

The Magna Carta School



Teacher of English Application Pack





Welcome from the Principal

“Educating the mind without educating the heart is no education at all.” (Aristotle)

Thank you for your interest in joining our wonderful staff team at the Magna Carta School; a vibrant, dynamic, non-selective secondary school that serves the local community and secures great outcomes for students.

Our core belief that ‘learning shapes lives’ is at the heart of everything we do. We are unwavering in our commitment to deliver academic excellence and rich experiences so that students can flourish, be happy and make a positive difference in the world.

We believe wholeheartedly in the power of teaching great lessons every day. The awe and wonder that the world has to offer is brought directly into the classroom by our dedicated and highly-skilled staff team. We empower students to excel in every aspect of their development because we are clear that everyone deserves a great education.

Our rigorous, knowledge-rich curriculum has been expertly designed and inspires curiosity in students as soon as they join us in Year 7. We instil a passion for learning and never stop encouraging our students to believe in their ability and strive to be the best version of themselves.

We take great pride in being an inclusive school that celebrates the diversity of our community and we are firmly committed to maintaining an environment where everyone feels safe, valued and supported.

Our students enjoy coming to school because we have fostered a culture of kindness, respect and empathy that permeates all aspects of school life. We are clear that developing the heart is equally as important as developing the mind so that students leave us having not only gained excellent qualifications but also having developed a strong set of moral values that are deep-rooted in kindness and gratitude.

This application pack offers only a glimpse of our fantastic school and the sense of togetherness that we have embedded here, so to fully appreciate what we have on offer I warmly encourage you to get in touch to arrange a visit. I look forward to the opportunity to discuss this role further with you.

Craig Adams
Principal

Unity Schools Trust



Unity Schools Trust is a Multi-Academy Trust and was formed in September 2015 by the partnership of The Magna Carta School and Bishop David Brown School. The Trust is currently responsible for the education of over 1800 children supported by more than 230 staff. Our schools are located in Staines-upon-Thames and Woking.

Ethos and Values

The stated objective of Unity Schools Trust is to achieve ‘excellence through collaboration’. The Greek philosopher, Aristotle, believed that excellence came in both intellectual and moral forms. The Trust aims to instil a love of learning by the full engagement of all of its community- students and staff- in the process of acquiring and applying knowledge. Furthermore, the Trust seeks to promote the development of positive ‘habits’ through a wide range of character-building opportunities.

When combined, we believe that these two elements support the development of the whole person enabling us to be the best version of ourselves. Our vision is *to be an outstanding learning community where together we learn to know, to do, to be and to live together.*

Our Objective

The Academy Trust’s primary objective, as stated in its articles of association, is ‘to advance for the public benefit education in the United Kingdom’. Unity Schools Trust is listed as a charitable company limited by guarantee at Companies House.

Partnerships

A significant part of the Trust’s work is in the forging and development of partnerships with neighbouring schools. This includes primary liaison work and support for the provision of specialist subjects. The Trust’s work in fulfilment of its objective through collaboration involves sharing people, sharing resources, sharing ideas and sharing progress.

Services

The Trust provides core support in a number of areas to all of its constituent academies including school improvement activities, finance, ICT and operations.



Why join our team?



The recruitment and development of an exceptional staff team is a top priority for us at The Magna Carta School as well as across our Trust.

We are clear that our aim for students to flourish, be happy and make a positive difference in the world relies upon our ability to deliver the high standards that our community deserves. We are committed to investing in our team to ensure that they can also flourish professionally, enjoy coming to work and therefore make a real difference to the lives of the students in the community we serve.

At the Magna Carta School, you will benefit from:

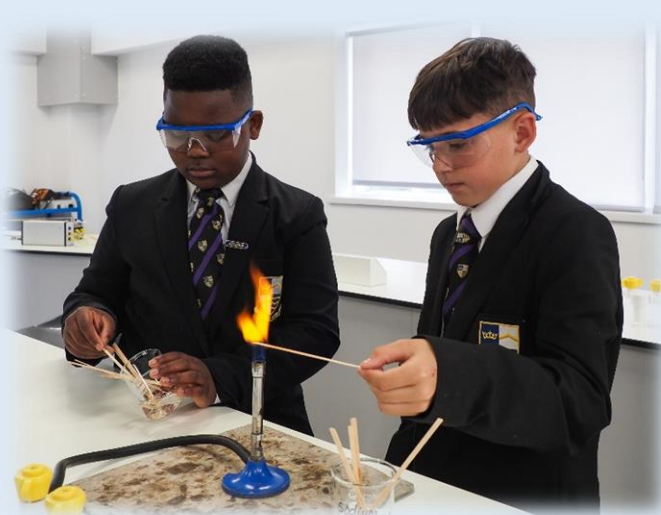
- Great behaviour with a centralised detention system that is run by school leaders
- A two-week October half term
- Access to a wide range of learning and development opportunities
- Free use of the school gym at specified times
- Reduced gym membership at Eastwood Sports Centre
- Access to our Employee Assistance Programme
- Free on-site parking
- Free tea and coffee available in the staff room
- Well-being weeks (but we are of course clear that wellbeing is a day-to-day experience too!)
- An additional allowance for running after-school enrichment activities
- Enrolment into the Teachers' Pension Scheme or Local Government Pension Scheme (Support Staff)

All staff have a designated SLT Line Manager as well as Head of Department. Staff are also able to ask for support from our Trust HR department if needed.

We offer bespoke guidance to our staff at all stages of their careers. All leaders are also supported to develop leadership skills through our 'Leadership Development Programme'.

"Teachers benefit from a comprehensive programme of ongoing professional development."

Ofsted September 2024





Key Details

Job Title:	Teacher of English
Start Date:	September 2025
Salary:	M1 to UPS3 dependent on skills and experience
Job Type:	Full Time, Permanent
Closing Date:	30 th April 2025
Interview Date:	TBC

At The Magna Carta School, we are clear that *Learning Shapes Lives* and that this must always sit at the heart of everything we do. We work hard to ensure that our students leave at the end of their five years with us not only having gained an excellent set of qualifications to enable them to progress to their chosen next steps, but also having developed into well-rounded, responsible young people who are kind and make good choices.

Empower young minds: Be a Teacher of English and champion excellence in English education!

We are seeking an enthusiastic and committed Teacher of English to join our team. In this exciting role, you'll provide high quality teaching and learning through the planning, teaching and classroom management relating to the English curriculum area and working as part of the team to enable the school to meet its targets for improvement and success.

We're looking for someone with:

- Recent experience of teaching to KS3 and KS4
- Evidence of great classroom practice
- Ability to take initiative, lead, motivate, inspire and support students to achieve excellence

If you are an organised individual who enjoys working in a dynamic environment and making a positive impact, then we strongly encourage you to visit the school for a tour to see us in action and to let us answer any questions you may have about this exciting opportunity. However, please be assured that should you not be able to visit us in advance of an application you will not be disadvantaged.

At the heart of our ethos lies a profound commitment to fostering professional growth, nurturing collaboration, and facilitating career advancement. We strive to empower our team members to excel in their current roles while also paving the way for their future career progression.





Job Description

Job Title: Teacher of English
Accountable to: Chief Executive Officer and Board of Trustees
Responsible to: Principal

Job purpose:

Provide high quality teaching and learning through the planning, teaching and classroom management relating to the specified curriculum area and working as part of the team to enable the school to meet its targets for improvement and success.

Key Duties:

1. Provide high quality teaching in the subject area whereby students make great progress in lessons and are suitably challenged
2. Actively promote student achievement through frequent teacher and peer assessment and evaluation
3. Actively seek contact with parents and carers to keep them informed of student progress
4. Maintain good order and discipline amongst students, safeguarding their health and safety on and off the site
5. Keep a planning and assessment folder, use schemes of work and a variety of resources and approaches
6. Present and set homework regularly and mark work in line with department and school policy
7. Reflect on and review individual teaching methods and work
8. Consolidate and extend learning and get students to take responsibility for their own learning
9. Ensure assessment, recording and reporting practices are maintained at a high level that contribute to student progress
10. Provide high quality reporting to stakeholders
11. Prepare schemes of work and lessons
12. Embed our approach to teaching and learning
13. Contribute to the development of teaching and learning materials
14. Keep well informed with regards to contemporary issues in teaching and learning

Other duties:

1. Be aware of and comply with all UST / school policies and procedures especially those relating to safeguarding, health and safety, confidentiality and GDPR / data protection
2. Participate in performance management
3. Take responsibility for own continuing professional development
4. Support and maintain collaborative, productive working relationships with all staff and professionals from outside agencies to support students learning and well-being
5. Attend training and development sessions, as appropriate
6. Undergo Basic First Aid training and update courses, as required

Professional Development:

1. Engage in an introductory programme that incorporates safeguarding training
2. In collaboration with your line manager, assume responsibility for your professional growth, staying informed about any changes relevant to your role
3. Undertake suitable training to support the execution of 'specified work', fostering skills pertinent to your position
4. Sustain a professional portfolio of evidence to support the Performance Management process, focusing on evaluating and enhancing your own practice
5. Attend relevant team meetings and participate in discussions about online learning strategies

Please note that this job description is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Teacher of English will carry out. The post holder may be required to do other duties as appropriate to the level of the role.

Person Specification

Person Specification:

	Essential	A/I	Desirable	A/I
Education and Qualifications	<ul style="list-style-type: none"> Degree Level qualification QTS Status 	<p>A</p> <p>A</p>	<ul style="list-style-type: none"> Post Graduate qualification Relevant professional development over the last 2 years 	<p>A</p> <p>A</p>
Professional Experience and Knowledge	<ul style="list-style-type: none"> Recent experience of teaching to KS4 Experience of teaching across at least two Key Stages in training An understanding of the use of assessment to inform planning Experience of performance management cycles and systems Some experience of understanding and interpreting data to identify and act upon underachievement and underperformance 	<p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p>	<ul style="list-style-type: none"> Promotion of the subject area across curriculum Knowledge of changes to SEND 	<p>A/I</p> <p>A</p>
Skills, Knowledge and Aptitude	<ul style="list-style-type: none"> Able to teach to Key Stage 4 Excellent organisational, planning and interpersonal skills Ability to take initiative, lead, motivate, inspire and support students to achieve excellence Ability to ensure that technologies are used effectively to improve learning Able to use a range of strategies for creating a positive climate for learning Evidence of good/outstanding classroom practice with a proven record or exam success Knowledge and understanding of current curriculum developments Ability to plan lessons and sequences of lessons with clear objectives to ensure progression for all students 	<p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p>	<ul style="list-style-type: none"> Willingness to be involved in extended curriculum opportunities in the subject area and across the school 	<p>A/I</p>

	<ul style="list-style-type: none"> • Ability to inspire young people to learn and engage parents in supporting student learning 	A/I		
Personal Qualities	<ul style="list-style-type: none"> • Ability to work collaboratively and effectively within a team environment • Able to liaise appropriately and sensitively with colleagues, students, parents and carers • A commitment to diversity and equality • A professional approach in all areas of work • A commitment to inclusive education • A commitment to the safeguarding of children and young people 	<p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p>		

***A = Application / I = Interview**

How to Apply



To apply please complete our application form that can be found by visiting the vacancies section of our Trust website: <https://www.eteach.com/careers/unityschoolstrust/>.

For further information or to arrange a school visit please contact:

The Magna Carta School, Thorpe Road, Staines, TW18 3HJ

Email: recruitment@unityschools.co.uk

Website: www.magnacarta.surrey.sch.uk

Telephone: 01784 454 320

The Magna Carta School reserves the right to interview suitably qualified candidates ahead of the application deadline where appropriate.

Please note that a CV will not be accepted in place of our application form as they do not meet our assessment criteria and commitment to equal opportunities.

Applicants with disabilities

Applicants with a disability may request and return the application on tape, large print or as a word document. If you have a disability (as defined by the Equality Act 2010, as amended from time to time) you will be invited for interview if you meet the essential criteria for the position. If you are invited for interview we will try to meet any special requirements that you may have, but it is essential that you let us know as soon as possible to enable us to make the necessary arrangements to accommodate your needs.

Disclosure & Barring Service Check (DBS)

An Enhanced DBS Clearance is required for all positions. Candidates are advised that a criminal record will not necessarily be a bar to obtaining a position in the school and each case will be considered on its merits. It is illegal for anyone barred from working with children or young people by the DBS, to work or apply to work with children or young people. Further information is available on the UST website (vacancies) regarding disclosing criminal record information on your application form.

Recruitment monitoring

Monitoring of equality information in the recruitment and selection process is vital to our policy development and ensuring equal opportunity in our processes and throughout our workforce. All applicants are required to complete the recruitment monitoring page.

The Unity Schools Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be subject to an Enhanced DBS check and other pre-employment check. Candidates selected for short-listing should be aware that online searches may be done as part of the UST due diligence checks.