

## EMPLOYMENT OPPORTUNITY

### Clevedon School

Valley Road | Clevedon  
North Somerset | BS21 6AH  
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office@clevedonschool.org.uk  
www.clevedonschool.org.uk

Headteacher : Jim Smith  
CEO : John Wells

*Be Kind. Be Brilliant.*



 Clevedon  
LEARNING TRUST

**Clevedon School** is an 11-18 Mixed Comprehensive (1306 on roll inc. 199 in Sixth Form) which was judged in October 2011 to be Outstanding. We are committed to excellence and are ambitious for further improvement. The school has a clear vision and is known for innovation and strong student ethos. Clevedon is an attractive coastal town south of Bristol and the school is situated in beautiful wooded surroundings.

## Careers Advisor

**Required June or September 2021**  
**Permanent, 20 hours per week, Term Time plus 2 weeks**  
**JG7 - £28,672 (Actual Salary : £14,148 per annum)**

An exciting opportunity has arisen to appoint a Careers Advisor to play a vital role in the school community.

The individual will have, or be working towards, a Level 6 Diploma in Career Guidance and Advice. Under the guidance of the Careers Leader, you will contribute to the fulfilment of the Gatsby benchmarks, offer impartial careers education, information and advice, supporting students in the exploration of their pathways post 16 and 18.

You will organise effective work experience, support the UCAS process, and contribute to the delivery of careers education across the Academy in order to raise students' aspiration, achievement and motivation.

You will be proficient in the use of a variety of IT systems and packages to assist in the production of reports and schedules, and you will have exceptional organisational and time management skills.

You should be adaptable, a team player and be able to work under pressure, prioritising and managing expectations and have good interpersonal skills. Flexibility is important as on occasions longer / flexible hours may be required.

***"Clevedon School appoints high quality staff who make a positive difference to student experiences. We are committed to equality and to valuing diversity as an employer and provider of education"***

If you are interested in this post please contact us on 01275 337404 to discuss interview arrangements or to arrange a visit to the school.

An application form and further details are available from:  
[www.clevedonschool.org.uk](http://www.clevedonschool.org.uk)

**Tel:** 01275 337404      **Email:** [recruitment@clevedonschool.org.uk](mailto:recruitment@clevedonschool.org.uk)

**CLOSING DATE FOR APPLICATIONS: Monday 19<sup>th</sup> April 2021**

*Clevedon Learning Trust is committed to safeguarding and successful applications will be subject to an Enhanced Disclosure via the DBS, along with standard pre-employment safeguarding checks.*

