

Job Description

Job Title: Learning and Therapeutic Partners

Location: The Ridge Academy

Hours of work: 22 hours per week (39 weeks per year)

Reports to: Assistant Principal

Purpose of the Role:

To promote and adhere to the Trust's values to be unusually brave, discover what's possible, push the limits and be big hearted.

Responsibilities:

- To work under the specific supervision, instruction and guidance of the class teacher to support the teaching and learning activities in the classroom with pupils and behaviour, emotional and social needs
- To provide general support to the class teacher in the organisation and management of pupils and the classroom ensuring the appropriate support for each pupil, dependant on their individual planned needs
- To assist the teaching in creating and maintaining a purposeful, orderly and supporting learning environment for all pupils, particularly helping to overcome multi barriers to learning social, emotional and behaviour difficulties
- To promote the inclusion of all pupils, ensuring they have equal access to opportunities to learn and develop
- To be responsible for promoting and safeguarding the welfare of children and young people within the school
- To be aware of and comply with policies and procedures relating to child protection, health & safety, SEN/inclusion and data protection, reporting all concerns to the appropriate person
- To adhere to Academy health and safety policy, including risk assessment and safety systems
- To adhere to Academy policy on equality and diversity
- To contribute to the overall ethos and aims of The Academy
- To appreciate and support the roles of other professionals
- Participate in performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager

Main Duties (Support for Pupils):

- Under the specific supervision of the class teacher, to work with individuals and groups of pupils to deliver learning programmes taking into account SEN additional requirements
- To encourage pupils to interact with others and engage in activities led by the teacher, which may include participating in physical activities with the pupil
- To have knowledge of S.E.M.H. and be able to use appropriate programmes such as Team teach (approved de-escalation and intervention technique)
- Promote pupils' social and emotional development and contribute to their health and wellbeing
- Support children with specific needs, for example, sensory and/or physical impairment, cognitive of learning difficulties, behavioural, emotional and social development needs, communication and interaction difficulties
- To assist in supervision at break times and mealtimes

- To help prepare and maintain basic classroom resources and equipment as directed by the class teacher and assist pupils in their use
- To prepare the classroom as directed for lessons, ensuring that resources are available and cleared away at the end of lessons as appropriate
- To assist in production of teaching materials and displays
- To provide feedback on pupil progress in relation to progress and achievement under the guidance of the teacher, this may include feedback on pupil progress in meeting individual education plan targets
- To be aware of the planning of work and activities
- To provide general clerical support to the teacher, e.g. photocopying, laminating, filing etc as required
- To assist with the supervision of pupils out of lesson time but during the school day, within contracted hours as necessary for their safety
- To work in an environment where there is a varied intensity of demands from the pupils and where physical intervention may be needed to ensure the safety of the child or others
- To help plan, prepare and accompany teaching staff and pupils on visits, trips and out of school activities within contracted hours as required
- To assist in the general pastoral and sometimes personal care of pupils, including helping pupils who are unwell, distressed or unsettled and those experiencing emotional and behavioural difficulties
- To assist with the development of basic literacy, numeracy and ICT skills and to support their use in learning activities
- To participate in training opportunities and professional development as required.

Employee value proposition:

We passionately believe that every child can discover their own remarkable life. It's what motivates us around here. We know this vision requires something extra. Which is why at AET, you'll find more. More opportunities, so you can forge your own path. More care and support, so you can prioritise what matters most. More purpose, for you and for the children we're inspiring. Come inspire their remarkable with us.

Our values:

The post holder will be expected to operate in line with our values which are:

- Be unusually brave
- Discover what's possible
- Push the limits
- Be big hearted

Other clauses:

1. The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment
2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.
3. The job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.
4. This job description may be varied to meet the changing demands of the academy at the reasonable discretion of the Principal/Group/Chief Executive
5. This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing.

6. Postholder may deal with sensitive material and should maintain confidentiality in all academy related matters.

Safeguarding

We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for all posts. This post will be subject to enhanced checks as part of our Prevent Duty.

Equality, Equity, Diversity and Inclusion

At AET, we want all of our employees to feel included bringing their passion, creativity and individuality to work. We value all cultures, backgrounds and experiences, and we truly believe that diversity drives innovation. Join our family and help us inspire every child to choose a remarkable life.

Person Specification

Job Title: Learning and Therapeutic Partners

| General heading | Detail | Essential requirements: | Desirable requirements: |
|-----------------------------|--|---|--|
| Qualifications | Qualifications required for the role | <ul style="list-style-type: none"> • Good basic education to GCSE level in literacy and numeracy or the equivalent. • Relevant experience in a school setting. • NVQ Level 3 | <ul style="list-style-type: none"> • Commitment to own professional development. • Relevant educational degree • Thrive trained • Team Teach trained |
| Knowledge/Experience | Specific knowledge/ experience required for the role | <ul style="list-style-type: none"> • Must have early years experience • Knowledge of the national curriculum. • Knowledge of the key factors that can affect the way pupils learn. • Sound literacy and numeracy skills. • Ability to make use of ICT to support pupils' learning. • Able to confidently and competently apply knowledge and skills acquired from training into a practical context. • Good planning and organisational skills. • The ability to motivate and | <ul style="list-style-type: none"> • Knowledge of SEN • Knowledge of SEN code of practice & EHCP outcomes |

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| | | <p>encourage pupils.</p> <ul style="list-style-type: none"> • An awareness of child protection. • The ability to use basic technology such as a photocopier, computer, video and digital camera. | |
| Skills | Line management responsibilities (No.) | <ul style="list-style-type: none"> • n/a | <ul style="list-style-type: none"> • n/a |
| | Forward and strategic planning | <ul style="list-style-type: none"> • n/a | <ul style="list-style-type: none"> • n/a |
| | Budget (size and responsibilities) | <ul style="list-style-type: none"> • n/a | <ul style="list-style-type: none"> • n/a |
| | Abilities | <ul style="list-style-type: none"> • n/a | <ul style="list-style-type: none"> • n/a |
| Personal Characteristics | Behaviours | <ul style="list-style-type: none"> • Actively enjoys working with children, has empathy and is sympathetic to their needs. • Professionally discreet and able to respect confidentiality. • Flexible approach to tasks. • Firm, sensitive and effective approach towards pupil discipline. • Confident and able to use your own initiative. • Patient and resilient • Team Player | <ul style="list-style-type: none"> • |



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| | Values | <ul style="list-style-type: none">• Ability to demonstrate, understand and apply our values<ul style="list-style-type: none">○ Be unusually brave○ Discover what's possible○ Push the limits○ Be big hearted | |
| Special Requirements | | <ul style="list-style-type: none">• Successful candidate will be subject to an enhanced Disclosure and Barring Service Check• Right to work in the UK• Show a commitment to promoting the welfare and safeguarding of children and young people• Show a commitment to providing a fair, equitable and mutually supportive learning and working environment for our children & young people and staff | <ul style="list-style-type: none">• |