



JOB OVERVIEW

JOB TITLE	English Lead - Years 5 to 9
ROLE	Middle Leadership - Academic
NEXT REVIEW	May 2026
JOB LOCATION	Bandar Seri Begawan, Brunei Darussalam
Contract Type & Remuneration	Additional Responsibility BND \$250/month (BND \$3,000 annually)
GENERAL DESCRIPTION	The English Lead for Years 5 to 9 is responsible for leading the planning, delivery, and assessment of a high-quality English curriculum in line with the British educational framework and the school's Islamic ethos. The role involves supporting colleagues, monitoring standards, and contributing to whole-school literacy initiatives to ensure strong student progress and a love of language and learning.
REPORTS TO:	Head of Secondary

KEY RESPONSIBILITIES

Curriculum and Teaching

- Align English teaching with whole-school literacy goals and values.
- Develop and refine the English curriculum to ensure progression, challenge, and engagement.
- Support colleagues in effective planning, differentiation, and delivery of English lessons.
- Promote cross-curricular literacy links in collaboration with other subject leads.

Assessment and Data

- Monitor and evaluate student outcomes using formative and summative data.
- Support moderation of writing and assessment across year groups.
- Use data to inform interventions and curriculum refinement.

Staff Development

- Mentor and coach teachers in Years 5–9 in effective English instruction.
- Lead English-focused CPD sessions and year group planning meetings.
Foster a culture of collaborative practice and continual improvement.

Literacy Promotion

- Lead reading and writing initiatives including Book Week, reading challenges, and library engagement.
- Work with the librarian and pastoral team to promote a school-wide reading culture.
- Contribute to the selection and review of English resources and texts.

PERSON SPECIFICATION



Qualifications & Experience

- Qualified Teacher Status (QTS) or equivalent
- Degree in English, Education, or a related field
- Minimum of 3 years teaching experience, ideally in a British curriculum setting
- Proven success in improving literacy outcomes in lower primary
- Experience in curriculum leadership or coordination preferred

Skills & Competencies

- Deep knowledge of phonics, early literacy, and language acquisition
- Strong leadership, communication, and organisational skills
- Confident use of assessment and data to improve teaching and learning
- Ability to coach and support teachers with sensitivity and professionalism
- Understanding of culturally responsive and inclusive education

Values & Disposition

- Committed to the school's Islamic ethos and mission
- Passionate about literacy and children's development
- Reflective, growth-oriented, and resilient
- A team player with strong interpersonal skills and a nurturing approach

ADDITIONAL EXPECTATIONS

- Promote and uphold safeguarding and child protection at all times.
- Contribute to school-wide events, initiatives, and community engagement.
- Be flexible in supporting other duties as required by the school leadership.