Job Description
Classroom Teacher

GENERAL EXPECTATIONS OF CLASSROOM TEACHERS

You should read the following in conjunction with the current Schoolteachers' Pay and Conditions of Service Document, where the professional duties of a teacher are described in more detail.

KEY RESPONSIBILITIES

Under the direction of the Head of Department, you are required to:

- Contribute effectively to the teaching of the Department and standards of teaching and learning across the school. Your loading and time for planning, preparation and assessment are determined using a formula based on experience and management responsibilities.

ADDITIONAL SPECIFIC RESPONSIBILITIES:

- You are required, under the direction of the Head of Year, to be the Learning Coach of an assigned Coaching Group and to carry out related duties in accordance with the general job description of a Learning Coach.

- You are required, where appropriate, to undertake additional specific duties as directed by your Head of Department/Head of Year.

KEY TASKS:

- plan and prepare lessons, courses and educational visits, teach assigned classes and groups according to the educational needs of students, set and mark work and assess, record and report on the development, progress and attainment of the students, all in accordance with school policy

- liaise with and work with other teachers in the department and school as appropriate in planning, delivering and evaluating the curriculum

- contribute ideas for displays in the public areas of the school and within your teaching base and maintain a tidy and welcoming teaching base

- help in establishing a welcoming and caring ethos which values the contribution and achievements of all members of the school community
- encourage high standards of behaviour amongst all students and to safeguard their health and safety when they are the responsibility of the school
- carry out a share of supervisory duties in accordance with published schedules
- participate in appropriate meetings with colleagues and parents in relation to the above duties
- participate in appraisal arrangements
- participate in appropriate in-service training
- undertake any such further duties as the Headteacher may reasonably require.