

St Peter's Catholic School



Appointment of Deputy Headteacher

January 2016

Information for Prospective Candidates



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Our Mission Statement

At St Peter's Catholic School, our purpose is to be *Christ To All*.

We nurture independent, resilient, inquisitive and motivated lifelong learners.

By being compassionate and generous in spirit, we aim to be a community whose every member feels uniquely valued.

We strive to enable all to be courageous individuals, having the integrity and the spiritual strength to make a positive difference in the world.



As a school, our Mission Statement is realised through the *Rocks of St Peter's*. We have six Rocks which we have built our community upon, these are:



Be Respectful

Respect yourself, others and the world you live in



Be Responsible

Be accountable for your actions and take responsibility gladly



Be Reflective

Learn from your mistakes and plan to do better



Be Resolute

Be firm about doing what is right



Be Resilient

Stay strong, bounce back and never give up



Realise your potential!

Every student and member of staff has a *rock* with their name written on and was placed in our *Rock Box* during Mission Week, with new members of staff and students adding to this each year. Our *Rock Box* symbolises our community and the importance of each and every one of us at St Peter's.



Letter from the Headteacher

Dear Applicant

Thank you for your interest in the post of Deputy Headteacher at St Peter's Catholic School. I hope that you find the information useful and it will inspire you to apply. I would also encourage you to come and visit us to see the school in action and meet the students.

I started as Headteacher of St Peter's in September 2014 and feel it is a privilege to work in such a wonderful school. I drive to school every day with a real sense of purpose shared by great staff and fantastic young people. Getting the balance right between strong academic progress and a warm supportive Christian environment is always a challenge but one we strive for every day. Our ethos is based on excellent relationships and high expectations of both students and staff. The 'can do' and very caring approach that I see every day in our students gives real meaning to our mission to be 'Christ to All'

As the school starts the next phase of its journey we are seeking to strengthen our leadership team with the appointment of a Deputy Headteacher to replace Elaine Smith who retires at the end of the summer term. We have purposely included a broad job description without a particular main role as we feel it is important to appoint the right person in the first instance and then a bespoke job description will be created after looking at the leadership team's complete strengths and experience.

I feel this is a really exciting opportunity for prospective Deputy Headteachers and also the school. You will be encouraged to fully embrace the role of Deputy and supported to experience all aspects of school leadership to enable you to take the next step, should you wish.

We very much look forward to receiving your application.

Yours faithfully

Toby Miller
Headteacher





About St Peter's Catholic School

St Peter's is a co-educational 11-18 Catholic school which is situated in attractive grounds on the outskirts of Guildford.

Initially St Peter's was a boarding school for boys but became a mixed comprehensive school in 1971. At that time the school occupied two sites but in 1990, following a building programme, it consolidated on to a single location.

St Peter's is under the trusteeship of the Diocese of Arundel and Brighton and was set up to serve the Guildford Deanery which comprises four feeder schools: St Cuthbert Mayne in Cranleigh, St Edmunds in Godalming, St Joseph's in south Guildford and St Thomas of Canterbury in north Guildford. The school itself is located adjacent to St Pius X Catholic Church and is part of the Guildford parish cluster <http://www.guildfordcatholicchurches.co.uk/aboutus.html>. The Catholic Cluster Parishes of Guildford include the parish communities of St Joseph's, St Mary's, Rydeshill, and St Pius X, Merrow, with St Edwards, Sutton Park and the University of Surrey Chaplaincy. All communities are part of the Diocese of Arundel and Brighton.

Situated in the South East of England the Diocese encompasses a large number of villages and smaller towns, as well as highly populated parts of Surrey, central Sussex and the coastal region running from Chichester to the Kent border. There are a number of universities as well as Technical Colleges and Colleges of Higher Education.





The Diocese has a weekly Mass attendance of 40,334 persons. There are 83 parishes some with several churches where Mass is celebrated regularly. Currently the Diocese has 136 diocesan and 97 religious priests, as well as 48 permanent deacons. There are a large number of Religious Orders, both men and women, living and working in the Diocese in a number of apostolates. The Diocese has a total of 83 Catholic schools.

Most students at St Peter's commute considerable distances and over 600 students travel on the buses run by a private company that works in close partnership with the school. Over 66% of the students in St Peter's are Catholic leaving a significant minority who are members of other Christian denominations. This is a strength of the school as we have many highly supportive families who are not Catholic but who desire a religious education for their children.

The school currently has a PAN of 180 students and is always oversubscribed. There is a proposal to increase the PAN to 210 in September 2017. The Sixth Form is expanding, following the opening of the new centre in 2010 and now boasts 224 students and is continuing to grow.

School Leadership Team

The School Leadership Team at St Peter's currently comprises the Headteacher, two Deputy Headteachers, three Assistant Headteachers and a further Assistant Headteacher who is Head of Sixth Form, coupled with the School's Business Manager complete the team.

Ofsted

St Peter's was last inspected in February 2013 and achieved Outstanding in all areas. Although this was a tremendously affirming experience the school is committed to continuous improvement and there is a great willingness amongst the Governors, staff and students to become an even better School. Complacency is not an acceptable word at St Peter's!

The Diocesan Section 48 inspection took place in November 2013 and also resulted in the school being judged as Outstanding. The inspectors were particularly impressed with the quality of worship in St Peter's; the contribution of the Lay Chaplain and the significant charitable work undertaken by the students.



Attendance

Attendance of students has improved in recent years and is currently 96.1% which is one of the highest attendance figures in Surrey. 1.1% of students are persistent absentees which is substantially lower than Surrey PA = 5.5% and National PA = 6.1%.

Pupil Premium

12.6% of students in 2015-16 qualify for Pupil Premium.

Guildford

Guildford is an historic, bustling and vibrant county town in the centre of Surrey that was founded by Saxon settlers around 410AD. It is situated within easy reach of Heathrow and Gatwick airports, and is served by two railways stations offering excellent rail links to and from London (40 minutes) and the south coast (50 minutes). It is perfectly located for commuters. The town is also served by the M25, M3 and A3 and is the perfect spot from which to explore the whole of South East England.

Guildford benefits from outstanding schools and colleges, an excellent University and Law College as well as offers first class entertainment and an amazing array of shops. There is also an extensive choice of restaurants offering a wide variety of foods from different cultures to suit all culinary tastes.

The area has an abundance of gardens and historic buildings, and is the gateway to some of the most stunning scenery with the Surrey Hills Area of Outstanding Natural Beauty.



Curriculum for Learning

At St Peter's the students benefit from an extensive, broad and balanced curriculum which promotes the spiritual, moral, cultural, mental and physical development of our students, and prepares them for the opportunities and experiences of adult life. In addition to the education foundation of the National Curriculum, as a Catholic school, we view Religious Education as a priority. We have also had the benefit of considerable investment in STEM subjects, having had specialist status in both Science and Technology. Our curriculum is reviewed annually to ensure we meet the demands of our students and to reflect changing policy. This is monitored closely by senior staff, the Governors and the Diocese.

St Peter's has high expectations of our students and staff. We work in an atmosphere of motivation and inspiration. Our students learn how to question, to listen, to explore and to challenge. We encourage their curiosity and interest in the world beyond the classroom. To nurture independent minds with a love of learning is always a priority. Students work within a disciplined framework gradually taking more responsibility for their learning. Above all, we believe that success in all things is best achieved through enjoyment.



The school curriculum is progressive whilst maintaining traditional standards. All students follow the same curriculum during Years 7, 8 and 9 and are pushed to excel in all areas. The core subjects throughout Years 7 to 11 are Religious Education, Mathematics, English, Science and PE. Technology, IT, Modern Foreign Languages (French in Year 7, then French and Spanish or French and German in Years 8 and 9), History, Geography, Music, Drama and Art are studied in Years 7 to 9, but are optional at Key Stage 4. Citizenship is a subject which covers PSHE, Health and Careers Education and is taken by all years, culminating in a GCSE Short Course qualification that is taken at the end of Year 10. Setting occurs in most core subjects and additional support is provided to some students via the Inclusion Team.

In Years 10 and 11 we offer an extensive range of GCSEs as well as courses providing a more vocational pathway. All students follow a core curriculum of RE, English,

Mathematics and Science and then select a further three option subjects. Most students are entered for 10½ GCSEs with Further Additional Science being offered to the top Science set. Around 40% of students complete the EBacc. The organisation of teaching groups enables some subjects to be set by ability. We pride ourselves on being a successful and forward-thinking school. Our rich curriculum gives students the opportunity to learn together in a supportive and positive environment and all students are encouraged to achieve their own best standard.

We have high academic standards and offer a wide range of courses. We believe that students benefit greatly from outstanding teaching and excellent facilities.



Pastoral Support Team

St Peter's is divided into year groups each with its own Head. The Year Heads are joined by the Inclusion Manager and the Pastoral Intervention Manager to form the Pastoral Team (PST) who work very closely together.

The PST is supported by an Administrator and the School Chaplain. In the Sixth Form the Head of Sixth form is supported by two Heads of Year, a teacher responsible for IAG and a Pastoral Support Administrator.

The school feels justifiably proud of the work of the Pastoral Team which was endorsed very strongly in the recent Ofsted inspection.

Sixth Form Curriculum and Structure

We are fortunate to have a modern Sixth Form Centre which contains study spaces, 58 computers, five classrooms and offices for the Sixth Form Team. Partly as a result of this our Sixth Form numbers have doubled and it is a vibrant part of the school.

The Key Stage 5 curriculum is broad with the vast majority of students following a traditional A Level pathway and a smaller number taking BTEC courses. All students now begin the Extended Project Qualification in the summer of Year 12 and we have an enrichment programme which encompasses Religious Education, Careers and Study Skills.



Our entry requirements are dependent on the subjects applied for although typically most students will have GCSE A grades in their chosen subjects.



We are in a competitive environment for recruiting Year 12 students and we work very hard to market our Sixth Form to our own students and to outsiders. The School Leadership Team is closely involved in student interviews in the spring term and we pride ourselves on a very 'personal' service which includes an excellent Careers and Guidance Programme.

Progression to University is typically above 85% with annual successes for Oxbridge and Medicine entry. Other students are well prepared for apprenticeships or the world of work and all are made ready to become active, caring members of society.

Achievement in the Sixth Form is good with increasing numbers of A*-A grades. Our current focus is raising our percentage of A*- B across the curriculum. Our ALPS grade has been 3 for three successive years and we are striving this year to make it a 2.

The Sixth Form Team consists of a Head of Sixth Form, two Heads of Year an IAG Lead and Sixth Form Co-ordinators.

The Sixth Form was greatly affirmed in the latest Ofsted report.



Meeting the Needs of all our Students

At St Peter's we pride ourselves on meeting the needs of all our students. We are an inclusive community, valuing all our students equally and seeking to meet their varied complex needs and aspirations.

Our broad and balanced curriculum is enhanced by a range of additional learning experiences. We nurture the knowledge and principles of the Catholic faith through our themed weeks in the summer term, such as 'Mission Week' and iRespect Week'. There is a comprehensive Careers Education and Guidance Programme throughout all year groups and, in particular Year 10 participate in a week of activities that includes a Future Options Day, a Business Day in Guildford, and an Enterprise activity. Provision for literacy and numeracy is evident in all curriculum areas.

The current curriculum provides opportunities for all students, including those with additional needs, to progress and perform well. There is an appropriate vocational curriculum and RAISEonline shows that all 'groups' of students make significantly above average progress. The Inclusion Department is proactive in providing effective classroom support, setting challenging targets and tracking



student progress. Likewise, work is well matched and challenging for our Gifted and Talented students and 'master classes' are offered in a variety of subject areas.

Our students are invited and encouraged to participate in a wide range of educational visits and expeditions, whether to enhance academic learning, to contribute to the Duke of Edinburgh Award Scheme, or to give pure enjoyment and shared experience. Trips and expeditions give students the confidence to take appropriate risks, the resilience to cope with adversity, and the ability to develop into responsible citizens. The exceptional range of extra-curricular activities is one of the greatest strengths of the school. The Extended Curriculum provides a variety of sports and the opportunity to get involved in theatre, music performances and art exhibitions. We have a variety of thriving department-led enrichment clubs, Mandarin lessons and even a Warhammer club. Through an extensive range of opportunities, students learn more about themselves as well as discovering new interests and talents. There are also opportunities for students to develop through Peer Mentoring Support and Student Voice.

Student Attainment and Progress

Data indicates that students have KS2 results that are slightly higher than the national average, however, their KS3, KS4 and KS5 results are significantly above national figures.

Key points:

- 81% of students achieved 5+ A*- C GCSE grades including English and Mathematics (2015)
- 91% of students achieved 5+ A*- C GCSE grades (2015)
- Over 45% of all GCSE results were grades A*/A (2015)
- Significant progress is made by students; in 2015 94% of students made three levels of progress in English and 86% in Mathematics; 55% made four levels of progress in English and 59% in Mathematics
- All groups of disadvantaged students perform in line with or above national averages
- Progress 8 measure 2015 is 0.95
- Value added 2015 is 1059
- ALPS analysis of results in Sixth Form indicates that they are consistently in the top 25% of Sixth Forms nationally





Examination Results 2015

GCSE

	5 or more A* - C	5 A* - C inc. E&M
2010 - 2011	89%	77%
2011 - 2012	90%	81%
2012 - 2013	90%	80%
2013 - 2014	93%	89%
2014 - 2015	91%	81%

A Level

A2 2015	St Peter's
Number of students	103
A2 points per entry	227
Pass rate	100%
Ave points per candidate	705



Key Information

Type of School	Voluntary Aided, Comprehensive
Age Range	11-18
Location	Guildford, Surrey
Co-Ed or Single Sex	Co-Educational
Number in Main School	898
Number in Sixth Form	224
Attendance	96.1%
Number Teaching Staff	77
Number of Support Staff	54
% of Students with SEN (<i>or are on Action +</i>)	20%
% of Students Eligible for Free School Meals	1.9%
% of Students with EAL (<i>or for whom English is not the language spoken at home</i>)	13.9%
Three Levels Progress in English and Maths	86% Maths/94% English in 2015





Application Process

Deputy Headteacher required for September 2016 Salary Range L17 - L21

The closing date for applications is midday, Friday 29th January 2016. Candidates will be informed of the outcome by email after shortlisting has taken place on Tuesday 2nd February.

References will be requested as soon as shortlisting has taken place.

Interviews will be held on Thursday 11th and Friday 12th February 2016. The appointment will be subject to satisfactory references being received as well as the usual statutory and non-statutory checks.

More Information

For an informal discussion or to arrange a school visit, in the first instance please contact Susan Bayley, HR Manager on 01483 557562 (email: sbayley@st-peters.surrey.sch.uk).

Applications

Please complete the Teacher and Leadership Application Form and submit it together with your personal statement. Your personal statement should be no longer than 1500 words and should outline how you fulfil the requirements detailed in the Person Specification, as well as your reasons for applying for the post. You will need to provide two professional references together with the details of your parish priest for the third reference.

Completed applications should be returned to Susan Bayley by email (sbayley@st-peters.surrey.sch.uk).

An email will be sent to shortlisted candidates with full details of the interview process.



St Peter's Catholic School
Horseshoe Lane East
Guildford
Surrey
GU1 2TN

01483 534654

www.st-petersschool.co.uk