

Person Specification School Librarian

E (essential)
D (desirable)

A (application)
I (interview)
T (task)

Qualifications and Training

- Qualified librarian D A
- Graduate Status D A

Experience

- Substantial experience of working in a library D A

Knowledge, Understanding and Skills

- Library management software information specialist E A
- Expertise in online searching using the internet and a range of subscription services E A,I
- Sound knowledge of and/or interest in literature for young people E A,I,T
- Able to work on own initiative and organise others' work. E A,I
- Able to meet deadlines and work to pre-set timescales. E A,I
- Able to both lead and work as a member of a team. E A,I,T
- Passion for promoting literacy and reading with excellent people skills with the ability to engage with staff, parents and students E A,I,T
- Knowledge and understanding of developments relating to literacy across the curriculum D A,I,T
- Knowledge and understanding of the expectations for literacy in the Ofsted Framework D A,I

Personal Qualities

- Enthusiasm and commitment. E A,I,T
- Excellent communication skills E A,I,T
- Confidence in working with young people E A,I
- Ability to work with colleagues E A,I,T
- Flexibility, stamina and the capacity to work well under pressure E A,I,T

Attitude and Commitment

- Commitment to the continued development of excellence at Formby High School E A,I
- Belief in the value of comprehensive education E A,I
- Commitment to an ethos of inclusion and achievement for all E A,I
- Belief in staff development E A,I
- An ambition to lead a whole school strategy, engaging all our stakeholders E A,I

This school is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.