

Horsenden Primary School

Art Tutor Person Specification

Job title: Art Tutor **Ealing GLPC Grade:** Scale 23-25
Line manager: Deputy Headteacher
Hours: 21 hours per week (8:30am – 4:30pm) Wednesday, Thursday, Friday
Term Time only

This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.

Essential Requirements

Education and Experience

- a) Have Higher Level Teaching Assistant Status or equivalent art qualification or experience in art tutoring or teaching.
- b) Excellent numeracy and literacy skills or qualifications equivalent to NVQ level 2 in English and maths.
- c) Experience of working with children, including children with additional needs, in the primary age range.
- d) Experience of running arts clubs.

Knowledge, Skills and Abilities

- e) Ability to deliver high quality Art lessons and after school clubs to all ages that inspire and motivate pupils to get involved and improve their art skills.
- f) Excellent understanding of children's art skills development and learning processes and able to observe, monitor and provide constructive feedback to help pupils develop.
- g) Good working knowledge of the national curriculum and assessment for Art and other relevant learning programmes to deliver an effective Art curriculum.
- h) Full working knowledge of relevant Health and Safety legislation, policies and codes of practice related to Art in schools.
- i) Understanding of statutory frameworks related to delivering Art effectively.
- j) Have excellent communication skills, both written and verbal as well as being able to use ICT effectively to support administrative tasks.
- k) Ability to build and maintain effective relationships with pupils, treating them equitably with respect and consideration.
- l) Ability to liaise, build and maintain effective relationships with staff across the school.
- m) Ability to liaise with parents and carers sensitively and effectively.
- n) Constantly improve own practice/ knowledge through self-evaluation and learning from others.
- o) To be responsible for promoting and safeguarding the welfare of children and young people within the school.

Personal Qualities

- p) Be a passionate, proactive and positive role model for promoting an enjoyment of Art in pupils.

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- q) Ability to work well under pressure and work well under own initiative.
- r) Be an effective team player, resilient and flexible in the pursuit to drive up standards in Art.

Prepared by:	_____	Date	____/____/____
Agreed by:	_____	Date	____/____/____
