



Christ's College Guildford



JOB TITLE:	Cover Supervisor
START:	ASAP
PAY:	GST 5 (Range - £19,245 - £21,796 FTE) (39 weeks – Term time. Five days a week – 8.30am – 3.30pm with an unpaid lunch break of 35 minutes)
SELECTION PROCESS:	Method: Email completed application form along with a covering letter to jobs@christscollege.surrey.sch.uk In your covering letter please detail your skills and experience which are relevant to this position and your suitability for this role.

The Role

We are looking to appoint an energetic, confident and enthusiastic individual to join Christ's College in providing cover lessons across the college. The Cover Supervisors role is very diverse and different every day. The successful candidate will supervise whole classes when teachers are absent. You will be required to assist students with work provided by the teacher and ensure they remain on task. The cover supervisor is not expected to teach the class and is not required to plan, mark set targets or homework.

Qualifications:

You should have a good level of education including Maths and English and possess a sound working knowledge of basic IT such as Microsoft products. Excellent communication skills are vital and individual candidates will be considered on the basis of candidates experience and potential.

Desirable qualification would be Level 2 Award in Support Work in Schools.

It can be a rewarding role and is also a useful way to gain experience in the classroom for those with teaching ambitions. A candidate with such ambition must possess a Bachelor's Degree.

The following qualities are desirable:

- A strong character
- Highly adaptable
- A calm and confident manner
- Be diplomatic

The college is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for this role. If you would like more information or a tour of the college please contact us on 01483 537373 or jobs@christcollege.surrey.sch.uk

All application forms are downloadable from our website. When completed please return to jobs@christcollege.surrey.sch.uk