**JOB DESCRIPTION & PERSON SPECIFICATION**

**JOB TITLE – Teacher of Mathematics**

*Job Description*

JOB PURPOSE

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| * To support the subject leader to develop the curriculum area
* To contribute to the provision of an appropriately broad, balanced, relevant and differentiated curriculum for pupils studying in the curriculum area, in accordance with the aims of the school and the curricular policies determined by FLT, the Trustees and the Senior Teacher of the school
* To uphold the school’s agreed Behaviour Management system in the area so that effective learning can take place
* To monitor and support the progress and development of pupils within the curriculum area
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DUTIES

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| **Specific DUTIES** * To teach across the age and ability range from Key Stage 3 to Key Stage 5
* To plan, deliver and assess appropriate learning for students across the age range
* To ensure the Self-Directed Learning philosophy of the school is present in the opportunities presented to the students
* To take on a mentoring role in either our Lower or Upper schools
* To provide students with opportunities for learning beyond the classroom
* To plan and deliver enrichment activities as part of our enrichment programme
* Other duties as deemed reasonable by the Head Teacher

**General Duties*** To perform such other duties as may be requested from time to time, commensurate with the role
* Uphold and promulgate the Focus ethos within all areas of responsibility
* Contribute to, share in and promote the wider and longer-term vision of FLT and OneSchool.
* To promote equality, diversity and inclusion and demonstrate this within the role, adhering to the FLT Equal Opportunity Policy
* Comply with and support the implementation of all School and FLT policies
* To adhere to Health & Safety Policies and ensure all tasks are carried out with due regard to Health and Safety
* To work with due regard to confidentiality and the principles of Data Protection, encouraging others to do the same

**PERSONAL Duties*** To set an example of positive personal integrity and professionalism, with positive, appropriate and effective communications and relationships at all levels
* Ensure high standards are maintained, progressed and promoted in all areas of work
* To undertake appropriate professional development and positively participate in the appraisal of own performance
* Communicate and co-operate effectively and positively with specialists from outside agencies where applicable
* Attendance at staff meetings as appropriate

**SAFEGUARDING** |
| Focus Learning Trust and its affiliated schools are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The post is subject to an enhanced DBS check with appropriate Barred List checks, or the equivalent enhanced criminal records check.  |

Reporting To

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| * Reporting to subject Leader/HOD & Leadership Team.
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| --- | --- |
| **Employee Signature:** |  |
| **Line Manager Signature:** |  |
| **Date:** |  |

ISSUED BY

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| Focus Learning Trust Issue date: October 2018 |

**JOB TITLE**

Person Specification

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|  **Specification** | **Essential** | **Desirable** |
| **Experience and Knowledge** | * Recent experience of teaching a range of classes at KS3 to KS5.
* Participation in recent Professional Development.
* Experience of providing appropriate support for SEN pupils.
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| **Education and Qualifications** | * Qualified Teacher status
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| **Skills and Abilities** | * Good communication skills written and verbal
* Good organisational skills
* A positive role model of professional practice and conduct of others
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| **Training** | * Willingness to undertake relevant training and identify own development needs
* Committed to ongoing CPD and Professional development
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| **Attributes and Attitudes** | * Flexible approach and positive attitude towards work
* Punctual and reliable
* Ability to adapt to changes in the workplace
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| **Equality, diversity and inclusion** | * Knowledge, understanding and commitment to equality, diversity and inclusion informed by practical experience and application
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| **Safeguarding**  | * Knowledge, understanding and commitment to safeguarding and promoting the welfare of students
* Ability to form and maintain appropriate relationships and personal boundaries with students
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The post holder will be required to complete an enhanced Disclosure Barring Service (DBS) Check with appropriate barred list checks, or the equivalent, and must be eligible to work in the UK.

Focus Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

All staff are expected to be committed to the Equal Opportunities Policy.