
Job Description

Job Title:	Early Years Practitioner
Location:	Kings Heath Primary Academy, Northampton
Role Summary:	<ul style="list-style-type: none">• To engage and extend the children's learning in an engaging manner on a day-to-day basis.• Encourage and assist the children in developing their independent skills.• Assessing and observing the children in their learning and using this to plan provocations and themes in response.• To be an integral and positive member of the Early Years Foundation Stage team
Background:	<p>The David Ross Education Trust (DRET) is a growing network of academies with a geographical focus on Northamptonshire, Lincolnshire and Yorkshire/Humber region. The network is a mix of primary, secondary and special academies and a mix of those that have chosen to join DRET on conversion and those that are sponsored academies.</p>
Reporting To:	Early Years Progress Lead
Salary:	NJC point 16 – FTE £17, 419 (Please note that this will be paid pro rata)
Hours:	37 hours per week, 39 weeks per year (term-time only)

Key Responsibilities

Key Duties and Responsibilities

- To assist in the preparation of the classroom before the children arrive, and with classroom management during lessons, preparing resources, play equipment and materials, setting up learning areas and large equipment both inside and out.

- To work with individual children who have additional needs on set targets and interventions
- To participate at the end of the session in general clearing and tidying up.
- To share in making decisions and recommendations about practice, routines and use of space to maximise the potential of the school experience for every child.
- To contribute to the selection and making of resources and helping to care and maintain equipment, plants and animals.
- To take groups of children for a variety of learning across the EYFS; inside and out.
- To make observations and records of children play, progress and behaviour, discussing any significant matters with the class teacher.
- To identify and monitor suspected child abuse and children at risk following appropriate guidelines, reporting to the class teacher and / or Headteacher.
- To prepare and present displays of child's work.
- To keep up-to-date records and learning journeys
- To undertake other duties from time to time as your line manager requires

Key Responsibilities – all staff:

- To support the Kings Heath Primary Academy ethos
- To contribute to Kings Heath Primary Academy events including curriculum-focused events as part of the wider curriculum team, as and when required
- To be aware of the academy's duty of care in relation to staff, students and visitors and to comply with all health and safety policies at all times
- To be aware of and comply with the codes of conduct, regulations and policies of the academy and its commitment to equal opportunities

Person Specification

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Qualifications and Professional Development	
Essential <ul style="list-style-type: none"> • Level 2 or above NVQ Early Years Care and Education • Educated to GCSE level or equivalent (level 2 skills) including English and maths at grade C or above 	Desirable <ul style="list-style-type: none"> • Appropriate First Aid Training.
Knowledge, Skills and Competencies	
Essential <ul style="list-style-type: none"> • Good working knowledge of the Early Years Foundation Stage Curriculum. • Ability to understand the principles of child development and learning processes, including barriers to learning. • Can use ICT effectively to support learning. • Use of other equipment – video, photocopier, websites • Full working knowledge of relevant policies / codes of practice and awareness of relevant legislation. • Working knowledge of National / Foundation Stage curriculum and other relevant learning programmes. • Understanding of principles of child development and learning processes • Ability to self-evaluate learning needs and actively seek learning opportunities. • Ability to relate well to children and adults. • Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these. 	Desirable <ul style="list-style-type: none"> • Knowledge of Tapestry - online learning journal
Experience	
Essential <ul style="list-style-type: none"> • Experience of working with Early Years or Primary school aged children • Experience of leading groups of children where learners making good progress • Experience supporting learning across all subject areas of the EYFS or National Curriculum 	Desirable <ul style="list-style-type: none"> • Experience of delivering high quality phonics, using 'Read-Write Inc.' or another synthetic phonics scheme