



RGS
THE GRANGE

Teaching Assistant



Teaching Assistant

RGS The Grange are looking for an exceptional individual to join our team of dedicated and hardworking Teaching Assistants working across our range of ages 4 to 11 year olds. Ideally with a Level 3 or higher qualification, our TAs support teachers to provide an exceptional learning experience for all our children. Teaching Assistants are integral to the operation of the school and the support of our provision, helping to deliver intervention programmes as well as assisting with duties throughout the day.

This post is term time only working 14 hours per week (actual timetable to be determined) with an optional additional four weeks worked within our Holiday Club provision supporting with fun learning activities. The School is open from 7.45am until 6.00pm daily.

To apply, please complete an application form online outlining how you meet the person specification for the role.

RGS The Grange

Introduction

RGS The Grange is an outstanding independent primary school for children aged 2-11. The School is situated in a beautiful 54 acre site 2 miles north of Worcester in the Village of Claines, providing senior school facilities in a prep school setting.

RGS The Grange creates a happy, caring and nurturing environment for your child. As well as being rated by ISI inspectors, as an 'Excellent' school for boys and girls from 4 – 11 years, we have an 'Outstanding' Nursery and Pre School for children from the age of 2 years.

About RGS The Grange

Everyone is cherished at RGS The Grange.

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The School is situated in a beautiful 50 acre site located on the outskirts of Worcester, Worcestershire. Talented, trusted and committed staff ensure that every child at every age receives individual attention. A stimulating and creative curriculum, in small classes, promotes academic rigour and individual progress. Hand in hand with this, we firmly recognise the importance of social and emotional wellbeing in order for children to be happy and to reach their potential. Each child has the opportunity to develop their skills and confidence in all areas; academic, music, the arts and sports, as well as their social and communication skills.

We are proud of the fact we can provide senior school facilities in a prep school setting.

History

The site of RGS The Grange was once a traditional English farmhouse with the oldest part of the site being the current Nursery area, dating back to 1855.

In 1995 RGS Worcester purchased the site to house its small, but growing, private prep school and the School opened its doors in September 1996.





Academic

Our Teaching and learning is inspired by our belief that every child has the chance to shine, discover their gifts and convert these into real talent. Teachers deliver the curriculum to encourage pupils' interest in their work, develop an ability to think and learn for themselves, and foster self-motivation.

In all areas of the curriculum, teaching encourages effort, be that intellectual, physical or creative. This enables your child to increase their understanding and develop skills in the subjects taught, personalised to their ability, to ensure they make good progress.

We use a range of first-class resources to ensure that your child is engaged in their learning. We carry out learning both inside and outside the classroom. This could be during trips or visits, but also in our fantastic outdoor space around our school, or in our dedicated classrooms for Art, IT, Music etc.

Digital Learning

RGS The Grange makes full use of digital technology as part of the School's highly successful Digital Learning Programme (DLP). Full training is provided for staff and the DLP has been instrumental in ensuring complete continuity of learning for the pupils during the pandemic. RGS is an 'Apple Distinguished School' and provides training for RGS staff as well as staff from other local schools as an Apple Regional Training Centre.

Pastoral Care

The strength of the pastoral care system and the pride pupils take in their school are distinctive features of RGS The Grange, as is the excellent spirit of co-operation between pupils, staff and parents.

Immense care is taken over pastoral problems, and communication between staff and parents is frequent and constructive. We are committed to safeguarding and promoting the well-being of all the pupils in our care, regardless of the age, gender, religion or beliefs, ethnicity, disability, sexual orientation or socio-economic background. We provide a caring, positive safe and educationally stimulating environment that promotes spiritual, moral, social and cultural development.

We delight in seeing happy children enjoying their time at school but we also realise that adolescence can bring with it challenges and pressures. We work to equip our young people with the confidence, strength and self-belief that will allow them to realise their potential and lead fulfilling lives, both during their time at RGS The Grange and beyond. We achieve this through our comprehensive programme of personal development and our diverse pastoral team, which works to connect with each individual.

Pastoral support is provided by the Form Tutor, Heads of Sections, Senior Leaders, the School Nurse and School Counsellor.

Co-curricular Activities

RGS The Grange is committed to the idea that the more someone is willing to try, the more potential they have to become. Our co-curricular provision, therefore, encourages pupils to do more and to be more and we provide each child with that opportunity. We are open from 7.45am – 6.00pm during term time which allows for downtime before and after the official School day. A wide range of Academic Clubs and Societies is available and all pupils are encouraged to participate fully to develop their interests and enjoy a well-rounded education. Sports provision is exceptional at the School, with all pupils encouraged to participate and pupils benefit from a breath-taking range of sports opportunities available from being part of the RGS Family. Drama benefits from a performance space and is developing at pace.

There are extensive trips and residential trips that provide unique opportunities for children to learn, with varied hands on activities in new and exciting environments.

Admission

Admission within Nursery and up to Year Two is via taster days to ensure the child is a good fit for the School. Admission from Years Three to Six is via assessment and taster days.

Location

RGS The Grange is situated in a beautiful 54 acre site 2 miles north of Worcester in the village of Claines. Worcestershire offers a considerable property opportunity.

Worcester is a vibrant and beautiful city overlooking the banks of the River Severn. The extraordinary Cathedral reveals the great history and tradition of the City and sits alongside modern shopping and leisure facilities. Droitwich and Worcester boast extensive cultural activities and sporting life including the Worcestershire County Cricket Club ground in the centre of the City and Worcester Warriors' Sixways Stadium a few minutes drive from the School. The surrounding area offers the outdoors life with the Malvern Hills and many other locations for walking, cycling, canoeing, rowing and other outdoor pursuits. A few moments out of Droitwich, visitors find themselves in rural villages and surrounding countryside. With its excellent transport links to Birmingham and London, Droitwich and Worcester offer something for everyone and are certainly an extremely attractive place to work and live



Our employees say:

'My team are wonderful and reliable. The management team are very supportive and the opportunities the children are given are incredible'

'The environment is vast, it's lovely to be able to take the children outside so much'

'Positive Working Environment'

'Free lunches and easy parking'

'I enjoy working with the specialist teachers that work with the whole school.'





Job Description

Key Tasks and Responsibilities

- Support the Head in the delivery of the curriculum, supporting children as necessary in small groups, 1:1 or in class settings with direction from the teacher.
- Assist in the provision of a high standard of care for children placed in RGS Springfield in a way that meets their physical, social, emotional, intellectual and developmental needs.
- Assist with the implementation of the daily routines within the schools.
- Adhere, with guidance, to the Policies and Procedures of the schools.
- Give support to all other staff within the school as necessary, for example with displays and preparation of resources.
- Support children in After School Care with homework and activities under the supervision of the After School Care Manager.
- Meet the emotional, social and academic needs of the children in the setting and encourage them to develop good social and interpersonal skills as they learn to interact with their peers
- Assist teachers by supporting all children to access the curriculum at an appropriate level to their ability, and in all tasks that support teaching
- Provide objective and accurate feedback and reports as required, to the teacher on pupil achievement, progress and other matters, ensuring the availability of appropriate evidence.
- Responsible for keeping and updating records as agreed with the teacher, contributing to the review of systems/records as requested.
- Assist in displaying pupils' work as requested by the teacher
- Assist in the provision of an attractive and stimulating range of equipment, activities and displays, indoors and out, relevant to the ages and needs of the children, which encourage independence, self motivation and eagerness to learn.
- Be familiar with any Statutory Guidance, Ofsted and ISI Guidelines and recommendations of good practice and to assist in their implementation.
- Share in the responsibility for safeguarding and promoting the welfare of all children in the RGS Springfield.
- Liaise with parents and encourage their involvement in the aims of Springfield and in all aspects of their children's care.
- Liaise sensitively and effectively with parents/carers and participate in feedback sessions/meetings with parents or visiting professionals as directed.
- Assist in the daily management of the setting, including ensuring that the school is kept safe, secure and clean at all times.
- Prepared to help where needed in the preparation of snacks, cleaning the equipment and dealing with the day to day events such as toileting should the need arise.

(Job Description continued)

- Respect the confidentiality of information received.
- Be aware of the high profile of RGS Springfield and to uphold its standards at all times.
- Attend staff meetings and INSET sessions as required by the Head of Springfield
- Attend school events such as Open Days, Sport Days and other dates as published in the school calendar.
- Perform any other tasks or duties which the Headmistress may reasonably assign.
- Be prepared to undertake additional training deemed suitable for the fulfillment of the role.

Person Specification

Competencies:

- Common sense and initiative
- Excellent communication skills
- Ability to deal with information sensitively and confidentially
- Arcuate record keeping
- Good sense of humour
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Knowledge and Experience:

- Previous experience of working with young children
- Experience of working in an Independent School
- Experience of working as a Teaching Assistant
- Experience of providing SEN Interventions

Education:

- TA qualification Level 2 or above
- GCSE Mathematics and English grade C or above.

The post holder should be aware that the above job description and specification is not exhaustive. The post holder should be willing to partake in all activities that positively contribute to the life of the school. Any changes to the above description will be done in a timely manner and in consultation with the post holder.





Process of Application -

All candidates are required to apply via the TES online application form (no CVs will be accepted).

RGSW reserves the right to close applications early if suitable calibre apply, candidates may be called early to interview.

We particularly welcome applications from under represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.

A completed TES application form with the names, addresses, telephone numbers and e-mail addresses of two referees should be provided. All candidates invited for interview will be required to prove their identity and their entitlement to work in the UK, and the person appointed will be subject to an enhanced DBS check, Prohibition Check, Right to Work in the UK and other checks specified by the Department for Education and Independent School's Inspectorate.

Rehabilitation of offenders: This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. Which means that when applying for certain jobs and activities certain spent convictions and cautions are 'protected', so they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Further information about filtering offences can be found in the DBS filtering guide.

The Governors of RGS Worcester are committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. Registered Charity No. 112064



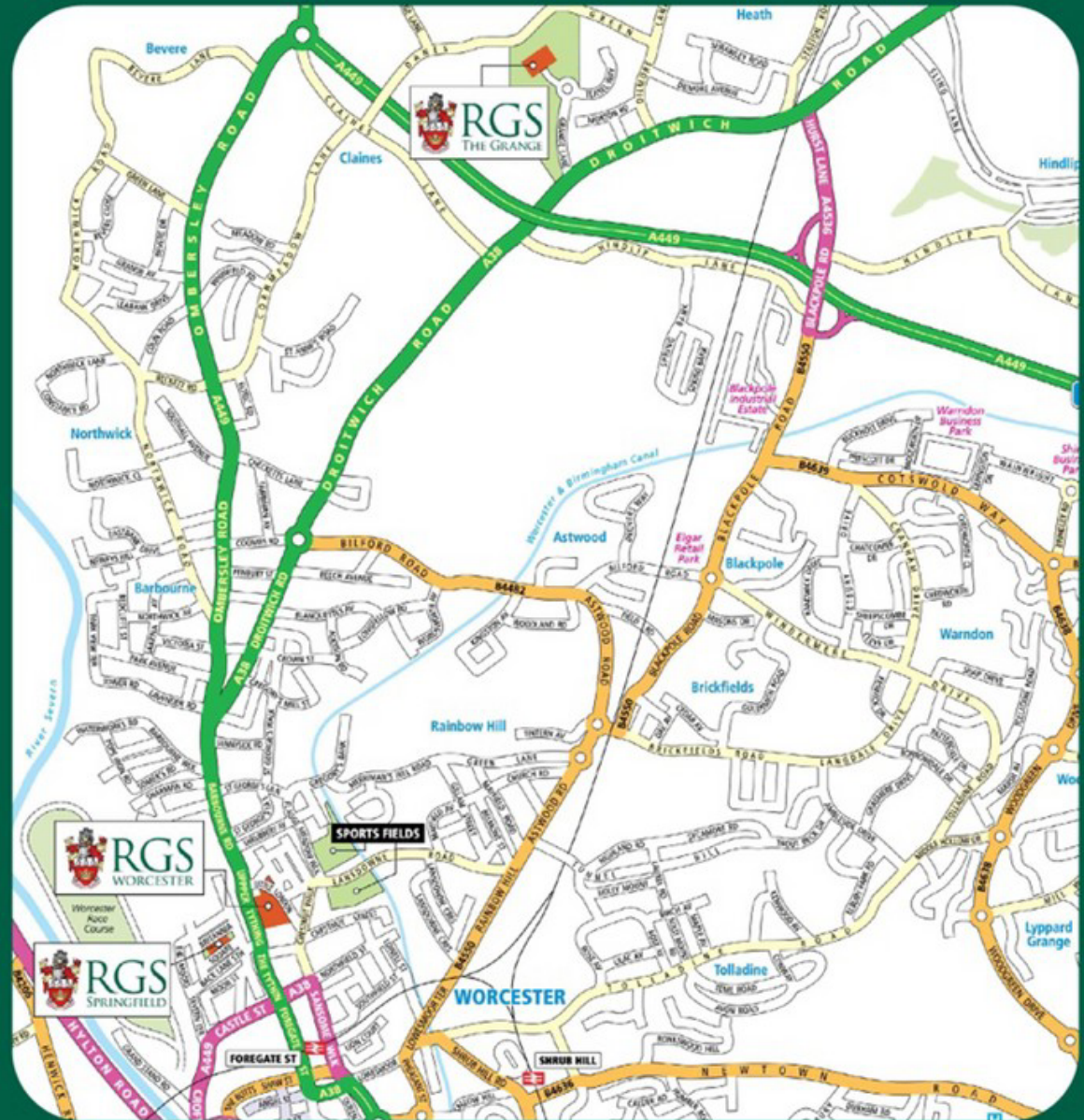
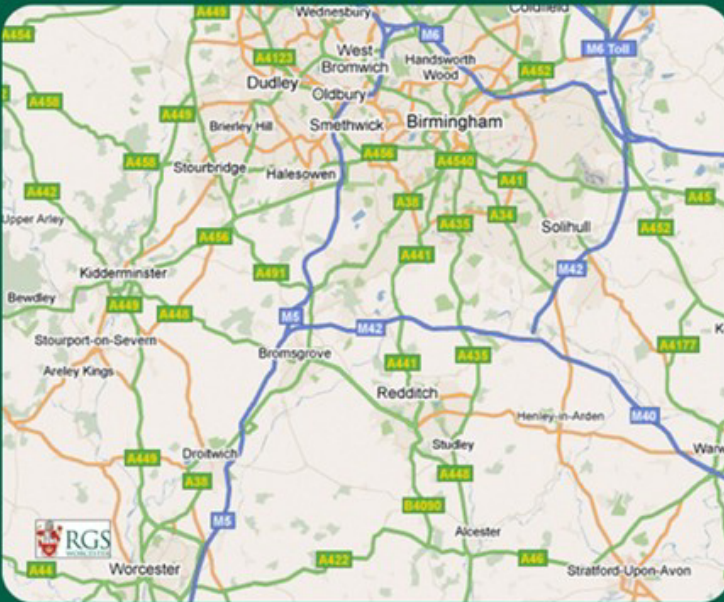
How to find us

By Road:

The most direct route is via the M5. Leave at Junction 6 and join the A449. Travel through the first intersection until you reach a roundabout. Take the first exit into Claines Lane. Follow Claines Lane until you get the junction taking a left to join Droitwich Road. Continue along Droitwich Road and take the second left onto Grange Lane. At the roundabout take the first exit into RGS The Grange.

By Rail:

The nearest mainline station is Worcester Foregate Street, which has a direct link to London Paddington and regular services to The West and West Midlands.



RGS Worcester | RGS The Grange | RGS Springfield | RGS Dodderhill

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