

Class Teacher (Reception)

Fixed Term

(January 2027 – August 2027)

Quest Primary School

QUEST PRIMARY
LEARNING CHANGES LIVES

Application Pack

Role Location: Quest Primary School, Farnborough Avenue, South Croydon, CR2 8HD

Details: Part Time, Fixed Term (4 days per week – 0.8 FTE)

Salary/Grade: TCT1 £39,196 – TCT14 £58,120 **(pro rata £31,356 - £46,496)**

Start date: 4th January 2027

Application Closing Date: 17:00 – 30th October 2026

The Collegiate Trust

A message from the CEO

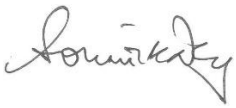
Thank you for your interest in joining *The Collegiate Trust (TCT)*. I hope that this information pack will help you to learn more about our fantastic family of schools and that you are excited by the prospect of joining us.

The Collegiate Trust is a dynamic place to work with a clear purpose: to improve the life chances of young people by delivering an ***exceptional education for all*** in a nurturing learning environment which leads them to excellent academic outcomes and happy and successful futures. Our culture of ambition, focussed clearly on our people and their learning, leads to the high academic standards and the enviable reputation that *The Collegiate Trust* is known for. I am very proud of what we do and what we have achieved at the Trust, and I hold the highest aspirations for what we will achieve in the future.

Since 2015, our Trust has been growing and, today, we are a family of 9 schools with c.7000 pupils and c.1000 colleagues in our team. We know that our greatest resource is each other and so, as an employer, we continually strive to do our best by our staff, with a focus on wellbeing, professional learning and success.

Please do not hesitate to get in touch for an informal discussion if you feel that this role and our Trust may be right for you. We would be delighted to receive your application.

Yours sincerely



Mr Soumick Dey
Chief Executive Officer



Why work with us? The benefits

At TCT, we understand that your time, wellbeing, career opportunities and work-life balance are key things you will look for when choosing where to work. We work hard to continually develop what we offer, striving to be recognised as an employer who looks after all our employees.

On top of our proactive and supportive approach to employee wellbeing and development, we offer a range of additional employee benefits – please click here to see more details.

We have a comprehensive CPD programme, designed to ensure all staff in all roles have the opportunity to grow and develop in their career. Our approach to Performance Development ensures that each and every member of staff is flourishing. Whether you are at the very beginning of your career or are looking to develop your experience, *The Collegiate Trust* is a great place for professional growth. ECTs and Apprentices benefit from a focused induction period, prior to appointment, and a well-established programme of support throughout the year, whilst more experienced colleagues have many opportunities to develop skills and extend their professional learning through an extensive and varied programme of professional development.

An introduction to the role

A Message from the Principal

Thank you for your interest in the post of Class Teacher for Reception. We are looking for an individual who has a passion for working with children in EYFS, is an excellent practitioner committed to delivering high-quality outcomes and will work hard to ensure all children are able to achieve the best they can. We are looking for a practitioner who is ambitious for themselves, dedicated to inclusive teaching and able to adapt lessons to ensure all children make the best possible progress from their starting points. We are a friendly and supportive team, who work well together to ensure our Quest Primary pupils have a strong academic experience, as well as a varied and wide-ranging personal development and extra-curricular offer.

Quest Primary pupils are well motivated and a pleasure to work with, whilst our staff are hard-working and ambitious for themselves and others. Our facilities enable us to provide the very best learning environment and learning experiences for our pupils, and it is the combination of these factors that leads to the high standards and sense of ambition and opportunity at our school, and the enviable reputation that The Collegiate Trust has built. I hold the highest aspirations for what we are and will achieve in the future for our pupils at Quest Primary.

The job description and person specification shown in this pack will give you a good indication of who we are looking for, including the skills and experience that would make for our ideal candidate.

I would be delighted to receive an application from you if, upon consideration, you feel that this role and our Trust may be right for you. If you have any queries or would like an informal discussion about the role, please contact the school office on admin@questprimary.org.uk

Miss J Stawman
Principal, Quest Primary School

About Quest Primary School

Quest Primary School is a one-form entry school of 190 pupils (including a Nursery), set on a spacious and attractive site. Our focus on developing excellent teaching and learning, supported by an engaging and ambitious curriculum offer, ensures that pupils can achieve their potential in a supportive and caring environment. Our staff provide a calm and purposeful learning environment where good behaviour and mutual respect is modelled by all and where everyone is valued, so that pupils enjoy coming to school and are enthusiastic about their learning. Our Enhanced Learning Provision (ELP), provide specialist teaching for 16 children with Moderate Learning Difficulties. Our ELP pupils follow a bespoke curricula which is designed to prioritise their needs and support them to make the most progress in those areas which will have the greatest impact on their life chances.

Quest Primary School pupils are hard-working, polite, respectful and understand that *learning changes lives*. We believe in giving our children opportunities to enrich their formal academic learning through sport, music and the arts, as well as providing them with opportunities to develop their leadership skills. Our school values of *Excellence*, *Responsibility* and *Aspiration*, support every child to strive to reach their best, ensuring they leave Quest Primary School as confident, well-rounded and kind young people, with the academic skills they require to be successful at the next stage of their education. Our children are inclusive and value and celebrate the differences and experiences that they share as a school community, adhering to our behaviour rules of '*be ready, be respectful* and *be safe.*'

We have a large site with wonderful spacious grounds, including our EYFS outdoor learning area and our new Edible Playground. Children have access to Chromebooks and iPads that are used to support learning within the classroom. Our Discovery Hub is a dedicated space for teaching DT and science which is equipped with ovens, fridges, sinks and work areas, which supports building academic and life skills. We have a fantastic nurture room which offers a space for children who receive additional interventions to access ELSA, counselling and art therapies, as well as lunchtime clubs. We also have our Edible Playground so all classes can plant and grow their own fruits, vegetable and flowers. Our facilities enable us to provide the very best learning environment and learning experiences for our pupils.

Our staff team are friendly, supportive and work collaboratively together to achieve the best for our pupils. The small size of our school means we know each child/family well and build strong supportive relationships with parents and carers throughout a child's time here. We benefit from a talented and highly committed team of staff, who proactively welcome opportunities for professional development and their own growth. Quest Primary School supports high-quality professional development for all staff. This is enacted through our CPD programme and Performance Development processes.

Our aim in all appointments is to appoint colleagues who will share our aspirations and make a major contribution to building the best life chances for our Quest Primary pupils. If you are a team-player, ambitious for our pupils and for your own professional development and committed to making a difference and providing *an exceptional education for all*, then we would be delighted to receive your application to join our thriving team.

'I joined the team at Quest Primary a year ago and enjoy working in a positive and supportive environment, where there are opportunities for career progression. The Quest Primary team is welcoming and friendly, with great leaders who support all staff. I have a huge sense of satisfaction from working here and the opportunity to develop myself here and learn new skills has been life changing.' Learning Coach.

You can find out more information about Quest Primary School on our website:

Quest Primary – Part of The Collegiate Trust

About The Collegiate Trust

"Exceptional Education for All"

Academic Rigour	Creative and Cultural Learning	Development of Skills & Qualities
		

Our Family of Schools

Each school within the Trust is supported by our Central Team who work with Principals and their teams on school improvement, teaching and learning, finance, facilities and operations, IT, HR and governance issues. This support allows the Principal and Local Governing Body (LGB) to focus on delivering the highest standards in their school. The LGB works to a *Scheme of Delegation* approved by the Trust's Board of Directors.

School	Age	Date Joined	Roll
Riddlesdown Collegiate	11-18	Founding School	2085
Gossops Green Primary School	4-11	01/11/2016	580
Waterfield Primary School	3-11	01/03/2018	397
Courtwood Primary School	4-11	01/09/2018	219
Quest Primary	3-11	01/09/2018	198
The Quest Academy	11-18	01/06/2018	863
Kenley Primary School	4-11	01/09/2021	156
Woodcote High School	11-18	01/04/2023	1286
Ifield Community College	11-18	01/06/2025	1240

Our Mindsets:

We approach our work with a mindset that is:

- Open minded
- Solution focussed
- Collectively responsible
- Intentional in seeking improvement

Our Behaviours:

We act with:

- Honesty
- Kindness
- Ambition
- Professionalism
- Unconditional positive regard

Our Success - We succeed through cohesion, a strong sense of belonging, and a shared determination to deliver and enable our collective vision to deliver an exceptional education for all.

Our Ambitions - At our schools, we are committed to creating environments where children thrive, communities place genuine trust in our work, and talented individuals are proud to be part of our team.

We strive for our schools to be:

- Safe, happy and welcoming places where everyone feels valued
- Learning-focused, with a clear commitment to academic and personal growth
- Ambitious for all pupils and staff, always aiming higher
- Creative in our approach to teaching, learning, and problem-solving
- Organised, ensuring consistency and clarity in everything we do
- High achieving, with a focus on excellence in outcomes
- Well led, with strong, purposeful leadership at all levels
- Inclusive, celebrating diversity and ensuring equity of opportunity
- Warm and caring, placing wellbeing at the heart of our culture









You can find out more information about our Trust on our website:

https://tct-academies.org/

What will I be doing?

Job Description and Details

Reporting to: Principal

Purpose of the Post: Teaching all areas of the EYFS/primary curriculum, taking responsibility for the progress of the pupils and contributing fully to the life of the school. Responsible for the education and welfare of designated classes and groups of pupils in accordance with the requirements of Conditions of Employment of School Teachers, having due regard to the school's aims, objectives and schemes of work and school's policies and to fulfil the Professional Standards for Teachers in England. To share in the corporate responsibility for the wellbeing and pastoral care of all pupils and to carry out any reasonable instructions given by the Principal, SLT and SENDCO.

Main Responsibilities

- To have clear intentions for children's learning through inclusive teaching and to use knowledge of school policy and National Curriculum requirements to plan work to meet the needs of individuals and groups promoting progression, continuity and quality of learning.
- Use relevant classroom management strategies to ensure that a purposeful environment for teaching and learning can take place
- Organise and maintain a stimulating working environment appropriate for the range of activities taking place
- Ensure that resources are organised and readily available to promote learning
- Support behaviour considering the personal, social and emotional needs of pupils
- To prepare and teach effective lessons, ensuring regular assessment, including reporting to parents, informs all aspects of planning and supports improved standards.
- To take full responsibility for pupil progress and achievement
- To contribute fully to collaborative development and improvement within the year group, phase, school and Trust.
- Promote the general progress and well-being of individual pupils and of the class as a whole, liaising with colleagues to ensure the implementation of the school's pastoral system
- To undertake duties at the direction of the SLT.
- To promote and safeguard the welfare of all children and for whom you are responsible or with whom you come into contact.
- To participate in all performance management processes.
- To maintain all professional standards as laid down by the school and the Trust.
- To work with colleagues and governors to contribute to whole school improvement.
- To lead a curriculum subject across the school, promoting high standards.

The above is not an exhaustive list, and the successful applicant may be required to carry out additional duties as required by the role.

Why am I right for this job?

We know that some applicants may not entirely meet all elements of the Person Specification but may still make an excellent addition to our team by bringing additional skills and experiences that add value to the role. If you think your skills and experience, make you a good fit for this role, please do not be put off if you do not match 100% of the desired criteria! The notes below indicate whether a particular element is essential for you to be considered.

Person Specification

Qualifications	**Notes**
Good Honours Degree	Essential
Qualified Teacher Status	Essential
Experience	
Effective working with young people of a range of ages and abilities, preferably EYFS/ KS1	Desirable
Evidence of making an effective contribution to a team	Desirable
Skills & Attributes	
Ability to deliver high-quality learning over time to all pupils in a class	Essential
Good knowledge of working with children with SEND needs	Desirable
Ability to provide effective pastoral care	Desirable
Capacity to work alongside colleagues, contributing effectively to a team	Desirable
Ability to quickly establish and maintain positive relationships with pupils, staff and families	Desirable
Understanding of safeguarding issues and promoting the welfare of children and young people	Essential
Well-developed communication skills, including high level of written and oral literacy and competent ICT use	Desirable
Suitability to work with children.	Essential
Knowledge	
Experience of current good practice and curriculum developments in SEND provision	Essential
Knowledge of early child development	Desirable
Knowledge/interest in at least one curriculum area	Desirable
Personal Skills	
Ability to communicate effectively to groups and individuals, orally and in writing	Desirable
Able to remain calm when working under pressure	Desirable
Philosophy	
Expectation of high pupil achievement for all pupils including those with SEND	Essential
Commitment to the provision of high-quality education and pastoral care for all pupils	Desirable
Evidence of understanding and commitment to equality of opportunity and respect for pupils' individual differences, and to abide by all school policies.	Essential

All our staff MUST be able to fulfil to following criteria:

- Undergo a full enhanced Disclosure and Barring Service check (which will confirm there had been no criminal activity that means you might be unsuitable to work with young people)
- Right to work in the UK
- Be medically suitable and safe to fulfil the role
- Provide 2 references that support your application, one of which must be your most recent employer (unless this is your first ever job, in which case we can advise on alternatives)

How to apply

If you feel that this role and our Trust may be right for you, we would very much like to receive your application.

To apply, please use the TES application form, identifying clearly how you meet the Person Specification.

If you have any queries or would like an informal discussion about the role, please do not hesitate to contact us at HR@tct-academies.org.

Safeguarding Statement

The Collegiate Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. In all cases, the post holder's responsibility for promoting and safeguarding the welfare of the pupils is to adhere to and ensure compliance with the school's safeguarding policies and procedures at all times.

The post is exempt from the Rehabilitation of Offenders Act 1974, and the school is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are "spent", unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children. Please note that if you are added to a Barred List then it is against the law to work, apply for work or volunteer in Regulated Activity with children.

Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, online searches and the *Disclosure and Barring Service (DBS)*. Appointment will be dependent upon further health, safeguarding and attendance checks.