

Bywell C E (C) Junior School

Class Teacher Recruitment Pack

December 2015



Headteacher: Ms Zaheda Adam

Chair of Governors: Mrs Val Keating

Bywell C E (C) Junior School
Bendigo Road
Dewsbury
West Yorkshire
WF12 7LX

Telephone Number: 01924 460666

Email: office.bywell@kirkleeseducation.uk

Website: www.bywellprimary.kgfl.dbprimary.com

Pack Contents

1. Letter from Headteacher
2. Vision Statement
3. Our School
4. Application Information
5. Personnel Specification



Dear Applicant

Thank you for your interest for the position of Class Teacher at Bywell CE (C) Junior School.

Bywell CE (C) Junior School was reported as Good from the Ofsted Inspection and we are looking to appoint inspirational people who can drive this very successful school forward on the journey to Outstanding.

We value every child's welfare and strive to give every child an opportunity to progress to the best of their ability, with the help of a very dedicated team of staff, governors, parents and of course, the children.

The school has undergone extensive investment in developing the outdoor provision for children, including creating a stage area, a dream chamber, a bug hotel, a fire pit amongst other exciting projects! It has also invested very heavily in technology that is being incorporated in to everyday learning.

This is a very exciting time to join the school and the successful applicant will join a team of energetic and committed staff, who strive to achieve and raise the very best academic standards and well-being of every child.

I hope this will inspire you to apply for this incredible opportunity and I look forward to receiving your application, if you would like to visit the school this can be arranged by appointment and details are available in the application pack.

Yours sincerely



Ms Adam
Head Teacher

VISION STATEMENT

At Bywell we strive to create a happy,
safe and supportive environment,
looking for ways to nurture,
improve and develop together.
We aim to prepare and equip our children
with the skills and confidence,
to face their next step in education
and beyond.

**At Bywell CE (C) Junior School
we will be offering an environment:**

- Which is underpinned by a Christian ethos;
- Which is a positive partnership between staff, pupils and parents; sharing mutual respect and trust, where all are valued;
- Which offers a richness of experience where child centred learning is the focus;
- Where all pupils are recognised as gifted and talented and are encouraged to strive for and reach their full potential;
- Where tolerance for every aspect of the community is expected
- Where inspirational teaching leads to excellence of learning.

OUR SCHOOL

We have a school in which caring about all things is considered to be of the utmost importance.

We care for and value children and we expect those children to grow in their ability to care for and value all that goes on in our school.

The school is a voluntary controlled co-educational Church of England junior school, catering for children in the age range 7 to 11 years. Pupils normally spend four years at the school, progressing from Year 3 through to Year 6, after which they transfer to a High School. The school is organised into four Units with pupils allocated places in mixed-ability classes according to their age. Each Unit has its own suite of rooms, self-contained and situated one at each corner of the building. Within each Units there is a Year 3, a Year 4 and a Year 5 class. One Unit contains all of Year 6. Each class is taught by a class teacher, with whom the children will spend much of their time. All other subjects are taught in mixed ability classes, sometimes by a specialist. Class teachers, however, have the responsibility for monitoring the progress of all pupils in their class, and for their pastoral care.



Bywell Junior C.E. (VC) School,
Bendigo Road,
Dewsbury,
West Yorkshire,
WF12 7LX.
Tel: 01924 460666
Email: office.bywell@kirkleeseducation.uk

JOB DESCRIPTION

Job Ref: ED 15824.

JOB TITLE: KS2 Teacher (Full time).
LOCATION Bywell Junior C.E. (C) School.
SALARY: Main Pay Scale.
RESPONSIBLE TO: Headteacher.

To have Qualified Teacher Status and to be responsible for carrying out the professional duties set out in the most recent Teachers' Pay and Conditions Document as directed by the Headteacher, within the context of the job description set out below.

RESPONSIBILITIES:

- To facilitate and encourage learning which enables pupils to achieve; to share responsibility for the well-being, education and discipline of all children.
- To demonstrate a commitment to positive behaviour management throughout school.
- To jointly plan, deliver, monitor and evaluate programmes of education for a class of children in KS2 as allocated by the Headteacher.

DUTIES

To undertake professional duties including:

- Working in partnership with Support Staff, students and other colleagues in school.
- To plan activities and experiences appropriate to the age, ability and individual needs of all pupils following Curriculum Guidance so as to ensure pupils receive a broad and balanced curriculum.
- To follow the policies and schemes of work of the school, having regard for the materials and methods recommended.
- Planning individually and as part of a team.
- Reviewing and maintaining resources and a high quality learning environment in this area.
- Recording pupils' progress and attainments in accordance with school policy and maintaining relevant data tracking systems in line with the school Assessment Policy.
- To keep an up to date knowledge of the relevant National Curriculum and attend relevant INSET.
- To consult with the SENCO in developing Additional Needs Plans for pupils on the Special Needs Register when necessary.

- To provide written reports to:
 - Parents in accordance with statutory requirements.
 - Other agencies in accordance with school procedures and the Code of Practice.

PASTORAL

- To be responsible for all children in school in line with the school's Safeguarding procedures.
- To care for the physical and emotional welfare of children, having high regard for health and safety and all aspects of Safeguarding in line with School and LA Policy both on school premises and elsewhere.
- To establish and maintain positive relationships with parents and representatives from all support agencies.
- To report to the Designated Senior Person (DSP) or Deputy DSP any child about whom they are concerned.

GENERAL

- To promote equal opportunities ensuring that specifics of gender, race, class, ability and disability are treated in a positive and non-discriminatory manner.
- To attend meetings with colleagues, parents and outside agencies as directed by the Headteacher.
- To adhere to safe working practices and to report any dangerous events or equipment to the relevant person.
- To carry out any other duties appropriate to the level expected of a Teacher on standard scale relating to the efficient organisation of the school.
- To participate in Performance Management as required by Government Regulations.

SAFEGUARDING

As part of your wider duties and responsibilities you are required to promote and actively support the School's/LA's responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. It isn't just about the very old and the very young, it is about everyone who may be vulnerable. Please click [here](#) to read our safeguarding policy.

Alternatively go to:

<https://jobs.kirklees.gov.uk/GenText.aspx?page=page1>

ATTRIBUTES	CRITERIA	HOW IDENTIFIED	RANK
RELEVANT EXPERIENCE	1. Effective class teaching experience within KS2 2. Ability to demonstrate outstanding primary practice 3. Good understanding of Teaching and Learning developments	Application / Interview	A A B
EDUCATION AND TRAINING	4. Qualified Teacher Status. 5. Primary trained 6. Willingness to further their own professional development 7. Evidence of relevant INSET/Training	Application	A A A B
GENERAL AND SPECIAL KNOWLEDGE	8. Clear philosophy of primary education and a strong knowledge of all National Curriculum requirements 9. An understanding of the importance of Safeguarding 10. Ability to provide an imaginative and interesting classroom environment 11. Commitment to parental involvement	Application / Interview	A A A A
SKILLS AND ABILITIES	12. Excellent classroom management and teaching skills including the willingness to share and develop good practice. 13. Good communication skills – written, oral and listening. 14. Good organisational and time management skills. 15. Effective user of ICT. 16. Effective interpersonal skills 17. Ability to offer special interest/expertise in curriculum areas	Application / Interview	A A A A A B
ADDITIONAL FACTORS	18. Ability to get on with people and establish positive relationships 19. Willingness to work as part of a team 20. Ability to demonstrate a positive approach towards children in a well organised and motivated learning environment 21. Enthusiasm and flexibility 22. High expectations of self, staff and all pupils 23. Understanding of and willingness to support and develop the distinctive nature of this C of E School, particularly in relation to RE, Collective Worship and its' Christian ethos. 24. A commitment to inclusive education with the highest aspirations for all children. 25. Willingness to undertake an enhanced Disclosure and Barring Service check. Please note a conviction may not exclude candidates from employment but will be considered as part of the selection process.	Application / Interview	A A A A A A A

You will only be shortlisted from the details in your application form if you meet the criteria ranked A. If a large number of people apply for the job, we will only shortlist those who also meet the B criteria.