

Catholic Education Archdiocese of Brisbane

# POSITION STATEMENT

PRIMARY LEARNING LEADER



**Brisbane  
Catholic  
Education**

teaching • challenging • transforming

*This Position Statement documents ways in which a Primary Learning Leader may enact their role and is to be read in conjunction with the document entitled Role Description – Teacher which is the overarching Role Description for all Teachers within Catholic Education Archdiocese of Brisbane.*



## POSITION STATEMENT

### 1 POSITION TITLE

Primary Learning Leader

### 2 PURPOSE & SCOPE OF POSITION

The role of the Primary Learning Leader is to support the Principal and staff in ensuring high expectations for the engagement, learning progress and achievement of each student. The role holder enhances teacher capacity and effectiveness by modelling high-quality teaching and learning across the school, mentoring and coaching, professional learning, collaboration and cooperation. The role holder has a pivotal role in supporting teachers to deliver improved educational outcomes for students consistent with the Brisbane Catholic Education Learning and Teaching Framework, Model of Pedagogy and key system strategies.

### 3 KEY RESULT AREAS

In partnership with colleagues and through the support of the Archdiocese of Brisbane the Primary Learning Leader in a Catholic school is required to:

- Oversee the monitoring of learning progress and achievement of each student in the school against the Achievement Standards using relevant and appropriate learning and teaching data.
- Initiate and coordinate enhancement in teaching using evidence-based practices that improve the impact of teaching on each student's learning progress and achievement.
- Lead and coordinate curriculum implementation and development of pedagogy and assessment skills.
- Promote effective teaching and improved achievement across all curriculum areas, demonstrating knowledge, understanding and skill in the teaching of literacy and numeracy in alignment with the Australian Curriculum and BCE strategies.

## 4 STATEMENT OF RESPONSIBILITY

The role holder performs the role cognisant of and in harmony with the vision, mission and values of Catholic Education in the Archdiocese of Brisbane.

The role holder has a responsibility to contribute to all major initiatives of the school and to advance the priorities of the School Strategic Renewal Plan.

The Primary Learning Leader has responsibility for working with the Principal to assist in enhancing teacher effectiveness and capacity to improve educational outcomes for students.

The Primary Learning Leader is committed to:

- equity, excellence and entitlement to learning for all students;
- the development of teacher effectiveness and capacity;
- the centrality of the classroom teacher as the facilitator of student learning;
- teaching and learning principles and practices that enable students to access and successfully meet the achievement standards.

## 5 FUNCTIONAL RESPONSIBILITIES

**Oversee the monitoring of learning progress and achievement of each student in the school against the Achievement Standards using relevant and appropriate learning and teaching data.**

- Supports teachers in monitoring each student's progress
- Provides professional support in the use of data to track student progress at individual, cohort and whole school level
- Promotes consistent application of the Achievement Standards in evaluating student achievement.

**Initiate and coordinate enhancement in teaching using evidence-based practices that improve the impact of teaching on each student's learning progress and achievement.**

- Provides teachers with feedback on classroom pedagogy and planning
- Promotes adoption of effective whole-school teaching practices consistent with BCE strategies

- Supports teachers to reflect on the impact of their teaching, make modifications to improve student outcomes, and plan for further learning.

### **Lead and coordinate curriculum implementation and development of pedagogy and assessment skills**

- Advocates and demonstrates effective pedagogical practices
- Supports teachers in the use of formative assessment to inform teaching and curriculum decision making
- Promotes a common understanding and application of effective pedagogy and assessment across the school.

### **Promote effective teaching and improved achievement in all curriculum areas, demonstrating knowledge, understanding and skill in the teaching of literacy and numeracy in alignment with the Australian Curriculum and BCE strategies.**

- Facilitates an understanding of the literacy and numeracy demands and practices within each curriculum area
- Promotes explicit, planned teaching of literacy in the early years as a means of supporting students' development and engagement in numeracy and other curriculum areas
- Monitors and analyses Aboriginal and Torres Strait Islander student achievement data in literacy in order to accelerate literacy progress.

## **6 AUTHORITY LIMITS**

Full authority is delegated from the Principal to enable the role holder to produce the desired outcomes.

## **7 REPORTING AND OTHER RELATIONSHIPS**

The Primary Learning Leader is responsible to, and reports on all aspects of the role to the Principal. Collaborative relationships exist with teachers, specialist staff and school officers in the school. It is an expectation that the Primary Learning Leader maintains close contact with relevant support staff from BCEO.

Archdiocese of Brisbane

# ELIGIBILITY CRITERIA

## PRIMARY LEARNING LEADER

### Eligibility Criteria:

Applicants applying for the position of Primary Learning Leader in a Brisbane Catholic Education school must meet the following eligibility criteria:

- a Catholic committed to and understanding of the ethos and traditions of Catholic Education\*
- current registration with the Queensland College of Teachers (or eligibility to gain registration prior to appointment)
- teaching experience of at least 5 years
- eligibility to work in Australia for the duration of the appointment.

*\* For Ecumenical schools a member of one of the school's faith traditions.*

### Selection Criteria:

Applicants applying for the position of Primary Learning Leader in a Brisbane Catholic Education school must meet the following selection criteria:

- strong knowledge and experience in implementing the Australian Curriculum using pedagogy that has a positive impact on each student's progress
- capacity to lead and manage activities which promote the engagement, learning progress and achievement of students
- demonstrated high level capacity to develop interpersonal relationships, establish productive partnerships and work as part of a team to lead change
- understanding of the Catholic perspective across the curriculum
- success as a classroom teacher and demonstrated commitment to professional development or formal study in teaching and learning.

### **DUTY STATEMENT**

*Duty Statements are optional but can be used by the Principal and roleholder to allow differential levels of role enactment to suit the particular school context.*