



Headteacher: Mr. Kevin Reynolds
Princess May Primary School
Princess May Road,
London,
N16 8DF
Telephone: 020 7254 1589

Email: admin@princessmay.hackney.sch.uk
Web: www.princessmay.hackney.sch.uk

Lead Practitioner: KS2 Curriculum and Standards

Salary range: Leadership scale

Phase: KS2

Accountability: Headteacher and Assistant Headteachers

Purpose of the Role:

To lead on specific teaching and learning initiatives and strategies to raise the teaching practice of all staff in order to raise pupil standards and improve progress.

Responsibilities:

1. To take the lead on the intent, implementation and impact of the KS2 curriculum, which may include:

- Be an outstanding role model in all areas of practice on a consistent basis
- Holding subject leaders to account for their curriculum area
- Holding teachers to account for teaching and learning activities
- Being held to account by SLT for the intent, implementation and impact of each subject area, including the core subjects
- Monitor and continuously improve the intent, implementation and impact of each subject area, through learning walks, book looks, pupil interviews, parent forums, planning scrutiny and other monitoring activities, as required
- Leading the whole-school coaching programme for all staff
- Implementing support plans
- Leading on new teacher induction programme
- Leading on Initial Teacher Training
- Teaching and Learning policy support
- Leading feedback of learning walks
- Leading Teaching & Learning meetings and sharing good practice events
- Sharing resources and best practice



- Promote the development of the whole-school curriculum
- Foster a culture high achievement and excellence, with no excuses
- Support the professional and personal development of staff through arranging CPD and leading staff meetings and Senior Leadership Group meetings
- Meet regularly with the SLT

2. To coach and support teaching staff who are required to improve their teaching.

3. To engage in professional dialogue with colleagues which emphasises improvements in teaching and learning and highlights areas for development, resulting in a positive impact on pupil learning.

4. To promote the use of a teaching framework and philosophy, underpinning elements to ensure the high quality of teaching and deeper learning.

5. To develop the use of coaching techniques and styles to develop the teaching practice of all teaching staff.

6. To promote the school vision and purpose.

- Maintain expert knowledge of teaching and learning and disseminate this to other teachers
- Maintain knowledge and understanding of school aims, priorities, targets, self-evaluation and action plans

7. To support staff teaching in the school to consistently and effectively plan lessons and sequences of lessons, to meet pupils' individual learning needs.

- Disseminate examples of effective planning practice within the school
- Take steps to ensure that teachers are aware of the needs of all pupils and groups and make provision for this in their planning
- Take steps to ensure that feedback from lesson observation, work scrutiny and analysis of assessment data is appropriately reflected in teachers' planning
- Establish strategic planning, including short, medium- and long-term plans for the development and resourcing of each of subject

8. To support staff teaching in the school to consistently and effectively use a range of appropriate strategies for teaching and classroom management:

- Take steps to ensure teachers are clear about the teaching of objectives in lessons, understand the sequence of teaching and learning in the subject area and communicate this to pupils
- Observe colleagues' teaching and provide evaluative feedback on the effectiveness of their teaching strategies to bring about further improvement
- Identify and promote innovative and effective strategies within the school to meet the needs of all pupils

9. To support staff teaching in the school to consistently and effectively use information about prior attainment to set well-grounded expectations for pupils and monitor progress to give clear and constructive feedback.

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- Evaluate and interpret relevant national, local and school data, research and inspection evidence to inform policies, expectation and teaching methods.
- Monitor and evaluate assessment data across the school to identify trends in pupil performance and issues for development
- Define intervention strategies to address issues for development that are identified
- Evaluate and report on the effectiveness of intervention strategies used to address identified issues

10. To take responsibility for own professional development and use the outcomes to improve teaching and pupils learning.

- Maintain 'leading edge' knowledge through reading, INSET and research to inform own practice, demonstrating impact in teaching and on pupils' learning
- Assimilate and implement new guidance to lead the process of change within the school
- Prioritise and manage own time effectively, balancing the demands made by teaching, subject management and involvement in school development
- Achieve own challenging professional objectives

11. To contribute to the policies and aspirations of the school, co-ordinating strategies to achieve relevant improvement priorities that have been identified in the school.

- Co-ordinate strategies to achieve relevant school improvement priorities that have been identified in the school
- Evaluate and report the effectiveness of practice in the school annually, suggesting areas and issues for further improvement
- Lead and deliver professional development / INSET activities
- Build effective links with the local business and industry, in order to develop the school

12. To be an effective professional who challenges and supports all pupils to do their best

- Create a climate, which enables staff to develop, challenge and support each other, resulting in positive growth
- Mentor and coach staff to develop confidence and maintain positive attitudes
- Communicate effectively with professional integrity within and beyond the school community
- Take action to build and maintain effective teamwork with high expectations of outcomes

General

- To participate in the appraisal process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager
- To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace
- To ensure that all duties and services provided are in accordance with the school's Equal Opportunities Policy

Other clauses:

- The above responsibilities are subject to the general duties and responsibilities contained in the Teachers' Pay and Conditions.
- This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.



- The job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.
- This job description may be varied to meet the changing demands of the school at the reasonable discretion of the Headteacher
- This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing.
- Postholder may deal with sensitive material and should maintain confidentiality in all school related matters.

Safeguarding

We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. An enhanced Disclosure and Barring Service Certificate will be required for this post and references will be taken up before interview.

March 2025

Please sign and return one copy to the School Business Manager.

Signed _____ Date _____

Print Name _____



General heading	Detail	Essential requirements:	Desirable requirements:
Qualifications	Qualifications required for the role	<ul style="list-style-type: none"> • Degree in a relevant discipline • Teaching qualification recognised by DfE • Evidence of continuing and recent professional development relevant to the role 	<ul style="list-style-type: none"> • Middle Leaders or other leadership qualification
Knowledge/ Experience	Specific knowledge/ experience required for the role	<p>Specialist Knowledge/Experience</p> <ul style="list-style-type: none"> • Significant teaching experience KS3/4/5 • Advanced knowledge of National Curriculum requirements • Significant experience of teaching and learning initiatives with successful outcomes in attainment and pupil progress <p>Organisation & Planning</p> <ul style="list-style-type: none"> • Experience of managing a heavy workload and conflicting priorities <p>Problem Solving</p> <ul style="list-style-type: none"> • Experience of developing effective strategies to raise attainment and progress which has had a significant impact at whole school level. • Experience of managing change effectively <p>People</p> <ul style="list-style-type: none"> • Experience of building and maintaining effective relationship, negotiating and influencing others 	<ul style="list-style-type: none"> • Experience of leading, managing and developing a team
Skills	Line management responsibilities (no.)	<ul style="list-style-type: none"> • Line management for designated staff 	
	Forward & strategic planning	<ul style="list-style-type: none"> • Long term planning for department 	
	Budget (size & responsibilities)	n/a	

	Abilities	<ul style="list-style-type: none"> ● Excellent communication skills with the ability to communicate logically, concisely and persuasively to a variety of audiences, both orally and in writing ● Excellent IT Skills ● Ability to stay calm under pressure 	
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Personal Characteristics	Behaviours	<ul style="list-style-type: none"> ● High moral purpose ● Ability to maintain professional relationships ● Resilience ● Pupil focused ● Demonstrate a commitment to equality ● Takes responsibility and accountability ● Commitment to School aims, ethos & vision ● Commitment to own professional development 	
Special Requirements		<ul style="list-style-type: none"> ● Successful candidate will be subject to an Enhanced Disclosure & Barring Service Check ● Right to work in the UK ● Evidence of a commitment to promoting the welfare and safeguarding of children and young people 	

