



BRIGHTON COLLEGE

UNITED KINGDOM INDEPENDENT SCHOOL OF THE YEAR 2013-14

JOB DESCRIPTION

Deputy Head

Required for September 2016

An outstanding individual is required for an exciting Deputy Headship at Brighton College.

The post that has become available is that of Deputy Head (Innovation and Development). The other four Deputies are Deputy Head (Academic), Deputy Head (Common Room), Deputy Head (Pupils), and Deputy Head (Pupil Transition). All five posts are co-equal. This is a crucial position responsible for driving innovation within the school, working with the Head Master as the lead Deputy on plans to deliver our ambitious £100 million development plan, and representing Brighton College externally, specifically with our overseas schools and our academy.

An ability to think strategically (as well as operationally) and implement change is critical, as are exceptional communication skills, both on paper and in oral presentation.

The post-holder will report directly to the Head Master. The precise nature of responsibilities of the post holder will be shaped by the interests and expertise of the successful candidate, but are likely to include the following:

- Represent the Head Master, in his absence, for one term in five (in a rota with the other deputies), but at any point as required.
- Represent the Head Master, as required, externally (e.g. in the media, at board meetings for schools within the Brighton College family).
- Oversight of the implementation and refinement of the five-year Development Plan, and responsibility for the creation and implementation of the annual School Improvement Plan.
- Responsibility for forward planning, including the Calendar and termly "Blue Book".
- Lead responsibility among the Deputies for the College's infrastructure development. A new Music School opened in 2015; a teaching block opens in 2017; and a £55 million Sport and Science Centre in 2019.
- Oversight of the Press Office, and assisting the Admissions, Marketing, and Press Office to develop a coherent Press and PR strategy.
- Line management of the Conferences Coordinator, with responsibility for oversight of three national education conferences each year.
- Provide the lead in the link between Brighton College and the London Academy of Excellence (an academic sixth form college in Newham, opened under the 'free school' programme, and sponsored by eight independent schools, but with Brighton as the lead sponsor). Work closely with the Head Master of the LAE to support the work of the SLT, and ensure that the sponsoring schools provide support that is effectively targeted and sustained. Provide particular oversight of governance issues to ensure that the governance of the LAE supports the work of the school, and meets the 'outstanding' OFSTED criteria.

- Provide the link between Brighton College and Brighton College International Schools (BCIS); supporting the Director of Education for BCIS to ensure that the educational provision within the overseas schools represents the best of a Brighton College education. There are currently two overseas schools: Brighton College Abu Dhabi and Brighton College Al Ain. Brighton College Bangkok will open in September 2016. A willingness to travel overseas is essential.
- Represent the school in support of the work of the Development Office, as required (e.g. at events for Old Brightonians, donors).
- Overall responsibility for Open Mornings and Speech Day.
- Oversight of the Visiting Pupils programme (one year study programmes by overseas pupils).
- Line management of certain budgets.
- Depending on the successful candidate's interest and expertise, possible line management of the Director of IT and the Director of E-Learning.
- Responsibility, alongside the other deputies, for elements of staff recruitment, management and development (e.g. staff appraisal and induction; interviewing teaching applicants).
- Work as part of a team of deputies supporting each other in the discharge of their responsibilities.
- Teach one-third of a timetable; all subject areas will be considered.

THE SCHOOL

Brighton is one of England's leading schools and the oldest public school in Sussex. The College comprises the Senior School, educating 1,000 pupils aged 13-18, and the Lower School, educating 100 pupils aged 11-13. The Brighton College family of schools also includes BCPS, St Christopher's and Handcross Park, educating a further 1,150 children aged 3 to 13.

Examination results have improved markedly and the college is consistently the highest achieving school in Sussex and among the highest performing schools in England at GCSE and A-level. Since Richard Cairns became the Head Master in 2005, Brighton has risen from 147th to 6th in the Sunday Times Parent Power rankings. The last five years have also been the best five for Oxbridge success in the 168-year history of the school, with 29 pupils securing places this year.

The Sunday Times awarded Brighton College the title of UK Independent School of the Year 2011-12. Tatler magazine awarded Richard Cairns the title of Head Master of the Year 2012-13. Brighton was awarded United Kingdom Independent School of the Year 2013-14 (Independent Schools Awards). In 2014 The Week magazine named Brighton College the "Most Forward Looking School in Britain". In 2015, there was a full ISI inspection in which the College was awarded the top grade in every single category, including an 'Exceptional' rating for Teaching and Learning.

There has also been major investment in new facilities with over £35 million spent since 2008 as part of a £100 million Development Plan. This has entailed the construction of three major buildings on the main site, and a new sports hub on our Jubilee Ground site. Brighton has also purchased Roedean Junior School, assumed control of two other prep schools, expanded the size of Brighton College Prep School (to 500 pupils) and opened Brighton College Abu Dhabi and Brighton College Al Ain. Brighton College Bangkok was launched this term. A new boarding house opened in September 2013 in the Main Quad which, together with a new Entrance Tower completed in December 2014, completes the original Thomas Jackson designs of the 1880s. Construction of a new Music School also began in July 2013 and was opened in November 2015.

Above all, Brighton is a very happy place. We pride ourselves on being a warm, inclusive and tolerant community and enjoy being at the heart of one of Europe's most vibrant cities. The staff are delightful and positive and our pupils are intellectually curious and charming.

THE CITY

Brighton is one of Britain's youngest cities, and one of the most vibrant in Europe. It is close to the beautiful South Downs, within easy travelling distance of London (about 50 minutes by train) and 30 minutes from Gatwick Airport. Portsmouth, Newhaven and the Channel Tunnel provide accessible links with the Continent. Brighton is a university town and the school has good links with both the Universities of Sussex and of Brighton.

In a lively school, a willingness to contribute to other areas of school life, whether in the pastoral system, in games, music, drama, CCF or other activities, is always advantageous.

APPLICATIONS

Application forms and a letter of application containing an account of your suitability for this post, together with a current CV must be completed and returned as soon as possible, but no later than **Wednesday 6th January**. Application forms can be found at www.brightoncollege.org.uk/vacancies and should be sent by post to The Head Master, Brighton College, Eastern Road, Brighton, BN2 0AL or by email to rforsyth@brightoncollege.net.

The first round of interviews will take place on Thursday 14th and Friday 15th January, with a second round on Wednesday 20th January.

Brighton College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Please note: Should your application be successful; a disclosure will be requested from the Disclosure and Barring Service. A criminal record will not necessarily be a bar to obtaining a position with Brighton College.