



*"This is an Outstanding Provider - The quality of teaching and learning is outstanding".  
(Most recent Ofsted Inspection – May 2019)*

<b>Subject Teacher (Chemistry)</b>	
<b>Job Ref:</b>	CHEMS19
<b>Closing Date:</b>	Monday 23 September 2019, at 12 Noon
<b>Department:</b>	Chemistry
<b>Salary/Grade:</b>	£24,048 (£14,458.80 payable) to £39,329 (£23,597.40 payable), depending on experience
<b>Contract:</b>	Temporary for one year in the first instance
<b>Hours of Work:</b>	Part time, 0.6 All Year Round
<b>Start Date:</b>	Thank you for your interest in the above post, which is to be taken up as soon as possible
<b>DBS:</b>	An Enhanced Disclosure is required for this post.

## CHEMISTRY DEPARTMENT

The Chemistry Department has 4 tutors teaching on its A level course each year. At present student's study OCR Chemistry and the area achieves excellent examination results. The Department also contributes to the first year of a Science/Engineering Degree scheme for the University of Liverpool and to the Foundation to Health studies also for Liverpool University.

The Department works closely as a team to achieve success. Students are treated as individuals and encouraged to become independent learners. The successful candidate must therefore be able to relate effectively with students and have the ability to motivate and encourage them to succeed. Generally, each member of staff is responsible for the delivery of the whole specification to a group and will contribute towards enrichment.

The successful candidate will be welcome to join our dynamic, well-resourced team and add their own flair and enthusiasm to the teaching of Chemistry at Carmel College.



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## SUBJECT TEACHER

<b>Reporting to:</b>	Head of Subject
<b>Responsible to:</b>	Curriculum Leader

## JOB DESCRIPTION

### THE ROLE

**The person appointed would be expected to:**

- Teach a timetable based on their experience and strengths
- Contribute to the development of the subject
- Contribute to the tutorial system of the College
- Be sympathetic to the Mission of the College
- Be flexible, enthusiastic and able to motivate students to realise their full potential
- Contribute to other aspect of College life as appropriate

**All staff must make a positive contribution to:**

- the Catholic ethos of the College;
- the College Equality and Diversity Policy;
- the pursuit of excellence and the highest standards of quality in all aspects of College life;
- their own professional development, in accordance with the needs of the College.

As with all other posts in the College, staff, in addition to their main subject areas, may be expected to make a contribution to one or more of the following:

- recreational and Community Service activities
- short practical courses
- Student Council activities
- Enrichment

## Responsibility, in conjunction with the Principal, for duties commensurate with the following:

- To work as part of one or more curriculum team(s) undertaking specific duties after consultation with other staff in the same grouping.
- To participate in appropriate meetings with colleagues and parents.
- To monitor and control the storage and use of teaching materials and books related to the teaching of their subject.
- To participate with other colleagues in the development of appropriate specifications, materials and schemes of work.
- To supervise punctuality and attendance and to regularly submit registers to Curriculum Leaders.
- To ensure that all students abide by the College disciplinary system.
- To organise and invigilate such examinations as may be required.
- To be responsible for producing publicity leaflets for the marketing of College courses, working under the general direction of the Marketing Manager and the Principal.
- To be responsible for efficient teaching programmes and for the maintenance and development of subject resources and equipment.
- To undertake such other duties as changing circumstances may require.
- The Governors will appoint staff who are willing and able to contribute to the Catholic ethos of the College.
- Each member of the College will take reasonable care for the health and safety of himself/herself and persons who may be affected by his/her omissions at work.
- To undertake any other duties as may be assigned commensurate with the grade and overall responsibility level of the post and as changing circumstances may require.

PERSON SPECIFICATION	SUBJECT TEACHER		
<p><b>All staff must make a positive contribution to:</b></p> <ul style="list-style-type: none"> <li>the Catholic ethos of the College;</li> <li>the College Equality &amp; Diversity Policy;</li> <li>the pursuit of excellence and the highest standards of quality in all aspects of College life;</li> <li>their own professional development, in accordance with the needs of the College.</li> </ul>			
	Essential	Desirable	How Identified
<b>Relevant experience</b>	<ul style="list-style-type: none"> <li>Previous teaching experience – applications welcome from current PGCE students</li> <li>Experience of working and communicating with different groups of students</li> </ul>	<ul style="list-style-type: none"> <li>Experience of teaching A Level</li> <li>Experience of Teaching BTEC Courses (where appropriate)</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>CV</li> <li>Interview</li> <li>References</li> </ul>
<b>Qualifications / Education and Training</b>	<ul style="list-style-type: none"> <li>Have a recognised degree</li> <li>Good standard of education</li> <li>A teaching qualification (PGCE or equivalent)</li> </ul>		<ul style="list-style-type: none"> <li>Application form</li> <li>CV</li> </ul>
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>The ability to motivate and enthuse students</li> <li>Effective communication skills</li> <li>Good organisational skills</li> </ul>	<ul style="list-style-type: none"> <li>A working knowledge of the OCR Specification</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>CV</li> <li>Interview</li> <li>Lesson observation</li> <li>References</li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>Sympathy with and commitment to the Catholic ethos of the College</li> <li>An understanding of the social, moral, spiritual and cultural development needs of young people</li> <li>A manner that students would find approachable</li> <li>The ability to work effectively as part of a team</li> <li>Suitability to work with children</li> <li>Ability to form and maintain appropriate relationships and personal boundaries with young people</li> <li>Emotional resilience in working with challenging behaviours</li> <li>Good record of attendance and punctuality</li> </ul>		<ul style="list-style-type: none"> <li>Interview</li> <li>References</li> </ul>

\*Carmel College has a commitment to safeguarding and promoting the welfare of students and expects all staff and volunteers to share this commitment. All posts are subject to Enhanced Disclosure Clearance through the Disclosure and Barring Service. Please note candidate's suitability to work with children will be explored at interview, including the motivation to work with young people and attitudes towards the use of authority and maintaining discipline.