ST MARY’S CATHOLIC COLLEGE

# ***PERSON SPECIFICATION***

| **POST: Teaching Assistant Level 2**  |  |
| --- | --- |
| ***Characteristics*** | ***Essential*** | ***Desirable*** |
| **Ethos** | * Strong commitment to the Ethos of the College. (A/I)
 | * Committed Christian.

(A/I) |
| **Experience** | * Successful experience of working with young people, perhaps as a parent or voluntary worker (A/R)
 | * Successful experience of being a paid worker in roles working with young people (A/R)
 |
| **Qualifications** | * Good basic education to a minimum of Grade C at GCSE level in literacy and numeracy, or the equivalent (A)
 |  |
| **Special Aptitudes** | * High level of personal motivation and drive. (I/R)
* Good organisational skills.(I/R)
* Initiative. (I/R)
* Good I.C.T. Skills (A/R)
 |  |
| **Skills** | Able to * help professional staff to achieve their objectives;
* assist students on an individual basis, in small group and whole class work;
* explain tasks simply and clearly and foster independence;
* supervise students, and adhere to defined behaviour management policies;
* accept and respond to authority and supervision;
* work with guidance, but under limited supervision;
* liaise and communicate effectively with others;
* demonstrate good organisational skills;
* reflect on and develop professional practice;
* display work effectively, and make and maintain basic teaching resources.

(A/I/R) | Able to* monitor, record and make basic assessments about individual progress
* suggest alternative ways of helping students if they are unable to understand;
* describe, in simple terms, the process of behaviour management with children;
* identify gaps in their own experience that they need help in filling;
* demonstrate the ability to learn and adapt from past experience.

(A/I/R) |
| **Other** | * Commitment to the safeguarding of students
* Knowledge and understanding of the needs of young people and the ways in which they learn
* Awareness of behaviour management strategies
* A commitment to ongoing personal and professional development.
* A knowledge and understanding of equal opportunities

(A/I/R) |  |

Ref: person/Spec/TA

A – Application

I – Interview

R - Reference