



## Teaching Assistant (Level One) - Person Specification

**Important:** In the first instance, applications are assessed against the following criteria: \*overall presentation \*use of standard English \*grammatical accuracy\* Where applications do not meet the expected standard, they will be discarded before being matched to the person specification.

Category	Essential	Desirable	Evidenced by
<b>Skills and Experience</b>	<ul style="list-style-type: none"> <li>➤ Good general education to at least upper GCSE level (C or 4 above).</li> <li>➤ Experience of working with young people and/or in a busy environment</li> <li>➤ Good organisational skills</li> <li>➤ ICT skills and readiness to develop those skills</li> <li>➤ Ability to simplify and explain information</li> </ul>	<ul style="list-style-type: none"> <li>➤ Qualifications/interests relevant to specific areas of the curriculum.</li> <li>➤ Experience of working in a school environment</li> <li>➤ High level planning and organisational skills</li> <li>➤ High level of ICT skills and readiness to help develop those skills in others.</li> <li>➤ Experience in dealing with complex medical Needs</li> </ul>	<ul style="list-style-type: none"> <li>➤ Application form</li> <li>➤ Interview</li> <li>➤ References</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>➤ Commitment to support the ethos and aims of the Academy</li> <li>➤ Able to gain and keep the respect of colleagues</li> <li>➤ Patience, commitment, perseverance and dependability</li> <li>➤ Readiness to have responsibility and make decisions</li> <li>➤ Ability to work as part of a team.</li> <li>➤ Ability to relate well to children.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Experience of adapting to take on a new role and willingness to undertake further professional development.</li> <li>➤ Flexibility.</li> <li>➤ Enthusiasm and good sense of humour</li> <li>➤ Ability to make an appropriate decision under pressure and use initiative.</li> <li>➤ Ability to motivate others</li> <li>➤ Ability to motivate learners with additional needs and be sensitive to their needs.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Application form</li> <li>➤ Interview</li> <li>➤ References</li> </ul>
<b>Child Protection</b>	<ul style="list-style-type: none"> <li>➤ Commitment to form and maintain appropriate relationships and personal boundaries with young people</li> </ul>	<ul style="list-style-type: none"> <li>➤ Understanding of how best to promote the health, safety and well-being of young people</li> </ul>	<ul style="list-style-type: none"> <li>➤ Application Form</li> <li>➤ Interview</li> </ul>

	➤ Commitment to safeguarding and promoting the welfare of young people		
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