



# Job Vacancy

## Inclusive Learning Mentor (Autism Spectrum Condition Focus)

**Salary:** £26,849.14 per annum (£31,324.00 annum FTE) – Point 14 of the Support Staff Pay Scale

**Working hours:** 37 hours per week, 8:30 am – 4:30 pm, Monday to Thursday & 8:30am – 4:00pm Friday, term-time only (39 weeks per year).

**FTE:** 0.85714286

**Pension:** West Yorkshire Pension Fund, plus Death in Service Grant of 3 x your annual salary

**Contract type:** Permanent

**Other benefits:**

- Schools Advisory Service EAP, providing access to counselling, physio, etc.
- Free use of Gym facilities onsite (6.45 am to 8.15 am and 4.00 pm to 7.00 pm).
- Eye test vouchers.
- Flu vaccination vouchers.
- Cycle to work salary sacrifice scheme.
- Health and wellbeing events throughout the year, including dedicated staff wellbeing day.
- Enhanced maternity and paternity pay.
- Personal and professional development opportunities.

**Reports to:** Additional Learning Support Manger

**Closing date:** 14 June 2026 at 4:00pm

**Start date:** 24 August 2026

Greenhead College is situated on a welcoming and attractive campus close to Huddersfield town centre, adjacent to the picturesque Greenhead Park. We are just a short drive from the M62 and within walking distance of both the train and bus stations, making the College highly accessible for applicants from across the Northwest and Yorkshire.

Approximately 2900 students attend the College studying predominantly A Level courses across 35 subjects. The academic structure of the College is based on Heads of Curriculum who are subject specialists. The College also employs a team of Tutors, experienced in pastoral care, careers guidance and trained in Mental Health First Aid. Alongside their academic studies, students benefit from a rich extra-curricular enrichment offer and a wide range of project and work placement opportunities through our *Step Into Your Future* scheme.

Our commitment to student and staff well-being is reflected in our achievements. In July 2024, we received the Further Education Mental Health Gold Award in recognition of the comprehensive support we provide. In March 2025, OFSTED once again graded the College as 'Outstanding' in all six key areas, and as making a strong contribution to skills needs,

identifying no areas for improvement. Most recently in April 2025, we were honoured to be named Further Education College of the Year at the Educate North Awards. These accolades highlight the dedication and high standards demonstrated by our students and staff across all roles.

The College is a great place to work, with a warm, inclusive atmosphere existing between students and staff. Our staff are recognised for their hard work and are encouraged to inspire each another, and to develop and grow. We are proud to have a strong and able College Leadership Team, and a highly experienced Board, who work collaboratively to deliver the College's purpose and principles, and strategic priorities.

This is an exciting time to be joining us. We were one of only 50 schools and colleges nationally to receive multi-million-pound funding for a new four-storey science building, which opened in November 2023, with the final building work and landscaping completed in August 2025. We continue to invest in our facilities and have an ambitious capital investment plan spanning the next five years.

Full details of the role and person specification can be found within the job description on the Greenhead College website. Please indicate how you meet the criteria when completing your application.

Applicants should complete and submit the following documents:

- Greenhead College or TES application form;
- A supporting letter of application indicating how you meet the criteria within the job description and person specification;
- Equality and Diversity form.

All applications should be submitted to Jen Rothery, HR Manager, via email address [jobs@greenhead.ac.uk](mailto:jobs@greenhead.ac.uk)

If you apply and are unsuccessful in being called to interview, can we thank you in advance for your time and trouble in making this application. Due to time constraints, it would be impossible to respond to everyone individually - we hope that you will understand.

Greenhead College is committed to safeguarding the welfare of all of its students and staff. The successful candidate will have to meet the requirements of the person specification in order to be offered the post and will be subject to safer recruitment checks, including an enhanced DBS check and satisfactory references. This position is working in regulated activity and therefore exempt from the Rehabilitation of Offenders Act 1974. Applicants will be required to self-disclose particular criminal convictions should they be shortlisted for interview. Further details can be found within the DBS filtering guide at <https://www.gov.uk/government/publications/dbs-filtering-guidance>

Greenhead College is committed to creating a welcoming, inclusive and supportive environment for all. We value diversity in our community and actively encourage applications from individuals of all backgrounds.