British School of Ulaanbaatar

4.1 – Shape of the School Day

	EYFS (Nursery and Reception)	Primary Phase (Years 1-6)	Secondary Phase (Years 7-13)
08:00	**Collection from Reception**	**Students collected from Sports Hall**	
08:10	**Tutor Period/Class Time/Assembly (20 mins)**		
08:30	Period One	Period One	Period One
09:30	Period Two	Period Two	Period Two
10:30	**Break (30 mins)**		
11:00	Period Three	Period Three	Period Three
12:00	Period Four	Period Four	Period Four
13:00	**Lunch (60 mins)**		
14:00	Period Five	Period Five	Period Five
15:00	**Recreation time**	**Extra-Curricular Activities (60 mins)**	**ECA/Period Six**
16:00	**Collection and Departure**		

- The School Day at BSU starts at 08:00 for all year groups each day of the week and ends at 15:00 on **Monday** and **Friday** and 16:00 on **Tuesday, Wednesday and Thursday**. The School Gate opens every morning at 07:30 and is closed at 08:10. Students who are late must sign in at the Reception desk.
- The School Day is split into five lessons of one hour for all year groups, with an additional Period Six for the Secondary Phase (Y7-13) on both Tuesday and Thursday.
- The School gates are opened for parents to collect their children at 14:55 on Monday and Friday, and 15:55 on Tuesday, Wednesday and Thursday. Students in Y1-13 should be collected from the Sports Hall and EYFS students from Reception. By 16:00, all students should depart unless participating in voluntary activities organised in advance.
- Morning Breaks and Lunch take place at the same time each day but are held at different locations depending on Year Group.
- Extra-Curricular Activities (ECAs) are offered to students from Year One and above from 15:00 to 16:00. ECAs take place Tuesday, Wednesday and Thursday for Years 1 to 6, and on Wednesday for Key Stage Three. Friday activities are optional.
- Staff Briefing takes place weekly on Monday at 10:35 in the Staff Work Room.
- Staff Meetings take place weekly on Monday at 15:15 and locations vary according to requirement and the number of attendees.