



Golf Professional

Job Description

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

<p>Summary of the role</p>	<p>Job Title: Golf Professional</p> <p>Location: De Parys Avenue, Bedford</p> <p>Job Purpose:</p> <p>To support and deliver golf coaching provision across Bedford School and Bedford Prep School, contributing to the continued development of one of the school's fastest-growing and highest-performing sports programmes.</p> <p>Working closely with the Director of Sport and MiC Golf, the successful candidate will play a leading role in coaching, simulator provision, fixture support and player development across both Prep and Upper School golf. The role will support pupils across recreational, development and performance pathways, whilst contributing positively to the culture, standards and profile of golf across the school.</p> <p>The successful candidate will also support the effective operation and continued development of the school's golf simulator provision.</p> <p>Reporting Line: Director of Sport</p> <p>Hours: Full time, term time only plus one additional week, based on an average of 40 hours per week when the school is in session. Working hours and days will be determined by the Director of Sport prior to the start of each term, in line with departmental and programme requirements.</p> <p>The successful candidate will be expected to contribute fully to the life of the school, including Games afternoons, fixtures, competitions and residential trips, which will include some evening and weekend commitments during term time.</p> <p>In addition, there will be opportunities for additional paid work through structured evening, Sunday and holiday simulator provision.</p>
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	Contract: Full-Time, Term-Time Only Support Staff Contract
Main duties and responsibilities	<p>Your Professional Duties</p> <p>You are expected to act in accordance with the aims, policies and administrative procedures of the school.</p> <p>Specific Duties and Responsibilities</p> <p>The main duties and responsibilities of the Golf Professional include, although this list is not exhaustive:</p> <p>Coaching & Player Development</p> <ul style="list-style-type: none"> • Deliver high-quality coaching across Prep and Upper School golf programmes • Support pupils across performance, development and recreational pathways • Deliver individual and small-group simulator coaching sessions • Support long-term player development and progression pathways across the school • Contribute to creating a positive, aspirational and high-performance sporting environment • Promote high standards of conduct, professionalism and sportsmanship amongst pupils • Support pupils in balancing sporting commitments with academic and wider school responsibilities <p>Fixtures, Competitions & Programme Support</p> <ul style="list-style-type: none"> • Support school fixtures, competitions and national events • Attend residential tours and overnight competitions where required • Assist with squad preparation, player support and competition logistics • Work closely with the MiC Golf to support the smooth operational running of the golf programme • Support communication, event preparation and golf administration where required • Contribute to the continued growth and development of golf provision across the school • Support recruitment events, taster sessions and admissions activities where appropriate <p>Simulator & Facility Provision</p> <ul style="list-style-type: none"> • Deliver high-quality simulator-based coaching sessions • Support the effective operation and utilisation of the school's golf simulator facilities • Assist with lesson scheduling and programme organisation • Support structured evening, Sunday and holiday simulator provision where appropriate • Contribute to the development of camps, outreach activities and additional golf provision <p>Wider School Contribution</p> <ul style="list-style-type: none"> • Contribute positively to the co-curricular life of the school • Build positive professional relationships with pupils, parents, staff and external partners

	<ul style="list-style-type: none"> • Act as a positive and professional role model, upholding the values and expectations of Bedford School • Work collaboratively with PE staff, coaches and wider school colleagues to support pupil development and wellbeing • Support the culture, standards and profile of golf across the school <p>Responsibilities may be direct, joint or through devolved structures, but always in accordance with whole school policies. These details may be amended at any time by agreement, but in any case, will be reviewed annually through the appraisal process.</p>
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You may also be required to undertake such other comparable duties as the Trust requires from time to time.

Person Specification			
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	Essential	Desirable	Method of assessment
	These are qualities without which the Applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	
Qualifications	<ul style="list-style-type: none"> • PGA qualification, or an equivalent nationally recognised golf coaching qualification 	<ul style="list-style-type: none"> • First Aid qualification • Safeguarding training relevant to working with children and young people • TrackMan certification or equivalent simulator technology training 	<i>Application form and relevant certificates or references</i>
Experience	<ul style="list-style-type: none"> • Proven experience coaching and developing junior golfers across a range of ages and abilities • Experience delivering high-quality technical coaching sessions within individual and small-group environments • Experience supporting players within competitive golf environments 	<ul style="list-style-type: none"> • Experience within a school or academy environment • Experience coaching elite junior golfers • Experience supporting residential trips, competitions or tours • Experience delivering camps, outreach or recruitment events 	<i>Application form and references</i>

	<ul style="list-style-type: none"> • Experience using TrackMan or golf simulator technology 		
Skills	<ul style="list-style-type: none"> • Excellent communication and interpersonal skills • Ability to build positive professional relationships with pupils, parents, colleagues and external stakeholders • Strong organisational and administrative skills • Ability to work collaboratively within a team environment • Strong commitment to safeguarding, pastoral care and pupil welfare • Ability to act as a positive and professional role model for pupils • High levels of professionalism, enthusiasm and energy • Commitment to contributing positively to the culture, standards and profile of golf across the school 	<ul style="list-style-type: none"> • Awareness of current best practice within junior golf development • Understanding of the demands and expectations of independent school sport • Ability to contribute to the wider development and promotion of a school sports programme 	<i>Application form and references</i>