ST MARY’S CATHOLIC COLLEGE

# ***PERSON SPECIFICATION***

| **POST: Teaching Assistant Level 2** | |  | |
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| ***Characteristics*** | ***Essential*** | | ***Desirable*** |
| **Ethos** | * Strong commitment to the Ethos of the College. (A/I) | | * Committed Christian.   (A/I) |
| **Experience** | * Successful experience of working with young people, perhaps as a parent or voluntary worker (A/R) | | * Successful experience of being a paid worker in roles working with young people (A/R) |
| **Qualifications** | * Good basic education to a minimum of Grade C at GCSE level in literacy and numeracy, or the equivalent (A) | |  |
| **Special Aptitudes** | * High level of personal motivation and drive. (I/R) * Good organisational skills.(I/R) * Initiative. (I/R) * Good I.C.T. Skills (A/R) | |  |
| **Skills** | Able to   * help professional staff to achieve their objectives; * assist students on an individual basis, in small group and whole class work; * explain tasks simply and clearly and foster independence; * supervise students, and adhere to defined behaviour management policies; * accept and respond to authority and supervision; * work with guidance, but under limited supervision; * liaise and communicate effectively with others; * demonstrate good organisational skills; * reflect on and develop professional practice; * display work effectively, and make and maintain basic teaching resources.   (A/I/R) | | Able to   * monitor, record and make basic assessments about individual progress * suggest alternative ways of helping students if they are unable to understand; * describe, in simple terms, the process of behaviour management with children; * identify gaps in their own experience that they need help in filling; * demonstrate the ability to learn and adapt from past experience.   (A/I/R) |
| **Other** | * Commitment to the safeguarding of students * Knowledge and understanding of the needs of young people and the ways in which they learn * Awareness of behaviour management strategies * A commitment to ongoing personal and professional development. * A knowledge and understanding of equal opportunities   (A/I/R) | |  |

Ref: person/Spec/TA

A – Application

I – Interview

R - Reference