

TITLE OF POST: TEACHER OF ECONOMICS
Part-time from September 2017 – August 2018
Approx. 20% of the timetable

We are the Stephen Perse Foundation. Extraordinary things happen here every day.

The Stephen Perse Foundation is inspiring. It is a community in which everyone, both students and staff, achieves and makes a contribution every day. For us, our examination results, brilliant as they are, are not an end in themselves. Instead, they are a small part of a much broader process and experience. That process is all about added value, something we offer and look for in staff as much as in students. It is something in which every journey both begins with and is built around the individual.

A global outlook, a focus on pedagogy, a ground-breaking commitment to digital learning and an emphasis on inspirational learning environments make us different. More than that, our policy of 'looking beyond' underpins education here. Co-curricular learning is integral to what we do, where opportunity and excellence are valued and encouraged. Our community, led by the Principal, Miss Tricia Kelleher, is made up of a family of six different schools, each with its own Head, comprising 1,100 boys and girls aged 3 to 18, around 150 teaching staff and 170 support staff. With an Exceptional ISI Inspection report in 2014 and Independent School of the Year 2014/5, we have much to be proud about.

However, we know that education in the twenty-first century is as much about looking forward as looking back. We have just embarked upon a pioneering redevelopment plan, which includes a five-storey sports and learning centre in the heart of Cambridge. The plan will also allow us to admit boys right through the Foundation, with a diamond formation for learning for both boys and girls in the Senior School. It's a twenty first century vision of single-sex education that we believe is right for the future.

Your role within the Economics Department

The Department is housed in the Stephen Perse Sixth Form College and plays an important role in the academic life of the College. There is a wide range of resources comprising electronic, audio-visual and printed materials and a well-stocked Economics section in the College Library.

Economics is a thriving and successful department with a strong academic reputation. It consistently achieves outstanding results at A Level and IB and regularly sends students to Cambridge or the LSE to read Economics. The subject is popular and numbers range from 2 to 14 students per class.

Economics is currently taught by one full-time teacher, who is also the Curriculum Leader, and one part-time teacher. At A Level we follow the AQA syllabus. IBDP Economics at both Standard and Higher Level is also offered for those wishing to take this route in their Sixth Form studies.

Extra-curricular activities

The Department runs a variety of trips and activities, some of which are cross-curricular in their focus. In recent years we have visited The London Metal Exchange, The Houses of Parliament, The London Stock Exchange, Jaguar Cars, Cadbury's World and The Bank of England. The Department has also strongly encouraged the students to take part in relevant competitions, and this year they entered the Target 2.0 and Proshare.

Your Role as a Teacher

At the Stephen Perse Foundation everyone is a learner. While our pupils enjoy the benefits of a creative and innovative learning environment, our teachers strive to inspire and engage through using a wide range of pedagogical approaches.

We want every teacher to offer the very best in teaching and learning to our students and this will inevitably, and perhaps even increasingly, involve the digital world. We are iPad 1-to-1 from 11 to 18 and our Junior Schools and Pre-Preps use class sets. We are a leader in the use of digital technology within the classroom and are one of only 11 schools in the UK to be Apple Distinguished Schools. This helps us to support our teachers and learners to have an appropriate use of these technologies.

We don't need you to be fluent or confident user of technology before you start working with us but we will want you to have an agile and ambitious mind-set that is open to adopting new techniques. Training and support is offered on a regular basis as part of formal and informal CPD and is focused on student learning.

Specific Responsibilities

Teaching and Learning

Under the direction of the Curriculum Leader of Economics:

- to contribute to the teaching of the subject
- to contribute to cross-curricular learning and related learning programmes as appropriate
- to participate in the development of programmes of study and schemes of work
- to produce reports and provide assessment data as required

Additional specific responsibilities:

- to contribute to extra-curricular and enrichment activities as appropriate
- to fulfil a pastoral role within the Sixth Form College as a Co-Tutor of an assigned Form or as a Sixth-form Tutor and to contribute to the guidance and PSHE programmes as appropriate

Being Part of a Team

As a Member of the Economics Department

- to participate in appropriate meetings with colleagues and parents as required
- to carry out a share of supervisory duties and examination invigilation in accordance with school procedures
- to carry out a share of cover duties for absent staff as required
- to take part in entrance procedures and Open Events as appropriate
- to contribute to the extracurricular life of the School
- to assist in the promotion of the subject within and outside school as appropriate
- to assist in departmental administrative tasks

Professional Development

As part of a community of learners

- to take part in the professional development programme
- to attend induction, training and briefing sessions as required
- to keep up-to-date with developments within school and in relation to your discipline
- to keep abreast of developments in digital learning

General responsibilities

- To build and maintain good working relationships with all Foundation colleagues
- To assist as necessary in other Foundation areas at peak times
- To work at all times towards the aims and goals of the Foundation and any individual objectives and targets you may have agreed
- To proactively identify areas for improvements within the Foundation
- To act in accordance with Data Protection principles at all times
- To adhere at all times to Foundation Operational and Employment policies and procedures
- To take responsibility for own Health and Safety and that of your colleagues

This job description is not necessarily comprehensive and the position holder will be required to carry out such other duties as may be reasonably be required within the general scope and level of the post.

Safeguarding and welfare of children

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact, will be to adhere to and ensure compliance with the School's Safeguarding and Child Protection Policy Statement at all times. If in the course of carrying out the duties of the post the role-holder becomes aware of any actual or potential risks to the safety or welfare of children in the School, s/he must report any concerns to the School's Child Protection Officer or the Principal.

All employees of the Foundation adhere to the Safer Working Practices guidance and all teaching staff are required to adhere to the Teaching Standards which can be found on the Foundation website under Recruitment. <http://www.stephenperse.com/recruitment>

Terms and Conditions

All appointments for the Stephen Perse Foundation are subject to reference and DBS (Disclosure and Barring Service) checks, proof of identity and eligibility to work in the UK.

Salary guide

The salary for this post ranges from M1 to M6, currently £23,358 to £34,134 per annum for a full-time role. The School also has its own framework for Threshold, UPS1 to UPS2, currently £36,984 to £38,352 per annum

Benefits

- Contributory pension scheme
- Private Health and Dental Plan subscriptions
- There is a staff discount on School Fees of 25% should staff have a child at Dame Bradbury's, Stephen Perse Sixth Form College, Senior School, Junior School and the Pre Prep
- Cycle to work salary sacrifice scheme
- Salary sacrifice childcare vouchers
- Lunch and refreshments are provided

Invitation for Interview and Recruitment Arrangements

The School has a statutory duty to apply for DBS clearance and shall ask the successful candidate to complete the form which must be cleared before the applicant can commence work. Such checks may take three to four weeks.

If called for interview, you will be required to bring with you your Birth Certificate, Passport and professional qualification certificates. References may be taken up before interview.

Data Protection Statement

The Stephen Perse Foundation adheres to the Data Protection Act 1998. In order for us to process your application for employment, we capture information about you. This may include your physical and mental health, and any criminal convictions you may have. All information will be kept confidential. We will only use it to process your application for employment. Your criminal record is used to enable us to discharge our legal obligations as a School. We destroy this information once we have obtained it, and simply log the fact that we have seen it. Your physical and mental health details enable us to assess that you will be able to fulfil the demands of the job. Should your application be unsuccessful we will delete all your information from our systems and dispose of it in a secure manner, unless you request that we retain it.

Application Process

The closing date for applications is Monday 25th September 2017 at 16:00.

Interviews will take place on week commencing Monday 2nd October 2017.

Please submit applications either electronically to: recruitment@stephenperse.com or on paper to: HR Administrator, The Stephen Perse Foundation, Union Road, Cambridge, CB2 1HF

We are unable to accept CVs as a method of application