**Job Description**

|  |  |
| --- | --- |
|  |  |
| **Name of School** | Woodlands Primary School |
| **Job vacancy title** | Teaching Assistant |
| **Address** | Winding Way, Salisbury, SP2 9DY |
| **Telephone number(s)** | 01722 335849 |
| **School email address** | admin@woodlands.wilts.sch.uk |
| **Salary range\*** | Depending on experience |
| **Hours** | Afternoons 13.00 to 15.20, 5 days per week , term time only |
| **Contract type (I am a drop down)** | Permenant |
| **Commencement date** | ASAP |
| **Advertisement closing date** | Weds 22nd May 2019 at Midday |
| **Interview date (if known)** | TBC |
| The children, staff and Governors of Woodlands Primary School are looking to appoint a creative, imaginative and enthusiastic Teaching Assistant, the role may include both Class TA and 1 to 1 as required.  The post will involve providing social, emotional, educational and welfare support to our children.  The successful applicant will have/be:   * good Literacy and Numeracy skills * the ability to work alongside the Class Teacher and a small team of Named Pupil Teaching Assistants. * high expectations and the ability to motivate pupils * a calm personality, patience and good sense of humour * a Level 3 qualification * good knowledge, understanding and experience of the Early Years curriculum and Development Matters * highly motivated and work well as part of a team * a caring and calm attitude * good communication skills * able to demonstrate the ability to work under own initiative and respond to the needs of the pupils * flexible   In return we can offer the successful candidate:   * the chance to work in a ‘Good’ school’ - Ofsted July 2018. * a school that welcomes ideas for development and innovation * happy and hardworking children * a vibrant school curriculum * a school with a caring and supportive ethos where everyone is valued * a dedicated and enthusiastic staff team * a commitment to your personal professional development   **Additional information**  Visits to the school are welcomed. Please make an appointment by contacting our School Admin Officer, Jacky Williams, to arrange a mutually convenient time. Please the school office on 01722 335849 or email to: [admin@woodlands.wilts.sch.uk](mailto:admin@woodlands.wilts.sch.uk) for further information and an application pack. Additional information about our school can be found on our website [www.woodlands.wilts.sch.uk](http://www.woodlands.wilts.sch.uk). **Please enclose a covering letter with any application.**  **Woodlands Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be subject to a full Disclosure and Barring Service check before appointment is confirmed.** | |