



KINGSBURY
GREEN
ACADEMY



Applicant Information Pack

Teaching & Learning Coordinator for KS5 Mathematics

Start Date: September 2021

Closing Date: 9:00am Monday 19th April 2021

Interview Date: Date to be advised



Dear Candidate

Thank you for taking the time to view this application pack. This is a unique opportunity for the right candidate to join an energetic, creative and forward thinking Maths department with big ambitions.

Kingsbury Green Academy, which is part of the successful Royal Wootton Bassett Academy Trust, opened its doors for the first time on the 5th of September 2019. Formerly The John Bentley School, the decision was taken by the Principal, Chief Executive Officer and Board of Governors to completely reimagine and redefine the identity of the school. This change of identity encompasses all elements of school life and means that Kingsbury Green Academy is closely aligned with the vision and values of the Royal Wootton Bassett Academy Trust.

This exciting prospect will attract exactly the kind of candidate we are looking for at Kingsbury Green Academy. Candidates interested in joining a school and maintaining the status quo need not apply! Instead, we want to hear from colleagues with fresh ideas who are prepared to work tirelessly alongside the Maths Department. In particular, we want to hear from colleagues who share the following vision and values:

Vision and Values

Kingsbury Green Academy will deliver a rich and diverse curriculum, taught by knowledgeable inspirational teachers, which engages learners so that they make outstanding progress, regardless of their starting points.

Every member of Kingsbury Green Academy will achieve excellence together through:

- Challenging ourselves to seize every opportunity to grow and develop
- Removing social, economic and academic barriers to enable students to realise their potential
- Recognising that success is as a result of hard work and perseverance
- Encouraging every individual to be bold, courageous and aspirational
- Creating a culture where individuals respect one another and are proud of themselves, their school and the wider community

As Principal of Kingsbury Green Academy, I can promise you the support of a small and caring senior team. I can promise you a first class setting in which to work with some of the most amazing young people you are ever likely to meet, and I can promise that you will work with the most committed team of professionals I have ever had the privilege of working with.

I look forward to reading your applications.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jason Tudor', with a stylized, flowing script.

Jason Tudor
Principal

Teaching & Learning Coordinator for Key Stage 5 Mathematics

Full Time and Permanent

MPS/UPS + TLR 2a (£2,873)

Appointment Date: September 2021

A recruitment and retention point of £4,000 over two years will be awarded to an exceptional candidate

We are looking to appoint an inspirational, motivated and experienced teacher to join our effective and supportive Mathematics department to lead and develop Key Stage 5.

Kingsbury Green Academy, which is part of the successful Royal Wootton Bassett Academy Trust, opened its doors for the first time on the 5th of September 2019. We are an ambitious, forward thinking 11-18 years Academy situated in a beautiful location on the outskirts of Calne in Wiltshire.

We are looking for an enthusiastic and committed colleague who will:

- Be an effective and innovative teacher
- Raise achievement through high quality teaching and learning in Mathematics
- Be passionate about teaching Mathematics and Numeracy and have significant evidence of exam success
- Have a good understanding of how data supports and enhances student progress and achievement
- Be an enthusiastic professional committed to providing our students with an outstanding education
- Be able to inspire commitment and enthusiasm for Key Stage 5 Mathematics
- Be a positive team player with a strong commitment to professional development

For further information and an application form, please visit the vacancies section of our website www.kingsburygreenacademy.com. For any other queries, please phone the school reception on 01249 818100 or email Debbie Tillyer, PA to Senior Leadership Team at dtillyer@kingsburygreenacademy.com

Closing date for receipt of applications **9am Monday 19th April 2021**

Interview Date: **Date to be advised**

We reserve the right to close this advert early if we receive a high volume of suitable applications

SAFEGUARDING STATEMENT

Kingsbury Green Academy is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from under represented groups, including ethnicity, gender, transgender, age, disability, sexual orientation or religion.

Please note any position that involves working with children requires declaration of ALL convictions/cautions regardless of whether these are deemed as spent and a DBS check will be carried out before any employment commences.

References will be obtained before interview at shortlisting stage and may be used in the interview process. If previous employment has included working with children, then at least one referee must be from this employment,

Regardless of whether this is the current or most recent employment, any gaps in employment must be detailed and an explanation provided in the relevant section.



Job Description for Teaching & Learning Coordinator for KS5 Mathematics

TLR: 2a £2,873

Purpose:	<ul style="list-style-type: none"> Contribute to the formulation of the Mathematics area aims and policies under the leadership of the Co-Directors of Mathematics and ensure that they are translated into action in the classroom Secure continuous improvement leading to transformation in the teaching and learning of Key Stage 5 Mathematics students , raising standards and producing the highest levels of student achievement. To be responsible for leading, managing and developing the teaching and leaning of Key Stage 5 Mathematics students. To effectively lead, manage and deploy teaching/support staff and financial resources within Key Stage 5 Mathematics in collaboration with the Co-Directors of Mathematics To develop eLearning across Mathematics to Key Stage 5
Reporting to:	Co-Directors of Mathematics
Responsible for:	Key Stage 5 Mathematics teaching staff and other relevant personnel within the curriculum area
Liaising with:	School Leadership Team, Co-Directors of Mathematics, Heads of Key Stage, Learning Support, LEA, Parents

All employees of Kingsbury Green Academy are required to understand and contribute to the school's Objectives and Core Values.

Principle (Core) Responsibilities	
Operational/ Strategic	<ul style="list-style-type: none"> Collaboratively establish and implement a vision for teaching and learning in Key Stage 5 Mathematics and its place in the wider Mathematics curriculum Collaboratively contribute to the Mathematics area transformation plan under the leadership of the Co-Directors of Mathematics Lead the development of high quality, learning centred policies, practices and schemes of work which: <ul style="list-style-type: none"> Ensure continuity and progression for the learning of all students, actively planning for all student groups (eg. HPA and SEN) Meet the requirements of the National Curriculum Ensure assessment (incorporating the principles of AFL), tracking, intervention and reporting improve student learning and achievement <p>Day-to-Day:</p> <ul style="list-style-type: none"> Contribute to regular Mathematics team meetings Contribute to the direction of the wider school curriculum under the guidance and leadership of the Co-Directors of Mathematics Engage in and encourage innovation Responsibility for monitoring all Mathematics ability sets in Key Stage 5 Work with Key Stage 5 Mathematics staff to ensure Key Stage 5 Mathematics reflects the school's ethos and aims Liaise with the Co-Directors of Mathematics to ensure ICT enhances student learning

Teaching, Learning and Curriculum:	<ul style="list-style-type: none"> To liaise with Co-Directors of Mathematics to ensure the delivery of an appropriate, inclusive, high quality, innovative curriculum programme that is in line with the school's wider plans (STP) and enhances them. To liaise with Heads of Key Stage to ensure a coordinated approach to learning support for each student With the Co-Directors of Mathematics, be accountable for the delivery of Key Stage 5 Mathematics To constantly explore improvement, innovation and personalisation To keep up to date with national developments in Mathematics within the relevant Key Stage, including teaching methodologies Develop and manage high quality, effective transition from Key Stage 4 to 5 Ensure effective targeted intervention systems across Key Stage 5 working with other curriculum teams Contribute to our international dimension Develop eLearning and work related learning
Staff	<ul style="list-style-type: none"> Set expectations for staff and students, in the context of school policies, and help them to achieve those standards in relation to: Working practices and relationships with students, including the management of behaviour for learning Working practices and relationships with staff, including team working and mutual support Help to identify and respond to the professional learning needs of staff Provide support for new staff and trainee teachers Develop effective working relationships with SLT, other leaders and staff in the school Contribute to an effective support for staff in student disciplinary matters that is in line with whole school disciplinary procedures Participate in recruitment and selection Act as a positive role model for staff on a day-to-day basis
School Self Evaluation	Support the Co-Directors of Mathematics in meeting the expectations described in the School Self Evaluation handbook, including reporting procedures and deadlines.
Communications	<ul style="list-style-type: none"> To ensure effective collaboration with staff, parents and students To liaise and work with partner schools, HEIs, Examination Boards and other relevant external agencies Excite and engage visitors at Open Evenings, and other events Liaise with partner primary schools to ensure continuity of learning and progression within the relevant Key Stage, including innovative transition activities
Resources	<ul style="list-style-type: none"> Set priorities for expenditure and with the Co-Director of Mathematics, manage budgets in line with improvement plans Ensure the effective management of accommodation and learning resources including ICT Deploy staff
Safeguarding	<ul style="list-style-type: none"> Work in line with statutory requirements, local and school policy and procedures to ensure that students are safeguarded from harm
Other Specific Responsibilities	<ul style="list-style-type: none"> Comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. This job description may be changed by the Principal in consultation with you to reflect or anticipate change in the job commensurate with the grade and job title.

PERSON SPECIFICATION

ATTRIBUTES	ESSENTIAL	DESIRABLE	EVIDENCE
Personal	<ul style="list-style-type: none"> Be passionate about teaching Maths Possesses a 'can do' attitude Creative and proactive in finding solutions Flexible and adaptive to changing needs and priorities Resilient, calm and tenacious under pressure Passionate about inclusive practice and equality of opportunity Relentless in finding ways to remove any barriers to success Excellent communication skills and evidence of being able to build and sustain effective working relationships with staff, students and parents Commitment to the protection and safeguarding of all students Self-reflective practitioner who always seeks to improve Willingness to contribute to the extra-curricular life of the school Sense of humour 		Application form Letter References Lesson Observation Interview Student Panel
Competence Knowledge Abilities Skills Experience	<ul style="list-style-type: none"> Be an effective and innovative Maths Teacher with evidence of impact on student outcomes A proven track record of total commitment to helping every student achieve their very best and make good progress Have very high expectations of the learning of all students at all times Have a good understanding of how data supports and enhances student progress and achievement Be a positive team player with a strong commitment to professional development Embrace new technologies and ideas that enhance the learning of Maths Highly self-motivated Able to prioritise workload and work well under pressure with competing deadlines Good ICT skills 	Experience and evidence of teaching effective and innovative lessons	Application form Letter References Results Certificates* Interview Student Panel
Qualifications and Training	Degree Qualified Teacher Status (QTS)	Potential for future career in middle leadership	Application Form Letter References Certificates*





The Application Process

If you have any questions regarding any aspect of the application process or need additional information please contact Debbie Tillyer at dtillyer@kingsburygreenacademy.com

How to apply

Please visit our website at www.kingsburygreenacademy.com for further information and a Trust application form. Please complete a letter of application, which should be returned with the application form.

It should include:

Experience, knowledge, skills and personal qualities which will equip you for this post

It is expected that applicants will make links between their experience and the details contained in the job description. Please ensure that your letter of application does not exceed two sides of A4.

Our preferred method of application is by email vacancies@kingsburygreenacademy.com

It should be noted that it is a requirement of the Governors of Kingsbury Green Academy that candidates should, whenever possible, name as referees current and former employers (via Heads or Principals where employment at educational institutions is concerned).

If you have not heard from us by the interview date, you may assume that your application has been unsuccessful on this occasion. Unfortunately, we are unable to offer feedback on individual applications that are not shortlisted for interview.

Important Dates

Closing date for receipt of applications:	9am – Monday 19th April 2021
Interview Date:	Date to be advised



Click here for Kingsbury Green Academy Website: www.kingsburygreenacademy.com