



ICT Technician

Dear Applicant

Welcome to Acorn Education Trust, and thank you for your interest in this post.

The Acorn Education Trust was established in 2014 to provide a local solution to a national strategy. Our mission is to *"prepare young people for their world in their time"* through excellent leadership, excellent teaching and excellent learning; this is at the heart of all that we do. In every Acorn school you will see:

- active and visible leadership
- care, support and challenge
- opportunities for all
- respect, recognition and resilience
- needs of all are paramount.

Kingdown School is the founding school alongside Dilton Marsh Church of England Primary School and The Avenue Primary School. Acorn now serves 10 schools (2 secondary and 8 primary). The schools are organised into 4 hubs – 3 are primary and each one is led by an Executive Headteacher. The fourth is a secondary hub, comprising of Kingdown School in Warminster and Clarendon Academy in Trowbridge, overseen by the CEO.

The Trust is led by Sara Edwards (CEO). Finance and HR are centrally organised. Shared services in IT, premises, catering, PE/Sport (primary) and SEND are developing across all schools. One of the Trust's main operational objectives is to ensure that each school focuses on the quality of teaching and learning; the business element is mainly managed by Trust staff. Reducing back office staff by sharing resources and improving IT and school to school support is keeping each school financially healthy, and directing as much money as possible into teaching and learning. As mentioned in the acrostic above, professional development is also a key priority within the trust.

The Directors maintain overall responsibility for all Trust schools, however they delegate many tasks to each school Academy Council of Governors through the scheme of delegation. The latter are the guardians of:

- the standards in the school
- the safety of the students and staff
- the management of the finances and assets
- the school's identity and community ethos.

Your application

We hope that you are as excited about the potential that this role offers as we are. The person we are looking for will have a passion for working with young people and be an outstanding practitioner. If you feel you have the drive, ambition and attributes to fulfil this role, we would love to hear from you.

Please read the accompanying documents carefully and if you would like to apply please complete the application form available from Rob Knott, Trust IT Manager on 01985 22406 or by e-mail at rkk@acorneducationtrust.com or via our website at <https://acorneducationtrust.com/job-vacancies> and return to him with a supporting letter outlining how your career to date has led you to apply for this role by noon on 7th May 2019. Please note that if you have not heard from us by 24th May 2019, please assume that your application has not been successful. Alternatively, you click the "apply" button on the TES website and complete the online application form.

The school is committed to safeguarding and promoting the welfare of children and young people, and, expects all staff and volunteers to share this commitment. An enhanced Disclosure and Barring Service Certificate is required for this post prior to commencement.

With many thanks for your interest in Acorn Education Trust.

Yours sincerely

A handwritten signature in blue ink that reads "Sara Edwards".

Sara Edwards
CEO, Acorn Education Trust

Acorn Education Trust
c/o Kingdown School, Woodcock Road,
Warminster, Wiltshire BA12 9DR
Tel: 01985 215551
Fax: 01985 846697
Email: admin@kingdown.wilts.sch.uk
Web: www.kingdown.wilts.sch.uk
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