



MARLBOROUGH COLLEGE MALAYSIA

KEY STAGE 1/LOWER KEY STAGE 2  
PREPARATORY SCHOOL TEACHER

*For August 2019*

# THE HISTORY OF MARLBOROUGH COLLEGE MALAYSIA



**Marlborough College Malaysia is unique.**

It continues the pioneering spirit of its mother School, Marlborough College in Wiltshire, by being a close, values-led and enormously successful and happy community. It was established in 2012 as a genuine extension of Marlborough College in the UK and not a franchise. It therefore shares values, philosophy and personnel with the UK and draws upon the very best traditions of one of the finest British boarding schools, while adding an exciting and real international dimension in our spectacular setting just eight miles from Singapore on the tip of the Iskandar peninsula.



*Marlborough College Malaysia*

Key Stage 1/Lower Key Stage 2 Preparatory School Teacher

# THE COLLEGE



There is something genuinely special about Marlborough College in Malaysia. Those fortunate enough to work here all agree that our greatest joy, attribute, advert and reward are the girls and boys who form the College. They provide daily inspiration, a model of what wider society could be like and genuine optimism for the future.

We live and work in a safe and spacious 90 acre campus in southern Malaysia, reminiscent of the generous grounds and playing fields of Marlborough College in the UK. Guided by our principles of compassion, companionship and conversation, Marlborough College Malaysia gives its boys and girls the space, inspiration and courage to explore their own potential, the wonders of our world and their responsibilities to it and to each other.

With our shared DNA and close links with Marlborough UK, we value and instil breadth of experience, intellectual rigour, creative joy and sporting excellence. Many of our children take the opportunity to develop independence and inter-reliance within the security and care of our outstanding boarding community.

Our motto is Deus Dat Incrementum – “God gives the increase” – a reminder that we achieve with pride, but humility. At Marlborough College Malaysia our young people learn that theirs is a duty to continue to make the world a better place; we give them the skills to lead that mission and the life-long support and friendship of our world-wide Old Marlburian network.

The College is arranged in a Prep School (3-13) and a Senior School (14-18) and it currently has 935 pupils, around 526 of whom are in the Prep and 140

of whom are in the Sixth Form. Pupils from the age of nine may choose to board and approximately a third of those who are eligible do so, with almost half of the Senior School and most of the Sixth Form boarding.

While very British in ethos and with a Common Room largely drawn from some of the UK's leading schools, the College is also truly international, celebrating diversity and a global outlook with children representing over 45 nationalities. Around half of our pupils are from expatriate families.

While academic achievement lies at the heart of what we do, we believe that all of our children have something to offer and much to gain in addition to intellectual development, so we are driven by a desire to find areas where each of them can learn and grow beyond the classroom. Every week we offer an extensive range of co-curricular activities, which are all part of a rich, broad and balanced programme to develop not just the mind, but also confidence, empathy, leadership and a sense of altruism.

The College is very well-resourced and enjoys an enviable reputation for its pupils' achievements on a broad variety of fronts. It is one of the few school in Asia to achieve membership of HMC, an association of the world's leading independent schools and it is the Boarding Schools' Association's Asian training hub.

Further details about the College may be found on its website at [www.marlboroughcollege.my](http://www.marlboroughcollege.my)







# MARLBOROUGH COLLEGE MALAYSIA



## THE MAP

North



0 50 100  
YARDS

2017

# THE PREPARATORY SCHOOL

Marlborough College's Prep School is distinctive, highly regarded and the only traditionally structured British prep school in south-east Asia. Above all, this is an ambitious and happy school where the child remains very much at the heart of the process. A spacious and well-resourced site, plenty of room for play and a creatively designed new building which has been nominated for architectural awards all promote a tangibly positive and engaged spirit.

With its own leadership team including the Head of Prep and Deputy Heads Academic and Pastoral, and a strong tier of talented middle management, the Prep School currently numbers over 500 children aged 3-13.

Most Prep children are day pupils, but from nine years of age two popular Prep School Boarding Houses provide full or day-boarding for a growing group boys and girls who benefit from an exceptional level of care and a varied range of weekend activities.

Teaching and learning is based on the British model of EYFS and National Curriculum. With a generous teacher—pupil ration of 1:8, almost all teachers are from the UK and specialists are deployed throughout the Prep School to add expertise.

A key feature of the school is the extended and enriched curriculum which includes an enviable commitment to co-curricular activities and to providing as many experiences as possible for all pupils through excellent provision in sport, music, drama and art as well as stimulating residential trips for all pupils from Years 3-8.

After Year 8, the transition to the Senior School is seamless and well managed while, for a small number of pupils, preparation for Common

Entrance exams for UK schools is expertly undertaken.

Our aim is to provide our children with a truly inspiring education based around a strong intellectual core and enriched by constant exposure to meaningful relationships, deeply-held values, high standards and opportunities that are both enjoyable and challenging.



# THE POSITION

The Master is seeking a well-qualified and enthusiastic Classroom Teacher for Key Stage 1/Lower Key Stage 2 to join our established teaching team at Marlborough College Malaysia's Preparatory School.

The ideal candidate will be expected to work within the Pre-Prep as a Form Tutor and will be the first point of contact for parental enquiries. The teacher will teach a full weekly timetable, which will include some Games teaching and co-curricular activities. The post-holder will also be expected to play a full part in the boarding life of the College, which will include a weekly boarding duty and some weekend duties. The candidate may be on occasion asked to accompany groups of pupils on school trips if required.



# THE DEPARTMENT

## Pre-Preparatory School Key Stage One

The Marlborough College Malaysia curriculum in Year One is designed to progress smoothly from the Foundation Stage. It extends the pupils academically whilst ensuring breadth and balance in the activities on offer. Independent decision-making and learning become areas of focus at this stage. The children study a range of topics which are linked to the National Curriculum, but also take into consideration the nature of an international school in Malaysia.

The pupils in Year Two follow a curriculum that extends beyond the requirements of the English National Curriculum to provide an exciting and interesting year. Research and presentation skills come increasingly to the fore.

During Year Two the children are encouraged to become more independent in work and personal responsibility. A wide range of activities are provided by fully qualified staff in a well-structured day that enable each child to reach his or her own potential. There is also be a full range of after school clubs on offer.

In Key Stage 1 and Lower Key Stage 2 specialist teachers enrich the curriculum for the pupils in such subjects as Mandarin, Malay, Spanish, Music, Drama and PE.



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# LIFESTYLE



## Staff at Marlborough College Malaysia enjoy an exceptional lifestyle.

The climate is warm, stable and constant without the extremes of heat that are common in some parts of the world. Rainfall is typically heavy and brief, providing a lush landscape.

Marlborough is at heart a community and the Common Room is very collegial and mutually supportive. Staff enjoy an impressive range of weekly Common Room sports, wellbeing and social activities.

The immediate area is developing quickly and has attracted great overseas investment in quality housing, infrastructure and education with a number of British university campuses now within minutes of the College.



Malaysia's cost of living is significantly lower than that of the UK and most teachers here enjoy regular travel during holidays and even on our 3-day Exeat long weekends to such places as Bali, Vietnam, Thailand and Western Australia.

For long-haul travel, Changi in Singapore was recently hailed as the best airport in the world. However, for regional travel, Senai Airport is close to the College and carriers offer exceptionally reasonable prices which mean, that what might be the holidays of a lifetime, can become regular trips.

Malaysia itself is full of variety from perfect tropical islands to cool, hilly tea plantations; from historic colonial architecture to towering 21st century skylines. Its national ethnic mixture of Malay, Chinese and Indian make for

a fascinating culture and superb cuisine.

The College is just eight miles from the magnificent island city-state of Singapore with its fashionable retail temptations and its many attractions which now include the world-famous Gardens by the Bay, the Marina Bay Sands complex and F1's only night time Grand Prix which becomes a weekend-long festival each September.

The official language of Malaysia is Bahasa Malaysia which is probably the simplest Asian language to understand and learn, but English is spoken almost universally and is the main language of Singapore.



Marlborough College Malaysia

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# JOB DESCRIPTION FOR PREPARATORY SCHOOL CLASS TEACHER

## Reporting to: Head of the Preparatory School

### *The Teacher will:*

Be responsible to the Head of the Preparatory School for teaching duties and responsibilities.

### *The Teacher will agree:*

1. To uphold the values and the mission of MCM, and maintain them both inside and outside the classroom.
2. To undertake the teaching of any designated class.
3. To plan appropriately to meet the needs of all pupils, through differentiation of tasks.
4. To be able to set clear targets, based on prior attainment, for pupils' learning.
5. To provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils.
6. To keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning.
7. To maintain good order and discipline amongst all pupils, in accordance with the school's behaviour policy.
8. To take part in and contribute to meetings that relate to teaching/curriculum; co-operate with and, where appropriate, advise the Head and other colleagues in the review, preparation and development of subjects within the school.
9. To attend meetings and participate as required e.g. Staff Meetings, Parents' Meetings, school social events.
10. To plan for, organise and direct the work of support staff within the classroom.
11. To attend relevant courses and to be aware of current trends in education.
12. To prepare assemblies when required.





13. To regularly report to parents on the development, progress and attainment of pupils, in line with the Assessment Policy.
14. To take part in school events and activities which may take place at weekends or in the evening.
15. To run and participate in meetings, school events and activities of a boarding school, which may take place at weekends or in the evening.
16. To undertake supervisory duties e.g. break, lunchtime, team coaching duties.
17. To undertake the pastoral care of pupils and liaise with parents.
18. To assist with the physical needs of pupils.
19. To participate in the performance management system for the appraisal of one's own performance.
20. To adhere to all policies (including Health and Safety and Child Protection) and to raise any concerns to the appropriate person.
21. To undertake any duties or responsibilities deemed reasonable by the Head of the Preparatory School, the Master of MCM or their representatives.

**Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.**

**This job description is current at the date shown, but, in consultation with you, may be changed by the Head of Preparatory School and the Master to reflect or anticipate changes in the job commensurate with the position and job title.**



In order to meet the high standards expected of a leading professional in our School, the Master is seeking to employ a person with the following qualities, experience, skills and abilities.

### *Essential Criteria*

- A good honours degree;
- An accredited teaching qualification;
- Evidence of either being or having the potential to be an excellent teacher;
- The ability to inspire and motivate children;
- Clear and effective communication skills;
- An ability and willingness to make a significant contribution to the co-curricular life of the School;
- An ability to relate well to colleagues, children and parents
- Approachability, accessibility and flexibility;
- High levels of organisation;
- Sympathy with the values and the nature of working in a boarding environment.
- Reflective practitioner, committed to teamwork.

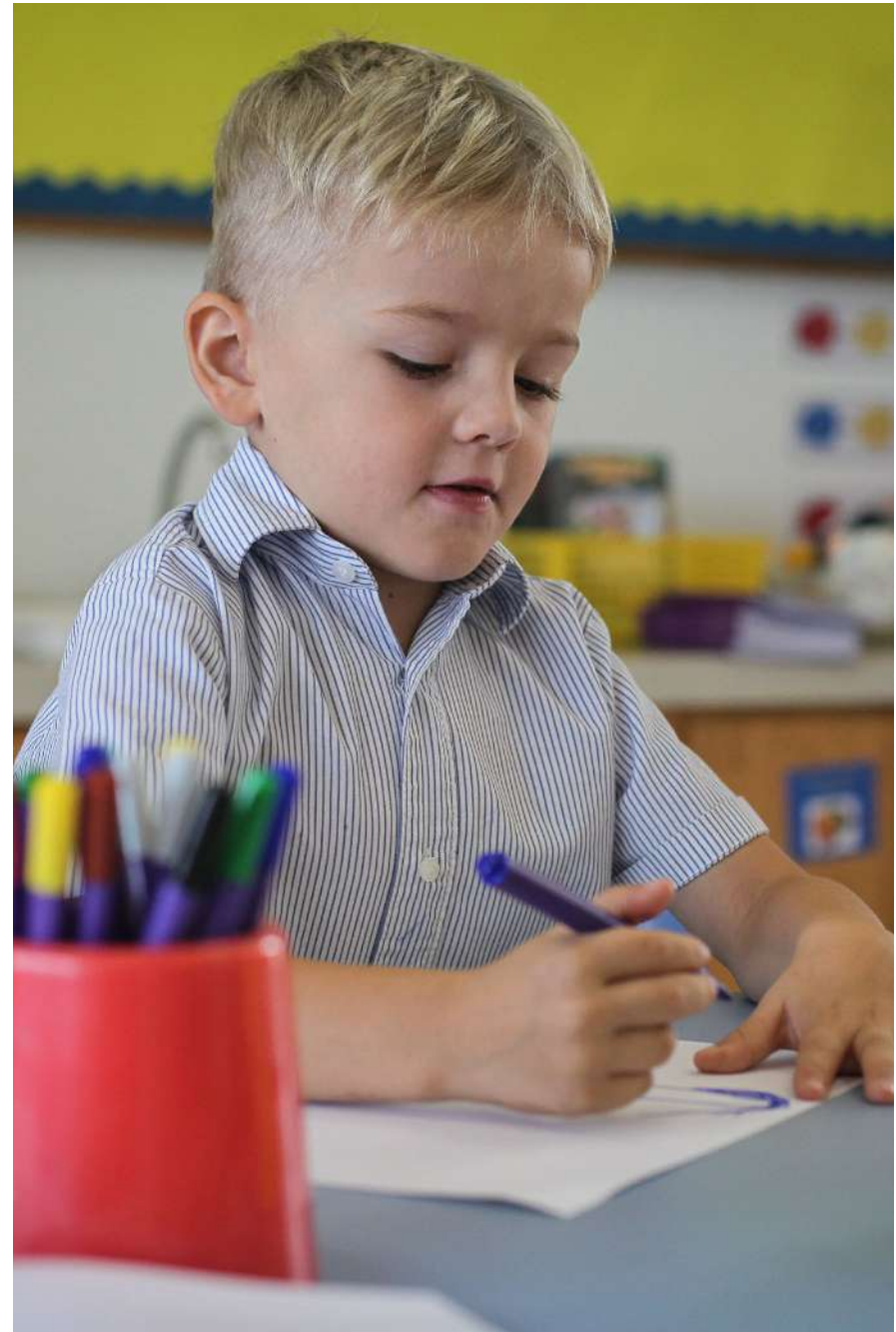


### *Desirable Criteria*

- A higher degree or experience of educational or subject-specific research;
- A record of and commitment to continuing professional development;
- Experience of pastoral work such as a House or Year tutor;
- Experience of school inspection;
- Experience of working in a boarding school;
- The ability to develop and maintain effective relationships with all members of the school community.

### *Terms*

As well as working in a beautiful and collegial environment, the Preparatory School Teachers at Marlborough College Malaysia will benefit from a generous remuneration package which includes relocation assistance, a rent-free home, private medical insurance and a bonus in lieu of pension. Generous fee remission is provided for children of teaching staff.



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# APPLICATIONS

If you feel that you can meet these requirements, then please submit a letter of application along with the application form to the Master by 9.00 am on Monday 21<sup>st</sup> January 2019. A CV is not required, but may be submitted at the discretion of the applicant.

There may be additional positions available in the Prep and Senior School later this year: teaching couples are encouraged to apply even if an exact combination of subjects is not advertised at this time.

Applications should be sent to the address overleaf.



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Applications should be addressed to the Master and sent to:

e-mail: [recruitment2019@marlboroughcollege.my](mailto:recruitment2019@marlboroughcollege.my)

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79200 Iskandar Puteri  
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