**The Swaminarayan School**

# Teacher of Economics

# Job Specification

1. Candidate should be able to teach A Level Economics.
2. Awareness of the current developments in Economics.
3. Awareness of A Level syllabi.
4. Ability to work in teams is essential.
5. Show initiative and work independently.

# Job Description

The primary duty is to teach well and to organise academically challenging work and teaching resources – to exert effective discipline and to set regular, suitable work which develops independent thought and analysis and to give knowledge.

Below is a list of the main responsibilities:

Attendance at meetings - staff

* departmental
* Open days/evenings
* Option evenings (when needed)
* Prize days

At departmental meetings to share in the planning of the department

* to help develop the curriculum
* to review methods of teaching
* to assess progress of pupils
* to help organise departmental resources

To attend and contribute to

* Study days
* INSET training internal/external
* Appraisal interviews

To attend parents evenings and counsel parents and pupils.

To write reports – full and constructive.

To ensure safety and good discipline – in school in general and in classrooms.

To encourage good behaviour patterns and work patterns.

To set suitable homework.

To mark carefully and constructively and record levels of achievement.