



PENDLE VALE COLLEGE

Science Technician

Candidate Information

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Dear Candidate

Welcome to Pendle Vale College. I am delighted that you are considering our college as a new career opportunity.

We are fortunate to have a modern, innovative, and fantastically well-equipped College; a £32million new build project in 2008, the facilities at Pendle Vale College are second to none. The building remains modern and innovative in design and is an exciting environment in which to work, however the College is more than bricks and mortar – our school is made up of over 1000 students and over 100 colleagues who all attend school each day to learn, grow and improve. Our facilities provide first rate teaching and learning opportunities that give our students and teachers a clear advantage and that results in consistently good outcomes.

Our college is made up of a team of highly committed, motivated, dedicated and professional colleagues both teaching and non-teaching, who each individually make a significant and positive difference to the lives of our students. As Headteacher, I am extremely proud of our college and the colleagues and students with who I share the vision to make this a special place for adults and young people to teach and learn in.

Colleagues at Pendle Vale benefit hugely from working in an environment that is supportive, challenging and rewarding. We pride ourselves on welcoming new staff with an excellent induction programme whether you are joining us as a newly qualified or experienced candidate.

Whilst recognising that the College exists for the benefit of the students, we aim to be a place where staff can also realise their ambitions and potential and further develop their careers. We aim to be at the cutting edge of change and engage in high profile projects and developments that enable our students, and staff, to achieve the most that they possibly can while working or studying here. We are outward facing and strive to learn from and assimilate the very best practice and research. We really want to hear from those colleagues who are exceptional in what they do and who truly believe that they can make a positive difference to our college.

We know that Pendle Vale College is and will continue to transform the education and life chances of our young people. By working together as a team, we aim to develop happy, confident and independent learners ready to take their place in the modern world.

We have a modern, flexible, and responsive curriculum, which actively encourages our students to be responsible for their own learning and ensures that they are being stretched and challenged and appropriately prepared for their future learning. We know our students very well indeed and strongly and confidently believe that we are meeting their current and future needs.

As Headteacher, I believe that a team of people work best when they are working together towards a common goal. Pendle Vale College is an enjoyable and rewarding environment in which to work. There are significant career opportunities for colleagues and promotion is actively supported and encouraged. Our team ranges from early career teachers to experienced candidates who have reaped the benefits of working at our college.

We are a modern and contemporary College that wants to attract colleagues who have ideas, who are inspirational, innovative and who are truly dedicated to the development of our young people. If you have what it takes to take a forward-thinking College to the next level, then we look forward to reading your application and hopefully from there calling you to interview.

Our story is one of continued and improving success. We pride ourselves on being a strong, vibrant, and confident community. Don't just take our word for it, we warmly welcome visitors and prospective applicants to arrange a visit, meet with significant colleagues and see for yourself.

Ofsted

Ofsted last visited us in November 2021 and confirmed that Pendle Vale remains a Good school. A copy of this Ofsted Report can be found on our college website.

Community and Surrounding Areas

Pendle Vale College has a good location, situated just five minutes from the M65. Easily accessible from larger towns and cities of Manchester, Preston, Bradford, and Huddersfield, it is also in close proximity to the smaller rural communities for Pendle, Colne and Skipton. Nelson is under an hour away from the Lake District and North Yorkshire Moors.

If you are interested in moving the College forward within a focussed team who are highly committed to serving its students, staff, and community, then I welcome your application. Please submit the Teaching Staff application form, available on our website or from Hays, along with a letter of application of not more than two A4 sides, detailing how your experiences and impact to date qualify you for the post and how you see the role developing.

I look forward to receiving your application.

Mr. Oliver Handley
Headteacher

JOINING PENDLE VALE COLLEGE

We recognise that people are our most valuable resource, and we support them in being effective in their role by providing the following benefits:

- **Professional Development** – Pendle Vale is committed to developing staff within their roles and creating continued fantastic opportunities for further career progression through our weekly CPD sessions as well as access to NPQs and other professional qualifications.
- **Pension Scheme** – Every employee here at Pendle Vale has access to the Teachers’ Pension Scheme or the Local Government Pension Scheme.
- **Well-being Benefits** – Through our wellbeing provider, staff can access a number of generous well-being benefits including Physiotherapy, 24-hour GP Helpline, Cancer Support, Stress counselling support and Weight management
- **Cycle to Work Scheme** – Pendle Vale has joined this scheme to provide staff with the opportunity to take advantage of the salary sacrifice tax-relief arrangement. For more information, eligibility criteria and details on how to apply, please contact the central HR Team
- **Annual Flu Vaccinations** - Annual Flu Vaccinations offered to members of staff.
- **Gym Facilities** - Staff here are able to access the Gym facilities before and after school free of charge.

PENDLE VALE COLLEGE

Science Technician

37 hours per week

Term time only – 38 Weeks, plus 1 inset day (paid)

Grade 5 SCP 6-11 £25,183 - £27,269

Actual Salary - £21,295- £23,059

Pendle Vale College is looking to recruit an enthusiastic, well qualified and dedicated Senior Science Technician. The Science Department aims to provide a broad and balanced curriculum that is accessible to all pupils, regardless of ability, gender, sexuality, race or culture, building on the primary curriculum in a continuous and progressive manner.

We aim to provide specialist, well-resourced facilities that are both safe and stimulating for the pupils to develop their scientific knowledge and understanding and to maintain their level of enthusiasm. Your duties will include the preparation of materials prior to lessons and delivery to the lab session, the clearance and cleaning of materials/equipment, stocktaking and replenishment of equipment, material and chemicals, and the testing and repair of equipment. You must be able to liaise effectively in the event of a chemical spillage and support/work alongside teaching staff and other technicians in the Science Department.

You need to have good all-round knowledge of a working science laboratory and hazards, preferably within an educational setting but not essential. You must have strong communication skills, have excellent numeracy and literacy skills, and be able to relate to a wide range of people. A flexible approach to work and a 'can do' attitude is essential.

For an informal discussion on this post, please contact Mrs L Butler, Curriculum Leader of Science on 01282 682240 or l.butler@pendlevale.lancs.sch.uk.

If you are interested in applying for this position, to apply via our Every Recruitment Portal please click the following link

<https://candidates.every.education/Vacancies/Details?advertKey=e36d67ad-f62e-447c-9750-81a8225ec322>

Closing date for applications – Monday 10th March 2025

Interviews – TBC

Pendle Vale College is committed to the health, safety, and welfare of its students.

All posts are subject to an Enhanced DBS disclosure. Please note that in line with Keeping Children Safe in Education 2022 an online search will be carried out as part of our due diligence on shortlisted candidates.

Department Information

The Science Curriculum Area at Pendle Vale College aims to provide a broad and balanced curriculum that is accessible to all pupils, regardless of ability, gender, sexuality, race, or culture, building on the primary curriculum in a continuous and progressive manner.

We aim to provide specialist, well-resourced facilities that are both safe and stimulating for the pupils to develop their scientific knowledge and understanding and to maintain their level of enthusiasm.

We aim to develop the pupils' problem solving and investigative skills, allowing them to make informed opinions. To reach their full potential, the pupils have access to a challenging and varied curriculum, tailored to individual and group needs.

We aim to build on existing resources and to review current practice to allow development to take place.

Staffing

Teachers have a wide range of subject specialism and expertise and teach all three main science subjects at both Key Stages 3 and 4.

Laura Butler	Associate Assistant Head & Curriculum Leader for Science
Victoria Duperouzel	Lead Practitioner
Leanne Radley	Assistant Curriculum Leader of Science
Mariam Yousaf	Assistant Curriculum Leader of Science
Hashim Ahmed	Teacher of Science
Faiqa Amjad	Teacher of Science
Asmah Javed	Teacher of Science
Ruth Parratt	Teacher of Science
Shagufta Safdar	Teacher of Science
Vacancy	Teacher of Science

Accommodation

Science is taught in seven state of the art specialist laboratories and a classroom. A large prep room services the Curriculum Area and there is also a staff workroom, which is used for planning and meetings. It should also be noted that the Science laboratories and classrooms enjoy the best views in the College with panoramic views of Pendle Hill!

The Curriculum Area is well resourced, with a range of textbooks across both Key Stages, as well as a set of mobile wireless laptops, iPads and associated software. Recent investment has been made in new laboratory apparatus and each lab has a good stock of basic equipment. Investment is being made in more specialist equipment, including new technology, and this is planned to continue over the next few academic years.

At Pendle Vale the Science teachers and technician work hard to provide specialist, well-resourced facilities that are both safe and stimulating for the pupils to develop their scientific knowledge and understanding and to maintain their level of enthusiasm

JOB DESCRIPTION	
JOB TITLE:	Senior Science Technician
GRADE:	Grade 5
LOCATION:	Pendle Vale College
RESPONSIBLE TO:	Curriculum Leader for Science
STAFF RESPONSIBLE FOR:	N/A
<p>JOB PURPOSE: The main objectives to be achieved by the Postholder</p> <ul style="list-style-type: none"> ▪ To co-ordinate and manage the delivery of technical support throughout Science in relation to preparation, cleaning, maintenance and ordering of resources. ▪ To liaise with, co-ordinate and manage technical support to Senior Staff in maintain a safe and effective teaching and learning environment within the area that meets both the Health & Safety Standards and the requirements of the classes involved. ▪ To provide assistance and advise in the practical needs of the Science Curriculum. ▪ To manage the day-to-day activities, organisation and development of the Technician Staff to ensure essential performance standards are achieved. 	
<p>MAIN ACTIVITIES: What the Postholder will actually do</p> <p>To be responsible for the co-ordination and management of: -</p> <ul style="list-style-type: none"> ▪ Plan, prepare and set up specific curriculum resources / materials / equipment for lessons, as directed by the class teacher ▪ Implement structured and agreed practical learning activities for groups or on a one-to-one basis, as prepared by, and under the direction of, the class teacher ▪ Clean and undertake maintenance of equipment as needed to ensure it is clean and in good working order ▪ Ensure the safe and secure storage of allocated resources / materials / equipment to prevent unauthorised access / misuse <p>To be responsible for: -</p> <ul style="list-style-type: none"> ▪ Recognising and reporting faulty/broken equipment including calibration and repair. ▪ The training and supervision of staff members. ▪ To undertake training as required to assist in the performance of duties. ▪ To ensure the Health & Safety and wellbeing of staff and students including risk assessments and adherence to COSHH Regulations. ▪ To be responsible for clerical and administrative procedures relating to the work of the area. ▪ To assist the Team Leader with budget monitoring for the area 	

Notes:

The above form sets out the area of work in which duties will generally be focused, and gives an example of the type of duties that the postholder could be asked to carry out. **PLEASE NOTE** that this is for guidance only. Postholders are expected to be flexible and to operate in different areas of work/carry out different duties as required.

Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must co-operate with us to apply our general statement of health and safety policy.

Safeguarding Commitment

We are committed to protecting and promoting the welfare of children, young people and vulnerable adults.

Customer Focus

We put our customers' needs and expectations at the heart of all that we do. We expect our employees to have a full understanding of those needs and expectations so that we can provide high quality, appropriate services at all times.

Skills Pledge

We are committed to developing the skills of our workforce. All employees will be supported to work towards a level 2 qualification in literacy and /or numeracy if they do not have one already.

Person Specification

Establishment/Team: Pendle Vale College

Post Title – Senior Science Technician

Qualifications:

Essential

- 4 GCSE's (Grade A-C) or equivalent in English & Maths
- Level 3/4 or equivalent qualification in Science

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Experience:

- Previous technical science/laboratory experience working in a school environment
- Working in a laboratory environment
- Experience working with young people
- A commitment to safeguarding the welfare of children

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Knowledge/Skills/Abilities:

- Sound working knowledge of Health & Safety Regulations including COSHH
- Ability to communicate effectively with students
- Ability to work as a member of a team
- Ability to organise workload to meet deadlines
- Good oral, written communication and numeracy skills
- Good IT skills (excel, word, outlook, google)
- Ability to work on own initiative
- Ability to prioritise and organise own time

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Other

- To ensure the area is staffed during operational hours
- Willingness to learn
- Good organisational skill
- Ability to maintain confidentiality
- High standards of professionalism
- Flexible and adaptable attitude
- Co-operative spirit / can do attitude
- Positive approach to problem solving

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Special Requirements

- Willingness to undertake First Aid Training

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