**One2One Person Specification**

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| **Essential**  It is essential candidates can provide evidence of: | **Test** | **Desirable**  It is desirable candidates can provide evidence of: | **Test** |
| **Qualifications** |  | |  |
| At least grade C/level 4 in English and Maths | AF/I | NVQ level 2 as a teaching assistant. | AF |
| **Experience/Skills** |  | |  |
| The ability to work as part of a team  Ability to follow set cleaning procedures  Being able to work on his/her own initiative when required  Ability to undertake physical work  Willingness to undertake training  Ability to work without close supervision  Possess a passion for high standards in all tasks  Must be self-motivated  Be able to work with children in small groups and on a 1:1 basis and within the classroom.  Some knowledge of teaching basic phonic and number skills.  An awareness of different learning styles. | AF/I  I  I  I  AF/I  AF/I  AF  I  I | Experience of working in a school  Experience of working with children with special educational needs.  Team Teach certification  An understanding of specific learning difficulties.  e.g ADHD, Autism.  Knowledge of child development.  Experience of using PECS and colourful sematics. | AF  AF  AF  AF  AF  AF  AF  AF |
| **Written Application** |  | |  |
| A well-constructed legible application. | AF |  |  |
| **Communication** |  | |  |
| An ability to communicate effectively  Understand the importance of confidentiality | AF/I  AF/I |  |  |
| **Relationships** |  | |  |
| An ability to establish good working relationships with staff and the ability to form and maintain appropriate relationships and personal boundaries with students | AF/I |  |  |
| **Equal Opportunities** |  | |  |
| A commitment to equal opportunities. | AF/I | Examples of good practice from their own experience. | AF/I |
| **Criminal Record Check** |  | |  |
| Willingness to provide a full Criminal Record Bureau disclosure | I |  |  |

AF= Application Form

I = Interview