

Job description

Agency	Department of Education	Work unit	Strategic Policy and Intergovernmental Relations
Job title	Senior Director Strategic Policy	Designation	Executive Contract Officer 1
Job type	Full Time	Duration	Fixed for 6 months
Salary	\$217,533	Location	Darwin
Position number	CO210019	RTF	207635
		Closing	25/02/2021
Contact	Gillian Sharkey, General Manager Strategic Services on 08 8901 1387		
About the agency	http://www.education.nt.gov.au		
Apply online	https://jobs.nt.gov.au/Home/JobDetails?rtfId=207635		

Information for applicants

Applications must be limited to a one-page summary sheet and detailed resume-.

The NTPS values diversity and aims for a workforce that represents the community. The NTPS encourages people from all diversity groups to apply for vacancies. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Under the agency's Special Measures Recruitment Plan eligible Aboriginal and Torres Strait Islander (Aboriginal) applicants will be granted priority consideration for this vacancy. For more information on Special Measures, go to the [OCPE website](#).

Primary Objective

Provide leadership of strategic policy priorities of Education Executive Board, including student engagement, early childhood and Aboriginal education.

Context Statement

The Senior Director Strategic Policy will lead a multifunctional team to deliver three items of priority policy work by September 2021.

Key Duties and Responsibilities

1. Lead and manage the design, development and implementation of priority strategic policy through cross-divisional, interagency, national and community consultation.
2. Lead and manage the strategic policy project team and key relations with Northern Territory Government stakeholders, advisory groups and department executive.
3. Develop and maintain strong relationships with a broad range of identified stakeholders.

Selection Criteria

Essential

1. Demonstrated expertise and experience in developing and influencing strategic policy in complex social and economic policy contents.
2. Superior strategic and operational leadership and management skills, with demonstrated experience leading highly performing teams through evidence-based research, critical analysis and provision of high level strategic policy advice, demonstrating strong conceptual and analytical skills.
3. Astuteness in interpreting and managing social, political and organisational environments with the ability to create strategic alliances to build trust at all levels to inspire strategic reform.
4. Highly developed communication skills with the ability to communicate appropriate, meaningful and accurate information and analysis to a wide variety of audiences.
5. Demonstrated commitment to flexible, innovative and problem-solving approaches to all aspects of the job and the ability to work under pressure, with a 'can-do' attitude, including dealing with changing priorities and stringent deadlines.

Desirable

1. A sound understanding of education systems, including contemporary knowledge of education and early childhood sectors, and the strategic direction and objectives of the Department of Education and the Northern Territory Government.

Further Information

The successful applicant must have, or be in the process of obtaining, a current NT Working with Children clearance (Ochre Card).

Approved: Tuesday 23 February 2021

Gillian Sharkey, General Manager Strategic Services