



Director of Mathematics and Business

Application Pack

Iceni Academy
Methwold and Hockwold, Norfolk

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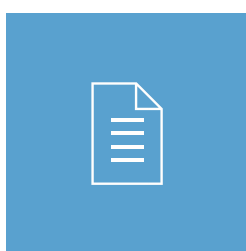
Iceni Academy,
Methwold and Hockwold, Norfolk



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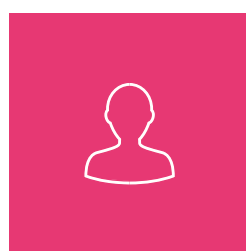
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Improving Education **Together.**



01. About Academy Transformation Trust

We're on a mission

Our mission is to provide the very best education for all pupils and the highest level of support for our staff to ensure every pupil leaves our academies with everything they need to reach their full potential.

These are the things we hold dear

Transparency

As a charity founded on strong ethical practices, Academy Transformation Trust takes pride in being open, honest and crystal clear in everything we do. **Innovation**

We are constantly striving to do all we can to make education the best it possibly can be. We are brave in our actions and do everything we can to have a positive impact on whole child development.

Collaboration

We believe the future of education relies upon effective collaboration between academies, and better collaboration between academies and their local communities.

Ambition

We are determined to improve education nationwide by encouraging collaboration and giving academies everything they need to realise their full potential.

We believe every child matters and deserves a first class education.

Our team knows first-hand how to make education better for schools, pupils and their teachers.

For us, the future of UK education relies upon schools working closely together to share best practices, giving every child the best chance in life. We set up ATT to make this vision a reality.

As a not for profit trust, we work with our growing family of primary and secondary academies, and further education providers in the Midlands, East of England and South East.



02. Iceni Academy Information

Iceni Academy is part of the Academy Transformation Trust family of academies.

Rated as 'Good' by Ofsted in July 2016, at Iceni Academy we aim to create a truly personalised learning culture that thrives on aspirational standards, shared values of excellence, respect, success, and enjoyment.

Our innovative learning and teaching, alongside high levels of discipline and engagement, mean Iceni Academy aims to be a centre of excellence that sits at the heart of the community.

We have the desire, experience, and vision to deliver a 'platinum standard' of education to our pupils.

At Iceni Academy, we choose to succeed. This powers everything that we do, characterising the ethos and culture that drives our vision for transformational change and the development of the academy and community.

At Iceni Academy, we believe that pupils, staff, parents, carers, and the wider community have a strong commitment to succeed. We respect the individual needs of everyone and seek to foster an environment that supports and challenges, emphasising a personalised learning journey. We are developing a creative, dynamic environment that seeks to nurture our pupils, academically, socially, emotionally, and physically.

We strive for a first class learning experience for all ensuring continuity between the primary, secondary and further education stages of learning. Our intention is to prepare pupils for the opportunities, responsibilities and experiences of adult life in an increasingly technological society.

We aspire to enrich our pupils' lives and develop a passion for lifelong learning.

To find out more, please visit www.iceniacademy.org.uk



03. Job Description

Director of Mathematics and Business



Purpose of the job

- To manage the professional community of subject teachers to ensure high attainment of their subject across the Academy.
- To develop and lead an exciting curriculum which enables the highest level of pupil progress and attainment.

Key Responsibilities

- Subject coordination across the academy.
- Lead the professional community of subject teachers and leaders in the academy.
- Quality teaching and learning of their subject across the academy.
- Curriculum setting and assessment across the academy as agreed with the Senior Leadership Team

Outcomes and Activities

Subject Coordination across the Academy

- Leadership and support of all subject teachers within the academy

Leadership of the Subject Community

- Assisting in the professional development of teachers including inset training as may be appropriate.
- Supervising and supporting beginner teachers and Newly Qualified Teachers (NQT's) as appropriate.
- Developing strong partnerships and ensuring regular and productive communication with parents.

Teaching and Learning

- Establish a subject development plan, target setting and review.
- Teach engaging and effective lessons that motivate, inspire, and improve pupil attainment.
- Manage departmental budget and resources effectively and efficiently.

03. Job Description

- Direct and supervise support staff assigned to lessons and when required participate in related recruitment and selection activities.
- Implement and adhere to the academy's behaviour management policy, ensuring the health and wellbeing of pupils is maintained at all times.
- Participate in preparing pupil for external examinations.
- Maintain regular and productive communication with pupils, parents, and carers, to report on progress, sanctions and rewards and all other communications.

Curriculum Setting and Assessment

- Develop a syllabus and schemes of work for all year groups, in line with National Curriculum requirements, that are inspiring for learners and teachers alike.
- Monitor and assessment of teaching and learning.
- Set regular, measurable, and significant assessment for the pupils.
- Establish agreement for monitoring and evaluation of pupil's progress.
- Maintain accurate pupil data that can be used to make teaching more effective.
- To produce/contribute to oral and written assessments, reports, and references relating to individual and groups of pupils.

Academy Culture

- Support the academy's values and ethos by contributing to the development and implementation of policies, practices, and procedures.
- Help create a strong academy community, characterised by consistent, orderly behaviour and caring respectful relationships.
- Help develop an academy culture and ethos that is utterly committed to achievement.
- Support and work in collaboration with colleagues and other professionals in and beyond the academy, covering lessons and providing support as required.

Other

- Undertake and when required deliver or be part of the appraisal system and relevant training and professional development.
- Undertake other various responsibilities as directed by members of the Senior Leadership Team or Principal.

General Information

- The job description details the main outcomes required and should only be updated to reflect major changes that impact on the outcomes of the job.

04. Person Specification

Qualifications Criteria

- Qualified to degree level and above
- Qualified to teach and work in the UK

Experience

- Experience of raising attainment in a challenging classroom environment.
- Experience of establishing a high achieving department within a large and complex school environment.
- Experience of leading, coaching and managing staff.
- Experience of delivering consistently outstanding lessons to pupils of all ages and abilities.
- Experience of implementing behaviour management strategies consistently and effectively.
- Experience of supporting pupils of all ages ability to make excellent progress and achieve impressive examination outcomes.
- Experience of having designed, implemented and evaluated effective, imaginative and stimulating schemes of work.
- Experience of leading successful enrichment and extracurricular activities which inspire and motive learners.

Leadership

- Effective team worker and leader.
- Demonstrated resilience, motivation and commitment to driving up standards of achievement.
- Acts as a role model to staff and pupils.
- Vision aligned with Iceni Academy's high aspirations, high expectations of self and others.
- Genuine passion and belief in the potential of every pupil.
- Motivation to continually improve standards and achieve excellence.
- Commitment to the safeguarding and welfare of all pupils.

Leading the Curriculum

- Able to Establish curriculum development, assessment, coordination and coaching.
- Has good communication, planning and organisational skills.
- High expectations for accountability and consistency.

04. Person Specification

Leading the Learning

- Excellent classroom practitioner and mentor.
- Effective and systematic behaviour management, with clear boundaries, sanctions, rewards and praise.

Teaching and Learning

- Excellent classroom teacher with the ability to reflect on lessons and continually improve their own practice.
- Efficient and systematic behaviour management with clear boundaries, sanctions, praise and rewards.
- Thinks strategically about classroom practice and tailoring lessons to pupils needs.
- Understands and interprets complex pupil data to drive lesson planning and pupil attainment.
- Good communication, planning and organisational skills.
- Demonstrates resilience, motivation, and commitment to driving up standards or achievement.
- Acts as role model to staff and students.
- Commitment to regular and on-going professional development and training to establish outstanding classroom practise.

Other

- This post is subject to a Disclosure and Barring Service check.
- Commitment to equality of opportunity and the safeguarding and welfare of all pupils.
- Willingness to undertake training.



05. How to apply

Iceni Academy,
Methwold and Hockwold, Norfolk

Salary:

MPS/UPS & TLR 1c

Closing date:

26 June 2017

Interviews:

TBC

Start Date:

September 2017

Visits to the school:

Applicants who wish to visit the academy prior to completing their application should contact Beth Simson on office@iceniacademy.org.uk.

Applying

Please complete our application form and apply by visiting www.academytransformationtrust.co.uk/vacancies and selecting 'Apply Now' from the vacancy.

Forward as one. Improving Education Together.

Address:

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academytransformationtrust.co.uk

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