



NORWICH SCHOOL

JOB DESCRIPTION

Job Title: Graduate Assistant - Rowing

Reports to: Head of Rowing

Specific Responsibilities:

- Work within a dynamic, Independent School, Sports Department
- Coach both rowing and sculling to a variety of age groups (including weekend and holiday training)
- Plan and run land based training sessions to complement water work
- Attend and manage crews at boat club events (including weekends and holidays)
- Assist with the daily running and administration of the boat club
- Assist with equipment safety checks prior to use
- Assist the Head of Rowing to carry out routine and reactive maintenance to rowing equipment.
- Assist with the delivery of Physical Education lessons
- Assist with the daily running and administration within the PE and Games Department
- Assist with a tutor group
- Cover teaching of up to 10 periods per week
- Undertake other responsibilities, which the Head of Rowing or Director of Sport considers to be appropriate to the role.
- Play an active role in wider school life

Other

- Participate in training and other learning activities as required; and in the Probation / Professional Development Review process.
- Undertake other similar duties and activities that fall within the band and role; and any other duties as may be reasonably required by the Line Manager, the Bursar or the Head Master.

Personal Qualities

- Level 2 coaching qualification is desirable
- RYA 2 powerboat qualification is desirable
- Previous experience of coaching rowing at junior or senior level.
- Be able to work as part of a team, as well as be able to lead when necessary
- Be able to work in an outdoor environment
- Have good communication skills
- Be able to develop pupil's skills in a wide range of ages and abilities
- Be a role model to all pupils
- Promote sport at Norwich School and in the wider community

Norwich School offers successful applicants the unique opportunity to gain experience within a dynamic, successful day school.

Successful candidates will be expected to assist in the delivery of Rowing and assist with the more general PE programmes at the School. The club trains after school, at weekend and during school holidays and the successful candidate will be expected to attend these sessions. They will play a full role in the daily running and administration of the boat club assisting the Head of Rowing with tasks considered appropriate. Candidates will also be expected to attend the annual boat club training camp.

Boat club staff report to the Head of Rowing. They will however, undertake other sporting responsibilities considered appropriate to the role by the Director of Sport. The successful candidate will also have the opportunity to help support academic staff and assist with a school-based tutor group.

Candidates will be expected to work as part of a team, as well as use their leadership and initiative skills. They should promote sport, at both an elite and participation level, to a range of ages, including Lower School pupils.

Successful candidates ultimately need a passion for rowing and an infectious enthusiasm to involve pupils in rowing.

Please contact Mr. Doug Barrell, Head of Rowing, for further information.

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