
Values	<ul style="list-style-type: none"> <li>• Clear educational vision and commitment to the Catholic Ethos and values of Saint John Houghton Catholic Voluntary Academy</li> <li>• Commitment to academic excellence and high standards</li> <li>• Commitment to an inclusive curriculum</li> <li>• Commitment to the Academy's role in the wider community</li> </ul>	<ul style="list-style-type: none"> <li>• Commitment to breadth in and beyond the curriculum and to the development of the full potential of all students at all levels</li> </ul>
Professional Attributes	<ul style="list-style-type: none"> <li>• Degree in relevant subjects</li> <li>• Qualified teacher status</li> </ul>	
Experience	<ul style="list-style-type: none"> <li>• Evidence of successful classroom practise</li> <li>• Knowledge and understanding of current educational thinking</li> </ul>	
Training	<ul style="list-style-type: none"> <li>• Clear sense of responsibility for own continuing professional development</li> <li>• Willingness to learn, develop and improve as a professional</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of recent participation in CPD activities</li> </ul>
Personal Attributes	<ul style="list-style-type: none"> <li>• Conscientious, driven and self-motivated</li> <li>• High standards and expectations</li> <li>• Detailed planner</li> <li>• Relates well to colleagues, students and parents</li> <li>• Approachable and empathetic</li> <li>• A good team player</li> <li>• Forward-thinking, uses initiative and takes responsibility</li> <li>• Ability to work under pressure and to challenging deadlines</li> <li>• Confidentiality</li> <li>• Professionalism</li> </ul>	<ul style="list-style-type: none"> <li>• Creative thinker</li> <li>• Future leader</li> <li>• Flexible and adaptable, especially in challenging situations</li> </ul>



	Essential Criteria	Desirable Criteria
Skills and Abilities	<ul style="list-style-type: none"><li>• Ability to organise, plan and prioritise</li><li>• Excellent time manager</li><li>• Effective communicator commonly orally and in writing</li><li>• Effective interpersonal skills</li><li>• Well-developed ICT skills, including the ability to apply these in the classroom</li><li>• Adaptability to changing circumstances and new ideas</li><li>• A continuous willingness to learn and to develop</li></ul>	<ul style="list-style-type: none"><li>• Understanding of the importance of data as a tool for monitoring progress and achievement</li></ul>
Other	<ul style="list-style-type: none"><li>• Ability to respond effectively to change</li><li>• Integrity and honesty</li><li>• Ability to build and maintain appropriate professional relationships and personal boundaries with children and young people</li></ul>	





# Job Description

## **Teaching and Learning**

To undertake an appropriate programme of teaching in accordance with the duties set out in the Teachers' Standards

To deliver high quality lessons to all students

Operation of the SEND policy and co-ordination of provision

## **Curriculum Provision and Delivery**

Deliver an appropriate, comprehensive, high quality and enriching curriculum programme which complements the Academy's strategic objectives

To keep up to date with national developments in the subject area and teaching practice and methodology

Maintain knowledge of relevant examination board syllabus requirements

## **CPD**

To take responsibility for own CPD and attend CPD sessions during directed time

Play a full part in the academy's Performance Management procedure

To maintain a positive work ethic and support colleagues to ensure effective working relations

To ensure the effective efficient deployment of classroom support

To participate in the Academy's ITT programme if required

## **Management Information**

To ensure the maintenance of accurate and up-to-date data using GO4Schools for student tracking

To assist in the use of analysis and evaluation of performance data

To produce reports on own groups' examination performance, including the use of value-added data

To identify and compile exam entry lists in line with Academy protocols

## **Communication**

To ensure effective communication as appropriate with the parents of students

To liaise with partner schools, higher education, Examination Boards, Awarding Bodies and other relevant external bodies as necessary

## **Pastoral Responsibilities**

To monitor and support the overall progress and development of students

Monitor student attendance together with students' progress and performance in relation to targets set for each individual; ensuring that follow-up procedures are adhered to and that appropriate action is taken where necessary

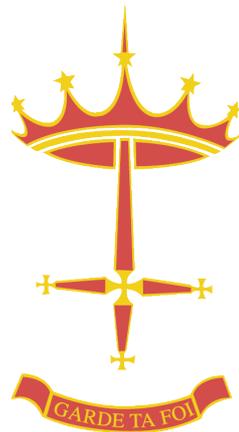
To act as Form Tutor and carry out the duties associated with the role as outlined in the generic job description

To assist in the implementation of the Behaviour Management system so that effective learning can take place

## **Catholic Life and Ethos of the School**

To play a full part in the life of the Academy community, to support its distinctive mission and ethos and to encourage staff and students to follow this example

To support our values and the Catholic ethos of the school



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