

SENDCo

Hargrave Park School

HAR/527



Contents

| | |
|-----------------------------|---|
| Advert | 3 |
| Job description | 4 |
| Person specification | 4 |
| How to apply | 5 |
| | |





SENDCo

Required for April 2020 or sooner

Permanent Contract – Full-time

Salary Grade Range: MPS/UPS + SEND allowance

Salary Range: £30,480 - £49,571 per annum (depending on experience)

SEND Allowance Range £2209 - £4359 per annum (depending on experience)

Hargrave Park School is a one and a half form entry primary school with Children's Centre facilities, situated in the heart of Archway.

We have high aspirations for our children and believe strongly that an enriched and exciting curriculum is the key to driving and sustaining our rapidly improving achievement.

We are seeking to appoint an outstanding SENDCo to lead on SEND provision across the school.

The successful candidate will join our middle leadership team and work in close partnership with the Pastoral Care Manager and HLTA.

Visits to the school are strongly encouraged. Please contact our School Business Manager, Mr Lacka Rathore, to arrange a school tour with the Head teacher, Ms Lisa Horton.

Closing Date for application: 9am Monday 27th January 2020

Interviews: Monday 3rd February 2020



Hargrave Park is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. An enhanced DBS (Disclosure and Barring Service) with barred list check is required for all successful applicants. Also, if this post is likely to come under the requirements of the Childcare (Disqualification) 2009 Regulations the successful applicant will be required to declare.

Job Description

POST: SENDCo

GRADE RANGE: MPS/UPS + SEND allowance

RESPONSIBLE TO: Head teacher

Hargrave Park School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Purpose of the Job: -

To take the lead in the delivery, development and evaluation of SEND provision in the school and to oversee the day to day operation of the school's SEND policy.

All teachers are subject to the conditions of employment set out annually in the School Teachers' Pay and Conditions document.

Principle Responsibility Areas: -

- Strategic Lead for SEND across the school
- Ensure all statutory obligations related to SEND are met.
- Be a role model of excellent teaching practice
- Provide staff, senior leaders and governors with professional guidance in the area of SEND, in order to secure high quality teaching and effective use of resources to bring about improved standards of achievement for all SEND students.
- Monitor and evaluate the effectiveness of SEND provision across the school
- Work in close partnership with the Pastoral Care Manager and HLTA in order to support inclusive practice across the school
- Identify relevant school improvement issues
- Co-ordinate CPD needs and opportunities
- Lead the SEND team
- Keep up to date with knowledge of national and local initiatives and how they impact upon policy and practice
- Liaise effectively with external agencies and parents

As a member of the Middle Leadership Team: -

- Lead assemblies when requested.
 - To deputise for members of the Senior Leadership Team when requested.
 - To promote the safeguarding of children.
-

Person Specification

Qualifications: -

- Qualified teacher status
- SEND qualification (desirable)
- Evidence of CPD/further professional development

Experience: -

- Qualified teacher status with a minimum of 4 years' experience in a primary and/or Early Years setting
- Experience of leading a team
- Experience of setting targets and monitoring; evaluating and recording progress
- Experience of raising attainment of all pupils in a classroom environment
- Experience of working with children with a wide range of SEND
- Experience of liaising effectively with practitioners, external agencies and parents
- Experience of delivering training to other teachers

Knowledge and understanding of:

- The primary curriculum and assessment approaches
- The SEND Code of practice and its practical application of strategies for meeting the needs of SEND children in a mainstream setting.
- Planning and implementing effective provision for children with SEND, including the monitoring, assessment recording and reporting of children's progress.
- The positive links necessary within school and with all its stakeholders.
- How to further develop professional skills and knowledge across the setting.
- How to use IT effectively

Personal qualities: -

- Organised and resourceful
 - Committed and resilient
 - Approachable and empathetic
 - A good communicator
 - Ability to form and maintain appropriate relationships and personal boundaries with children and young people
 - A commitment to deliver services with the framework of the school's equal opportunities policy.
-

How to apply

Application Deadline

Completed online application forms must be received by **Monday 27th January 2020 at 9am**. Please note that late applications will not be accepted.

To apply, please go to www.islington.gov.uk and follow the jobs link. If you need any assistance, please email the Schools' HR Team at schoolsrecruitment@islington.gov.uk quoting reference **HAR/527**.

Please note that we only accept online application forms. CV's and hard copy applications will not be accepted.

Completing your application

Candidates are asked to complete all the standard information required on the application form, and to submit a supporting statement, addressing all of the criteria identified at application stage.

Visits

Visits to the school are welcome and encouraged. Please contact the school office on 0207 272 3989.

Selection process

The selection process may have a combination of tasks, activities, assessment tools and interview. However, further information will be provided to the candidates shortlisted for interview.

References

Candidates are advised that references may be taken up immediately after shortlisting. Candidates are asked to ensure that their referees are warned of the need to respond within the timescale set. In all cases at least one professional reference is required. The post will be offered subject to satisfactory completion of pre-employment checks.

Safeguarding children

Prior to appointment, formal checks will be made in accordance with the current statutory requirements relating to child protection. The post will be offered subject to satisfactory completion of pre-employment checks.