



Site Manager Required As Soon As Possible

We are seeking to appoint a School Site Manager to join our team, to maintain the school's premises.

The successful candidate will work to ensure the security of the school's buildings, movement of furniture and equipment, and the maintenance and upkeeping of buildings' minor repairs. Knowledge of general maintenance skills and understanding of creating a safe environment is desirable.

The post is full time (52 Weeks per year), 45 hours per week 9.30am– 6.30pm plus alarm call-outs. The candidate must also be able to cover the hours of 6.00am to 9.30am to cover annual leave during the School holidays and absences all year round.

Holiday Entitlement is 25 Days excluding bank holidays which can only be taken during School Holidays.

We offer remuneration compatible with experience, friendly environment, discounted school fees for employee's children, and free tea/coffee and lunch.

Further details and an application form can be found on the school website and should be sent with a covering letter to:

Miss J White, HR Lead
Avon House Preparatory School
HR@ahsprep.co.uk
www.avonhouseschool.co.uk

Closing date: 9th October 2023 at 10.00am

The school reserves the right to make an appointment at any stage. Applications will be reviewed on an ongoing basis so early applications are encouraged.

The school is committed to safeguarding and promoting the welfare of children. All appointments are subject to an enhanced DBS check and checks with previous employers.